

DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Rapid City
300 Sixth Street, Rapid City, SD 57701-2724
Phone: (605) 394-4120 Fax: (605) 394-6636 Web: www.rcgov.org

ANNEXATION PROCEDURES

The Filing Fee for Annexation is \$250.00

NOTE: Property must be contiguous to the city. "Contiguous" is defined as including territory separated from the municipality by reason of intervening ownership of land used as a golf course, railroad, or any land owned by the State of South Dakota or any subdivisions thereof (SDCL 9-4-1). Also City policy requires that land adjacent to City for which platting is requested be annexed into the City limits prior to final plat approval.

1. By petition of landowner - Petition must be filed with the Department of Community Development.
 - a. File petition signed by not less than three-fourths of the legal voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality (SDCL 9-4-1).
 - b. Petition must state the legal description and must be accompanied by a precise map of legally platted land.
 - c. State how land will be used.
2. Recommendation is given by the Planning Commission.
3. Public hearing is held at the regular City Council meeting.
4. If the request is approved, twenty days after publication, the City Finance Officer will file the annexation with the County Register of Deeds.

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PETITION FOR ANNEXATION

We, the undersigned, hereby state that we constitute not less than three-fourths of the legal voters and further constitute the owners of not less than three-fourths in value of the within described territory contiguous to the City of Rapid City and hereby petition the Common Council of the City of Rapid City to annex the following described territory pursuant to SDCL 9-4-1.

Legal description of property:

Please print name below

NAME:	DATE:
ADDRESS:	SIGNATURE:

Please print name below

NAME:	DATE:
ADDRESS:	SIGNATURE:

Please print name below

NAME:	DATE:
ADDRESS:	SIGNATURE:

Please print name below

NAME:	DATE:
ADDRESS:	SIGNATURE:

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ADDRESS:	SIGNATURE: