REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: ____________________

TWO (2) NEW CURRENT MODEL YEAR, 1/2 TON 4X4 REGULAR CAB LONG BOX PICKUP

II. PROJECT NAME: ____________________

III. Project/Item(s) Description: ____________________

TWO (2) NEW CURRENT MODEL YEAR, 1/2 TON 4x4 REGULAR CAB LONG BOX PICK UPS for Water Billing. These will replace W301 & 307, which will be placed in surplus. These pickups will be purchased off State Bid Contract #16998.

Wegner Auto has this contract.

IV. BID LETTING DATE: ____________________

V. ESTIMATED COST OF PROJECT/ITEM(S) $48,118.00 ($24,059.00 per vehicle)

VI. BASIS OF PAYMENT ____________________

Assessed

Single Payment X

Non-Assessed

Partial Payment

VII. APPROPRIATION DATA

| Amount | $48,118 |
| Fund Name | Water |
| Department | 7014 |
| Line Item | 4360 |
| Fund | 602 |

VIII. (If applicable)

Grant No.: ____________________

Funding Source: ____________________

Estimated Completion Date: ____________________

Estimated Grant Receipt Date: ____________________

IX. DEPARTMENT/DIVISION:

Project Manager: ____________________ Date 1-17-17

DIVISION/MANAGER Signature ____________________ Date 1-10-17

DEPARTMENT DIRECTOR Signature ____________________ Date 1-10-17

FINANCE OFFICE USE ONLY

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<th>Appropriation</th>
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<td>11/3/17</td>
<td>OWS</td>
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<td>Public Works</td>
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