Members present by roll call: Andy Ainslie, Jaqueline Gerry, Merton B. Tice, Jr., and Diane Cleveland
Absent: Jamie Al-Haj, Mel Siyo, and Lin Jennewein
Also present: Assistant City Attorney Jess Rogers, City Council Member Liaison Lisa Modrick, and Legal Administrative Secretary, Jamie Anderson.

Ainslie called the meeting to order at 2:00 p.m.

ADOPT AGENDA
Gerry moved to adopt the agenda. Second by Tice, Jr., Motion carried.

GENERAL PUBLIC COMMENT
None

APPROVE MINUTES OF THE NOVEMBER 3, 2016 MEETING
Gerry moved to approve the November 3, 2016 minutes. Second by Cleveland. Motion carried.

ATTENDANCE NOTICE TO CHAIR AND CITY ATTORNEY'S OFFICE
Discussion was held on the Commission member’s attendance of the monthly meetings. Ainslie suggested once the initial notice is posted, Commission members should contact Legal Administrative Secretary Anderson no later than 4 p.m. the Tuesday before the meeting if they are unable to attend.

INDUCTION AND WELCOMING OF NEW COMMISSION MEMBER
Diane Cleveland was administered the oath of office to become a member of the Human Relations Commission. In an effort to promote better understanding of each Commissioner, Ainslie handed out copies of each Commissioners Citizen Interest Application.

DISCUSSION ON COMMUNITY MEETINGS IN NOVEMBER
Tice, Jr., attended the Lakota Cultural Forum meeting, he reported these meetings are held weekly and are very informational.
COMMUNITY OUTREACH AND 2016 PLANNING
a) Presentation Planning – No presentations were given in the month of November. Ainslie and Gerry will be presenting at the Rushmore Rotary Club on January 17, 2017.

EXECUTIVE COMMITTEE UPDATE
The decision was made not to place an ad in the Native Sun News prior to the end of this year due to low funds in the budget.

ITEMS FROM COMMISSION MEMBERS
a) Discussion on Ordinance Amendment – The Commission discussed amending the ordinance section pertaining to when a Commission member resigns or reaches the end of their term. Currently, the ordinance states when a member reaches the end of their term, the member must “continue to serve until the appointment and qualification of a successor.” The Bylaws do not state that a notice is required to be given at any specific time. However, the Commission’s procedure does require a 30 day notice of resignation. After further discussion, the Commission decided to not make an amendment to the ordinance. Gerry suggested if a member is aware that they will not be seeking another term prior to the 30 day notice requirement, that they give a courtesy notice to the Commission of their intent.

Ainslie recently finished reading “Black Elk Speaks” by John Neilhardt as part of his personal continuing education, to be a more understanding Commissioner for the Human Relations Commission. Ainslie encouraged the other Commissioners to do likewise. Ainslie mentioned there has been a couple concepts that have come up in the previous meetings, implicit bias and white privilege. Ainslie asked that a Commissioner volunteer to research the concepts and give an update at the next meeting. Tice, Jr., suggested finding someone to give a presentation on the concepts. Tice, Jr., will think of suggestions for presentations to bring forth to the January 5, 2017 meeting.

CASE STATUS UPDATE – CITY ATTORNEY
Rogers reported she has two complaints pending at this time. Rogers met with one individual that did not have enough to move forward with a complaint. There is another meeting scheduled for next week.

LIAISON REPORT
Modrick updated the Commission on City Council happenings: The Vision Funds Committee has selected 10 out of the 24 projects to bring forth to City Council this coming Monday. A total of $6.5 million has been made available for the Vision Funds Committee. The highest amount in recommendations is $2 million to the Rural American Initiatives for their building project. The lowest amount is $21,000 to the Disabled American Veterans.
Modrick reported the budget analysis position has been approved, Modrick stated this analysis will help the mayor and city council in the decision making for the budget.

*Modrick left at 2:45 p.m.*

**BUDGET UPDATE**
Anderson stated the current budget amount is approximately $269.47

**SET DATE AND TIME OF NEXT HRC MEETING.**
The next meeting will be held on Thursday, January 5, 2017 at 2:00 p.m.

**ADJOURN**
Gerry moved to adjourn. Second by Tice, Jr., Motion carried. The meeting ended at 3:25 p.m.