

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 16-2346 CIP No. 50917
 II. PROJECT NAME: East St. James 12" Water Main Loop
 III. Project/Item(s) Description: Construct a 12" water main loop from E. St. Joseph Street under the railroad tracks to the west end of E. St. James Street.

IV. BID LETTING DATE: February 14, 2017

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 125,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$125,000				
Fund Name	Water Improvement				
Fund Number	933				
Cost Center	4381				
Line Item	602				

VIII. (If applicable) Grant No. or special funding: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION: Engineering

Project Manager: Keith Johnson Date 12/23/16

[Signature] Date 12-27-16
 DIVISION MANAGER Signature

[Signature] Date 12-27-16
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk Public Works Engineering Project Manager
	<u>12/27/16</u>	<u>[Signature]</u>	<input checked="" type="checkbox"/>		