



City of Rapid City Building Inspection Division  
 300 Sixth Street  
 Rapid City, SD 57701  
 Telephone (605) 394-4120 Fax (605) 394-6636

## House Moving License Application

This application replaces all previous house moving applications. Please check the boxes that apply. Common questions are listed on the back of this application.

### Licensee Information

<b><u>New License</u></b> \$200.00	<input type="checkbox"/>	<b><u>Renewal License</u></b> \$25.00	<input type="checkbox"/>
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**Licensee Name:** \_\_\_\_\_  
Last First

**Company Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
Street Address Apartment/Unit #

\_\_\_\_\_

City State ZIP Code

**Office Phone:** ( ) - \_\_\_\_\_ **Cell Phone:** ( ) - \_\_\_\_\_

**List Experience of Individual or Company:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Vehicle Information (list all vehicles used in pulling)

Year: \_\_\_\_\_ Year: \_\_\_\_\_ Year: \_\_\_\_\_

Make: \_\_\_\_\_ Make: \_\_\_\_\_ Make: \_\_\_\_\_

Model: \_\_\_\_\_ Model: \_\_\_\_\_ Model: \_\_\_\_\_

**LICENSES NOT RENEWED BY THE DATE OF EXPIRATION SHALL NOT BE RENEWED UNTIL THE APPLICANT HAS SUBMITTED THE APPLICATION AND PAID THE INITIAL \$200 FEE.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(For City Use ONLY)



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## **How long is the license term?**

A license issued under this chapter shall be valid for a calendar year and shall expire at midnight, December 31, following the date of issuance.

## **What is the license Fee?**

The initial fee for a license required by this chapter shall be \$200. Thereafter, the annual renewal fee shall be \$25 per vehicle and this shall be based upon the vehicles actually used in the pulling of any structure.

## **How do I identify the moving vehicles?**

Each house mover under this chapter shall paint on the side of the vehicle door, in 2-inch bold lettering or larger in a conspicuous manner, the name of the license holder, his or her license number and truck number. His or her license number shall be a 5-digit number, plus the number for any given truck.

## **Who to notify and routes to be used.**

Upon obtaining a moving permit and 10 days prior to the movement of a house or building, the house moving licensee shall give notice to the Rapid City Police Department Traffic Section (605-394-2665) of the move and provide a plan for the move, giving the route, start time of the move and if any traffic control devices will be moved during the trip. The licensee is responsible for notifying all utility companies of the route of the trip and making the appropriate arrangements with those companies for the movement of any utility lines.

## **What information will I need when acquiring a Moving Permit?**

The building official shall issue the moving permit only after the proper application has been made and proof is furnished that the required fee has been paid to the City's Finance Officer. An application for a moving permit shall state the owner's name, moving contractor's license name and number, the location to be moved from, the location to be moved to, the route to be followed and the building permit number, previously obtained from the city or county to which the house is to be moved, if a building permit is required by law. The fee for a moving permit shall be \$25, no refunds shall be authorized, and permits shall be valid for 14 days.