

PROCEEDINGS OF THE CITY COUNCIL  
Rapid City, South Dakota

December 5, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, December 5, 2016 at 6:30 P.M.

The following members were present: Mayor Steve Allender and the following Alderpersons: Ritchie Nordstrom, Jason Salamun, Charity Doyle, Brad Estes, Amanda Scott, Steve Laurenti, Jerry Wright, Lisa Modrick, and John Roberts and the following Alderpersons arrived during the course of the meeting: NONE; and the following were absent: Darla Drew

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Police Chief Karl Jegeris, Interim Public Works Director Dale Tech, Assistant Fire Chief Rod Seals, Civic Center Director Craig Baltzer and Administrative Coordinator Heidi Weaver-Norris.

**ADOPTION OF AGENDA**

Motion was made by Estes, second by Wright and carried to amend the agenda by moving Item 49 to Item 1A on the agenda. Motion was made by Scott, second by Laurenti and carried to adopt the agenda.

**AWARDS AND RECOGNITIONS**

Mayor Allender presented Fire Chief Mike Maltaverne with a plaque of appreciation and acknowledged his years of service and dedication to the City of Rapid City.

***Mayor's Items***

1A. No. LF113016-07 – 2017 Vision Fund Recommendations Presented by the Citizen Committee. Mayor Allender introduced George Grasby, the Chairman of the Vision Fund Citizen Committee. Grasby introduced the committee members which included himself, Mark Massa, Tim Johnson, Bob DeMersseman, Megan Reder-Schopp, Dawn Connor, Jo Lynn Little Wounded, Heather Forney and Katy Kinnan. Grasby said applicants sought millions of dollars beyond what was in the Vision Fund. The recommendation of the committee is unanimous. They received 25 complete written applications. He said many members took site tours. They received some input from Rapid City Parks & Recreation in terms of project coordination and a working model recommendation provided by Dr. Albert Linderman with Rapid City Collective Impact, which is a community supported initiative with a long-term commitment to a common agenda to solving social problems in Rapid City and coordinating funding efforts. The committee put in approximately 450 hours of community service to this recommendation. They focused on a smaller number of projects in order to get the projects done in 2017 and some are fully funded so they can go ahead as planned. Their recommendation is to fund 10 projects. He believes the committee put together a good and well thought out recommendation. The recommendation is as follows: \$21,000 DAV Flag Pole in support of Veterans and their families; \$523,406 for the Community Health Center of the Black Hills, Mental Health facility; \$1,125,000 for Wellfully: Premier Adolescent Care Center; \$2,000,000 early childhood center on behalf of Rural America Initiatives (RAI); \$25,000 for Rushmore Little League field lighting project; \$1,897,604 for the field/turf and beautification at SDSMT O'Hare Stadium; \$550,000 for Central States Fairground stall barn expansion project; \$127,990 for Summer Nights portable stage project; \$200,000 for ASA Softball, new concessions/bathroom building at Parkview Complex; \$30,000 for the Skin Institute Shade Structure installation at Sioux Park tennis courts. The Mayor thanked all applicants for their vision for Rapid City. He had more than 60 applicants for the committee. He said the City is holding back 50% of the vision funds for the civic center arena. He said he gave the committee two instructions: to be mindful that they are using taxpayer money (to do what is best for the citizens of Rapid City) and to not try to please everyone. He believes the committee recommended meaningful, substantial awards instead of small token awards. He said this recommendation came from the committee without the Mayor's influence. He said there is now an

understanding that the committee's work is done, it is now turned over to the City Council for their approval. Jessica Olson from Wellfully, thanked the vision fund committee. She said they saw the need and potential of their program and she appreciates the recommendation. Rural America Initiative, Amy Sazue, spoke of the positive impact the organization has had on her family. It supported her education and allowed their family to better themselves and other family members. This program allows their people to be positive members of the community. Jim Scull, spoke in support of RAI. He thinks they do a great job with their Native American programs. He said they need these learning and social skills at an early age and he supports this program. He also said that RAI operates in old buildings. Their need is really great to serve these kids. It is a wonderful program that the City should support. In response to a question from Laurenti, Jessica Olson from Wellfully said their total project will cost approximately \$5.6 million total. They are contributing \$750,000 of their own money. She said the project is estimated to be completed by 2018. She said they would actively fundraise and possibly get a bridge loan from the bank if they are short. In response to a question from Laurenti, Bruce Long Fox from RAI said their total project is \$6.2 million. They have \$1.3 million of their own money, \$500,000 matching grant and hopefully raise \$1 million from the public. They are also asking for donations from local entities. They would like to break ground in 2017, partner with the Hagg brothers, and begin construction by October 1, 2017. In response to a question from Laurenti, Joel Luken, Athletic Director SDSMT, said parking has its challenges. Being landlocked is a problem already. He said they have created parking above the field, and they partner with the fairgrounds for the shuttle service to the field. He said they have significant parking problems during the state track meet. Luken said there is a lease fee for the high schools to use the field. Laurenti said this is a big investment using public funds. He would like to see all of the school systems get a better deal in using the field. Nordstrom asked Mr. Grasby if the Council could get the preamble in writing. Motion was made by Doyle, second by Modrick to approve the recommendation of the Vision Fund Committee. She said she was absolutely impressed with their diligence. She said this committee was by the people for the people with no political motivations. She appreciates the time sensitivity they put into the projects and the diversity of their decision making. Salamun thanked the committee for all of their hard work. He is going to support the recommendation. He said Rapid City has amazing people, doing amazing things. He advised the projects that did not get selected that "A no today is not a no forever." He said the half cent is used to improve Rapid City and the vision funds are bringing the most impact. He said the committee really made the most good out of the tax payer money. Modrick thanked the committee and applauded them for using the Rapid City core values book. She said they were given a job to do with a lot criteria and they took 24 recommendations and came to a unanimous decision. She said there is never enough funding to get everything done in the community but she is in full support of the recommendation. Mayor said that this part of the process does not mean that checks are cut tomorrow. If the Council decides to approve the recommendations, then agreements will be put in place, bid rules will be reviewed and guarantees will be made that the money is spent responsibly and per the guidelines. Scott thanked the committee for their hours of dedication. She said this process took a lot of work, effort and fortitude. In response to a question from Scott, Landeen said that Council can't just write checks. The next step is for staff to negotiate the recommendations and bring forward agreements to those groups. Scott said there should be a priority list as to what projects are done first. Scott asked what would happen if projects go over their budget since there is no contingency fund. Mayor said the money is already collected and in the bank. It is for one year for 2017 projects. Wright respects the efforts of the committee. He said he thought the vision funds were supposed to be spent on community projects and city projects. He would like to see some of the money used to invest in the city's infrastructure. He strongly feels the Council needs to evaluate and adjust funding from other sources. The City is missing an opportunity to fix the infrastructure. He thinks the projects are outstanding but the City's infrastructure needs should be considered. Estes thanked the group for their hard work. He thought it was a great process to watch. He watched all 24 presentations and feels fortunate to be part of this great community. He said all of these projects will make Rapid City a better place to live. He was very impressed with the questions they asked and their open-mindedness and fairness. He said they really listened. He wanted to see projects approved that were shovel ready and funding in line. He said these projects are a great combination of social needs and economic development. He said if the Council had wanted money to go to infrastructure that should have been set aside in the beginning. Roberts thanked the committee. He

said they had a difficult decision to make. He was happy with Wellfully and RAI and knows that young people have no control over circumstances. He will support the recommendation. He loves that the City is using money they have in the bank. He does think more money should come out of the vision fund toward infrastructure. He hopes in the future to look at those needs. Motion passed 6-3 with Scott, Laurenti and Wright voting no.

### **GENERAL PUBLIC COMMENT**

Jackie Giago, owner of Native Sun News, addressed the Council. She would like her newspaper to get back into the budget. She said publishing in their paper helps with the native citizenship. She would like the City to include their paper in the 2017 budget.

**EXECUTIVE SESSION** to consult with legal counsel regarding proposed and pending litigation and to consult with legal counsel regarding contractual matters pursuant to SDCL 1-25-2(3). Motion was made by Laurenti, second by Doyle and carried to go into Executive Session at 8:19 p.m. Motion was made by Estes, second by Salamun and carried to come out of Executive Session at 8:50 p.m.

### **NON-PUBLIC HEARING ITEMS**

#### **CONSENT ITEMS** – Items 2 – 38

The following were removed from the Consent Items:

17. No. PW112916-13 – Acknowledge Minneluzahan Roof Repair
18. No. PW111516-21 – Acknowledge Sidewalk Discussion
19. No. LF113016-01 – Approve Request to Purchase Fire Apparatus through National Joint Powers Alliance in the amount of \$344,793.00.
23. No. LF113016-05 – Approve Resolution No. 2016-093A Resolution Fixing Time and Place for Hearing on Assessment Roll for Cleanup of Miscellaneous Property.
25. No. LF113016-02 – Approve Resolution No. 2016-090 Approving Civic Center Position Title and Compensation Grade Changes.
26. No. LF113016-08 – Approve Resolution No. 2016-091 a Resolution to Add Full Time Equivalent (FTE) Positions Within the City of Rapid City Per the Approved 2017 Budget.
28. No. LF113016-10 – Approve Resolution No. 2016-096 – A Resolution Adopting a Conflict of Interest Policy for Elected and Appointed Officials.
29. No. CIP111816-00 - Acknowledge Capital Improvement Programs Committee Monthly Update for November 2016.

Motion was made by Estes, second by Laurenti and carried to approve Items 2 – 38 as they appear on the Consent Items with the exception of Items 17, 18, 19, 23, 25, 26, 28 and 29.

#### ***Approve Minutes***

2. Approve Minutes for the November 21, 2016 Regular Council meeting.

#### ***Vacations of Right-Of-Way Set for Hearing (NONE)***

#### ***Alcoholic Beverage License Applications Set for Hearing (December 19, 2016)***

3. Knights of Columbus Council 8844 for a SPECIAL EVENT Malt Beverage and Wine License for an Event Scheduled for February 24, 2017 at Knights of Columbus, 4500 Jackson Blvd

#### ***Public Works Committee Consent Items***

4. No. PW112916-01 – Approve Change Order #1F to Mainline Contracting Inc. for Minnesota Ridge Subdivision Re-establish Ditch, Project No. 16-2317 for a decrease of \$906.75.
5. No. PW112916-02 – Approve Change Order #1F to Hilt Construction, Inc. for Skyline Drive Guardrail, Project No.16-2341 / CIP No. 51112 for a decrease of \$720.00.

- 6. No. PW112916-03 – Approve Change Order #1F to R.C.S. Construction, Inc. for Maple Avenue and East Nevada Drive - Street and Utility Reconstruction, Project No. 13-2103 / CIP No. 50421.3-2 for a decrease of \$66,652.53.
- 7. No. PW112916-05 – Authorize Mayor and Finance Officer to Sign Resolution No. 2016-097 a Construction Fee Resolution for East Anamosa Street Pedestrian Crossing Water Extension – Frontage.

Resolution # 2016-097  
 CONSTRUCTION FEE RESOLUTION FOR  
 EAST ANAMOSA STREET PEDESTRIAN CROSSING  
 WATER EXTENSION – FRONTAGE  
 PROJECT NUMBER 13-2125

WHEREAS, Section 13.04.190 of the Rapid City Municipal Code (RCMC) authorize the City Council to require properties benefited by the construction of water pipes or mains to pay their proportionate share of the cost to construct such water pipe or main prior to being allowed to connect to the City’s water utility; and

WHEREAS, a 10” water main was extended in Century Road as a part of the East Anamosa Street Pedestrian Crossing project, per City Project No. 13-2125; and

WHEREAS, the City’s total cost of constructing this water main was \$52,847.00, of which \$52,847.00 will be allocated on a front footage basis; and

WHEREAS, the City’s engineering staff has identified the total area that will benefit from construction of this water main, as shown on Exhibit A, which has been attached hereto and incorporated herein; and

WHEREAS, the City’s Public Works Director is recommending the cost to construct this main be paid by the properties which will benefit from its construction prior to such properties being served by the City’s water utility; and

WHEREAS, the City’s Public Works Director is recommending the construction fees be apportioned to the benefiting area shown on Exhibit A, based on the benefits that accrue to such property, and as such, should be established on a front footage basis; and

WHEREAS, the City Council, having considered the recommendation of the City’s Public Works Director and having made such investigation as it finds necessary, determines that it is in the best interests of the City and its water utility that the owners of properties within the benefiting area should pay their proportionate share of the cost to construct this project on a front footage basis.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City, that prior to being allowed to connect to the City’s water system, the owners of property in the benefiting area shown in Exhibit A shall be required to pay a proportionate share of the cost of constructing the 10” water main shown in City Project No. 13-2125; and

BE IT FURTHER RESOLVED that the owners of the property shown on Exhibit A shall pay \$56.10 per front footage to connect to the City’s water utility; and

BE IT FURTHER RESOLVED that all construction fees collected as established herein shall accrue to the water utility enterprise fund; and

BE IT FURTHER RESOLVED that such utility construction fees shall remain in effect until such time as the balance of the project costs totaling \$52,847.00 has been collected, at which time this Resolution and the utility construction fee shall automatically expire.

Dated this 5th day of December, 2016.

CITY OF RAPID CITY  
s/ Steve Allender  
Mayor

ATTEST:  
s/ Pauline Sumption  
Finance Officer

(SEAL)

- 8. No. PW112916-06 – Authorize Mayor and Finance Officer to Sign Resolution No. 2016-098 a Construction Fee Resolution for Anamosa Pedestrian Crossing Sanitary Sewer Extension – Frontage.

Resolution # 2016-098  
CONSTRUCTION FEE RESOLUTION FOR  
EAST ANAMOSA STREET PEDESTRIAN CROSSING  
SANITARY SEWER EXTENSION – FRONTAGE  
PROJECT NO. 13-2125

WHEREAS, SDCL 9-48-15 and Section 13.16.350 of the Rapid City Municipal Code (RCMC) authorize the City Council to require properties benefited by the construction of sewer pipes or mains to pay their proportionate share of the cost to construct such sewer pipe or main prior to being allowed to connect to the City’s sewer utility; and

WHEREAS, an 8” sanitary sewer main was extended in Century Road as a part of the East Anamosa Street Pedestrian Crossing project, per City Project No. 13-2125; and

WHEREAS, the total cost of constructing this sanitary sewer main was \$46,662.00, of which \$46,662.00 will be allocated on a front footage basis; and

WHEREAS, the City’s engineering staff had identified the total area that will benefit from construction of this sanitary sewer main, as shown on Exhibit A, which has been attached hereto and incorporated herein; and

WHEREAS, the City’s Public Works Director is recommending the cost to construct this main to be paid by the properties which will benefit from its construction prior to such properties being served by the City’s sanitary sewer utility; and

WHEREAS, the City’s Public Works Director is recommending the construction fees be apportioned to the benefiting area shown on Exhibit A, based on the benefits that accrue to such property, and as such, should be established on a front footage basis; and

WHEREAS, the City Council, having considered the recommendation of the City’s Public Works Director and having made such investigation as it finds necessary, determines that it is in the best interests of the City and its sanitary sewer utility that the owners of properties within the benefiting area should pay their proportionate share of the cost to construct this project on a front footage basis.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City, that prior to being allowed to connect to the City’s sanitary sewer system, the owners of property in the benefiting area shown in Exhibit A shall be required to pay a proportionate share of the cost of constructing the 8” sanitary sewer main shown in City Project No. 13-2125; and

BE IT FURTHER RESOLVED that the owners of the property shown on Exhibit A shall pay \$49.54 per front footage to connect to the City’s sanitary sewer utility; and

BE IT FURTHER RESOLVED that all construction fees collected as established herein shall accrue to the wastewater utility enterprise fund; and

BE IT FURTHER RESOLVED that such utility construction fees shall remain in effect until such time as the balance of the project costs totaling \$46,662.00 has been collected, at which time this Resolution and the utility construction fee shall automatically expire.

Dated this 5th day of December, 2016.

CITY OF RAPID CITY  
s/ Steve Allender  
Mayor

ATTEST:  
s/ Pauline Sumption  
Finance Officer

(SEAL)

- 9. No. PW112916-07 – Approve a Request from West River Holdings, LLC for a Variance to Waive the Requirement to Install Sidewalk per City Ordinance 12.08.060 along Mount Rushmore Road, Rapid City.
- 10. No. PW112916-08 – Approve Corrected funding for Bid Award Recommendation for Project #16-2317.
- 11. No. PW112916-09 – Approve Corrected funding for Bid Award Recommendation for Project #14-2095.
- 12. No. PW112916-15 – Approve Corrected funding for Bid Award Recommendation for Project #13-2103.
- 13. No. PW112916-11 – Authorize Mayor and Finance Officer to Sign the First Amendment to the Memorandum of Agreement between the City of Rapid City and First Nations Sculpture Garden, Inc.
- 14. No. PW112916-12 – Authorize Mayor and Finance Officer to Sign Resolution No. 2016-086 entitled Resolution to Amend the Policy for the Lease of Banner Poles for Advertisement Banners in Downtown Rapid City

Resolution No. 2016-086  
RESOLUTION TO AMEND THE POLICY FOR THE LEASE OF BANNER POLES FOR  
ADVERTISEMENT BANNERS IN DOWNTOWN RAPID CITY

WHEREAS, the City of Rapid City has available in its downtown area eight poles designed to display decorations and banner advertisements across Main Street and Saint Joseph Street; and

WHEREAS, in 2007 the Rapid City Common Council adopted a *Resolution To Establish a Policy For the Lease of Banner Poles for Advertisement Banners in Downtown Rapid City* to permit the lease two of the above-described poles for banners displaying advertisements for a public purpose, and to adopt a policy for the lease of such; and

WHEREAS, the Common Council now wishes to amend the Policy to permit City-sponsored banners in the months of November and December.

NOW THEREFORE, BE IT RESOLVED, that the City of Rapid City hereby amends its policy for the lease of two banner poles located in downtown Rapid City on Main Street and Saint Joseph Street between Sixth Street and Seventh Street and adopts the policy in its entirety as follows:

**Policy for the Lease of Banner Poles in Downtown Rapid City – Amended Dec. 5, 2016**

All parties interested in leasing a banner pole must adhere to this policy and complete the City's application and agreement for the lease of the banner poles.

Priority will first be given to the City of Rapid City and then priority will be on a first come first served basis based on the date the application is received by the City of Rapid City's Park and Recreation Department.

Banner space will not be leased from the first of November to the first of January each year to allow for holiday decorations, except that banners sponsored by the City of Rapid City may be permitted during this time.

The application, agreement and payment must be received at the Rapid City Parks Department Office at least 14 days prior to the requested display period, but not more than 365 days prior. Checks are to be made out to the City of Rapid City.

Banners must meet the following specifications:

The Banner must be for a public purpose. Banners displaying commercial advertising are prohibited. However, a professionally placed logo of a business or corporation sponsoring an event may be included on a banner.

Banner dimensions shall not exceed 40' x 3' (to comply with A.A.S.H.T.O. specifications).

Banners must be made of a material to allow for air to flow through. Banners are to be constructed of a material to ensure its suitability for attachment to poles and its durability during display.

Successful banners are simple and easy to read. Spacing should be uniform and symmetrical to allow maximum air (wind) movement through the banner.

The fee for the lease of a banner is \$375 per week per pole. This fee includes City costs for take down and setup of the banners. This fee is not applicable to the City of Rapid City.

Display of a banner will be reviewed and approved by the Rapid City Parks Department.

A banner will be displayed for a maximum display period of 1 week (7 days). An additional week may be requested providing no requests have been made for that week.

Dated this 5th day of December, 2016.

CITY OF RAPID CITY  
s/ Steve Allender  
Mayor

ATTEST:

s/ Pauline Sumption  
Finance Officer

(SEAL)

- 15. No. PW112916-04 – Authorize Mayor and Finance Officer to Sign a Memorandum of Understanding Between the City of Rapid City and the South Dakota Game, Fish, and Parks, and the West Dakota Water Development District and the Black Hills Fly Fishers for the Canyon Lake Dam Sediment Removal.
- 16. No. PW112916-10 – Authorize the Mayor and Finance Officer to sign the Agreement Between the City of Rapid City and Pyrotechnic Display, Inc. for annual fireworks displays in 2017, 2018 and 2019.

**Legal & Finance Committee Consent Items**

- 20. No. LF113016-04 – Authorize Staff to Purchase One (1) Demers Type III MX 152E Sprinter 3500 for \$149,900 Using HGAC Buy Contract Pricing.
- 21. Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Herb Kistler
- 22. No. LF113016-03 – Approve FY2017 Allied Arts Funding Allocation for Community Investments (Arts & Humanities)
- 24. No. LF113016-06 – Approve Resolution No. 2016-092 a Resolution Amending Certain Fees to be Charged in 2017 for Various Licenses, Permits and Applications

RESOLUTION NO. 2016-092  
A RESOLUTION AMENDING CERTAIN FEES TO BE CHARGED IN 2017 FOR VARIOUS  
LICENSES, PERMITS AND APPLICATIONS.

WHEREAS, the City charges fees for various licenses, permits and applications to cover its administrative costs; and

WHEREAS, in the past the City has generally adopted fees for licenses, permits and applications by ordinance; and

WHEREAS, on May 18, 2015, the Common Council adopted Resolution No. 2015-50 setting forth a fee schedule intended to replicate and supplement the fees discussed in the ordinances; and

WHEREAS, Resolution No. 2015-50 consolidates the information on fees charged by the City in one location, to make it easier to track and change the fees when they become insufficient to cover the City’s administrative costs; and

WHEREAS, on October 19, 2015 the Common Council adopted Resolution No. 2015-107 Amending Certain Fees to be Charged in 2015 for Various Licenses, Permits and Applications; and

WHEREAS, on December 7, 2015 the Common Council adopted Resolution No. 2015-116 Adopting a City Fee Policy to be Used for Amending and Adding Fees in the City Fee Resolution; and

WHEREAS, on June 6, 2016 the Common Council adopted Resolution No. 2016-040 Amending Certain Fees to be Charged in 2016 for Various Licenses, Permits and Applications; and

WHEREAS, the Policy states that city management should conduct fee reviews on a periodic basis; and

WHEREAS, fees of various departments have been determined to need updating to better reflect the cost to the City for the services in 2017; and

WHEREAS, the remainder of the fees remain the same; and

WHEREAS, the City Council finds it to be in the best interests of the City and its citizens to adopt an updated comprehensive fee resolution.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City that the following fees are established:

**City Attorney's Office**

City Attorney's Office has no fees

**Community Planning & Development Services Department**

**Revenue and Finance Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Tax increment financing application	\$1,000 per application	3.26.030.A

**Air Quality Permit Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Construction permit 1-5 acres	\$75.00 per permit	8.34.100.D
Construction permit 5+ acres	\$100.00 per permit	8.34.100.D
Construction permit renewal	\$25.00 per permit	8.34.100.D
Construction permit modification	\$25.00 per permit	8.34.100.E
Parking storage area permit	\$100.00 per permit	8.34.110.D
Parking storage area permit - amendment	\$25.00 per permit amendment	8.34.110.E
Compliance Plan	\$150.00 per permit	8.34.120.D
Failure to pay for or obtain a permit	\$250.00 per week	8.34.130

**Streets Sidewalks and Public Places Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Sidewalk café permit application	\$250.00 per permit	12.1 2.03 0.B. 4
Sidewalk vending cart permit application	\$250.00 initial and \$100.00 annual renewal per permit	12.1 2.04 0.C. 5

**Building Contractor License Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
General Building Contractor License fees	\$200.00 per initial 3 year license/\$100.00 per 3 year renewal license for Class A - General Contractor \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class B - one & two-family residential contractor \$200.00 per initial 3 year license /\$100.00 per three year renewal license for Class C - residential remodeling/additions contractor	15.0 4.14 0
Trade License fees - initial/renewal	No fee per initial 3 year license/ no fee per 3 year renewal license Class EA - Apprentice Electrician \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class EB - Class B Electrician * \$300 per initial 3 year license /\$200.00 per 3 year renewal license for Class EC - Electrical Contractor * \$50.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class EJ - Journeyman Electrician * \$100.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class EM - Master Electrician/inactive * \$10.00 per initial 3 year license /\$10.00 per 3 year renewal license for Class GA - Gas Fitting Apprentice \$200.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class GC - Gas Fitting Contractor \$25.00 per initial 3 year license /\$25.00 per 3 year renewal license for Class GF - Gas Fitter	15.0 4.14 0

	<p>\$25.00 per initial 3 year license /\$25.00 per 3 year renewal license for Class MA - Mechanical Apprentice                  \$205.00 per initial 3 year license /\$80.00 per 3 year renewal license for Class MAS - Appliance Specialist                  \$205.00 per initial 3 year license /\$80.00 per 3 year renewal license for Class MC - Mechanical Contractor                  \$40.00 per initial 3 year license /\$40.00 per 3 year renewal license for Class MI - Mechanical Installer                  \$25.00 per initial 1 year license /\$25.00 per annual renewal license for Class P – Plumber                  \$10.00 per initial 1 year license /\$10.00 per annual renewal license for Class PA - Plumbers Apprentice                  \$200.00 per initial 1 year license /\$50.00 per annual renewal license for Class PC - Plumbing Contractor                  \$200.00 per initial 1 year license /\$50.00 per annual renewal license for Class PW - Water Softening Contractor                  \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class R - Roofing Contractor                  \$200.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class S - Sign Contractor/inactive                  * Fee doubled for performing work without a license.</p>	
Application fee	\$150.00 per appeal application concerning a building code and/or building code amendment requirement. No charge per appeal regarding an action taken by the Building Official concerning a contractor's license.	15.0 4.13 0
License exam fee	None. Testing is through a third party vendor. A list of testing facilities can be obtained from the Building Official.	15.0 4.14 0

**Building Permit Fees and Licenses**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
IRC building permit and plan check fees	Table 100-A Residential Permit Fees (listed below)	15.0 4.33 0
IEBC building permit and plan	Table 100-A Residential Permit Fees (listed below)	15.0 4.33 0

check fees		
IBC building permit and plan check fees	Table 100-C Commercial Permit Fees (listed below)	15.0 4.33 0
IBC prefabricated structure building permit and plan check fees	Table 100-C Commercial Permit Fees (listed below)	15.1 2.36 0
Gas Code permit and plan check fees	Table 100-C Commercial Permit Fees (listed below).	15.0 4.33 0
Plumbing Code	Table 100-C Commercial Permit Fees (listed below)	15.0 4.33 0
Pressure reducing valves	No charge	15.0 4.33 0
Sign permit	Table 100-C Commercial Permit Fees (listed below). Electrical and outline lighting signs per adopted State Wiring Bulletin	15.0 4.33 0 17.5 0.08 0.12 17.5 0.08 0.K. 2.
Temporary sign permit	Table 100-C Commercial Permit Fees (listed below). Per permit up to twice a year for no longer than 30 days.	17.5 0.08 0.S. 1.
IMC permit	Table 100-A Residential Permit Fees and Table 100-C Commercial Permit Fees as applicable (listed below)	15.0 4.33 0
IPMC	Table 100-A Residential Permit Fees and Table 100-C	15.0

building permit and plan check fees	Commercial Permit Fees as applicable (listed below)	4.33 0
Moving of building permit	\$100.00 per permit Violation of Chapter 15.08, 15.44 or 12.24 with respect to moving of buildings subject to a fine of not less than \$25.00 nor more than \$100.00, and/or 30 days in jail per violation	15.0 8.01 0. A. 15.0 8.06 0. A.
Manufactured home parks operating permit	\$50.00 per manufactured home park up to 10 manufactured homes and an additional \$2.00 for each manufactured home in excess of 10. Annual permit required to be filed with the Finance Officer by July 30 <sup>th</sup> of each year.	15.4 8.02 0
Travel park permit	\$25.00 plus \$1.00 for every 10 spaces or fraction thereof over the minimum 100 spaces per permit application	15.5 2.03 0. B.
Travel park operating permit	\$35.00 for the first 10 trailer spaces and an additional \$0.50 for each trailer space in excess of 10. Annual permit and an additional \$0.50 will be charged for any trailer space added during the permit year.	15.5 2.07 0

**TABLE 100-A RESIDENTIAL PERMIT FEES**

TOTAL VALUATION	FEE
\$1.00 to \$1,600.00	\$37.00
\$1,601 to \$2,000.00	\$37.00 for the first \$1,600.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof, to and including \$2,000.00
\$2,001 to \$25,000.00	\$45.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000	\$252.00 for the first \$25,000.00 plus \$6.50 for each additional \$1,000.00, or fraction thereof, to and including \$ 50,000.00
\$50,001.00 to \$100,000.000	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,00.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00

\$1,000,001.00 and up	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours .....\$42.00 per hour <sup>1</sup> (minimum charge – two hours)	
2. Re-inspection fees .....\$42.00 per hour <sup>1</sup>	
3. Inspections for which no fee is specifically indicated.....\$42.00 per hour <sup>1</sup> (minimum charge – one hour)	
4. Additional plan review required by changes, additions, or revisions to plans.....\$42.00 per hour <sup>1</sup> (minimum charge – one hour)	
5. For use of outside consultants for plan checking and inspections, or both .....Actual costs <sup>2</sup>	
6. Plan review fees for 1 and 2 family dwellings and accessory structures shall be 10% of the building permit fee.	
7. Plan review fees for all occupancies except 1 and 2 family dwellings shall be 50% of the building permit fee.	

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

<sup>2</sup> Actual costs include administrative and overhead costs.

**TABLE 100-C COMMERCIAL PERMIT FEES**

TOTAL VALUATION	FEE
\$1.00 to \$1,600.00	\$37.00
\$1,601 to \$2,000.00	\$69.25
\$2,001 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$ 50,000
\$50,001.00 to \$100,000.000	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,00.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof

**Other Inspections and Fees:**

1. Inspections outside of normal business hours .....\$47.00 per hour<sup>1</sup>  
(minimum charge – two hours)
2. Re-inspection fees.....\$47.00 per hour<sup>1</sup>
3. Inspections for which no fee is specifically .....\$47.00 per hour<sup>1</sup>  
(minimum charge – one hour)
4. Additional plan review required by changes, additions, or revisions to plans.....\$47.00 per hour<sup>1</sup>  
(minimum charge – one hour)
5. For use of outside consultants for plan checking and inspections, or both.....Actual costs<sup>2</sup>
6. Plan review fees for 1 and 2 family dwellings and accessory structures shall be 10% of the building permit fee.
7. Plan review fees for all occupancies except 1 and 2 family dwellings shall be 50% of the building permit fee.

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

<sup>2</sup> Actual costs include administrative and overhead costs.

**Electrical Code Permit Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Electrical Code permit	Minimum \$50.00 per permit	15.0 4.33 0
Electrical permit for new single and two-family residences	Each dwelling unit inspection fee shall be the greater of Table 1 or Table 2 below:  <u>TABLE 1</u> flat rate -service size in amperes/inspection fee: 0 – 200/\$135.00 201 to 400/\$275.00 401 and larger\$300.00 plus circuitry  <u>TABLE 2</u> square footage: 5 cents per square foot finished area 2.5 cents per square foot unfinished area 2.5 cents per square foot garage	15.0 4.33 0

<p>Electric al inspecti on fee for service change. Fee for service change only. All new circuits will use TABLE 5</p>	<p><u>TABLE 3</u>                  service size in amperes / inspection fee                  0 – 200 /\$75.00                  201 – 400 - \$100.00                  401 – 800 - \$125.00                  801 – 1600 - \$150.00                  1601 and over - \$175.00</p>	<p>15.0 4.33 0</p>
<p>Electric al inspecti on fees for new service installat ion. New circuits added use TABLE 5.</p>	<p><u>TABLE 4</u>                  service size in amperes / inspection fee                  0 – 200 /\$35.00                  201 – 400 - \$50.00                  401 – 800 - \$75.00                  801 – 1600 - \$125.00                  1601 and over - \$250.00</p>	<p>15.0 4.33 0</p>
<p>Electric al inspecti on fees for circuitry installat ions or alteratio ns.</p>	<p><u>TABLE 5</u>                  0-30A CCT - \$5.00 each                  31-60A CCT - \$10.00 each                  61-100A CCT - \$12.00 each                  each additional one hundred amperes or fraction thereof - \$8.00.</p>	<p>15.0 4.33 0</p>
<p>Electric al inspecti on fee for electric signs</p>	<p><u>TABLE 6</u>                  Greater of \$50.00 for each sign, feeder, or branch circuit, or the fee calculated based on the Table 4 and Table 5 above with a maximum of \$60.00. Fee is applicable to permanently installed electric signs, outline lighting, field assembled skeletal neon systems and area lighting.</p>	<p>15.0 4.33 0</p>
<p>Electric al fees for electric al installat</p>	<p><u>TABLE 7</u>                  First 40 openings or connections - \$1.00 each.                  Each additional opening or connection - \$0.50 each.                  First 40 lighting fixtures - \$1.00 each.                  Each additional lighting fixture - \$0.50 each                  Each motor or special equipment - \$6.00 each.</p>	<p>15.0 4.33 0</p>

<p>ions associa ted with remode ling</p>		
<p>Electric al fees for electric al installat ions in apartm ent building s</p>	<p><u>TABLE 8</u> Three or more unit buildings - \$35.00 per unit. Services, feeders and branch circuits serving other apartment building loads shall be per Table 4 and Table 5 above.</p>	<p>15.0 4.33 0</p>
<p>Electric al fees for mobile home service equipm ent and feeders .</p>	<p><u>TABLE 9</u> First Service - \$50.00 Each Additional Unit - \$25.00</p>	<p>15.0 4.33 0</p>
<p>Electric al fees for recreati onal vehicle park unit.</p>	<p><u>TABLE 10</u> Inspection fee is \$20.00 per recreational vehicle park unit. Service and Other Wiring shall be Table 4 and Table 5 above.</p>	<p>15.0 4.33 0</p>
<p>Electric al fees for swimmi ng pools.</p>	<p><u>TABLE 11</u> Residential pools \$125.00 All other pools use Table 4 and Table 5</p>	<p>15.0 4.33 0</p>
<p>Electric al adminis trative fees</p>	<p><u>TABLE 12</u> Correction made after 30 days from receipt of inspection report may be assessed a fee of \$100.00 per violation.  If an inspector has to notify the master electrician/electrical contractor that their apprentice is not being properly supervised per the ordinance a fee of \$100.00 may be assessed per violation. An Exception may be granted for Western Dakota Technical Institute or an accredited higher education facility.</p>	<p>15.0 4.33 0</p>

	After hour inspections shall be a minimum two hour fee of \$100.00.	
State Electrical Affidavit	<u>TABLE 13</u> \$5.00 per permit	15.0 4.33 0
Electrical Inspection violation fee	Fee doubled for work started without a permit. noncompliance with any provision of the code or through use of defective material or due to negligence on the part of workmen, a subsequent inspection becomes necessary, an additional fee of \$50.00 shall be charged for each such inspection  Failure to obtain a final inspection prior to the expiration of the permit is subject to a fee of \$100.00. Re-inspection may be subject to a fee of \$50.00 per occurrence.	15.0 4.33 0

**Grading Permit Fees**

IBC grading permit	Table 100-D Grading Permit Fees (attached to this resolution)	15. 12. 510 App end ix J
IBC grading plan review	Table 100-E Grading Plan Review Fees (attached to this resolution)	15. 12. 510 App end ix J

**TABLE 100-D GRADING PERMIT FEES<sup>1</sup>**

<b>CUBIC YARDS</b>	<b>FEE</b>
50 or less	\$23.50
51 to 100	\$37.00
101 to 1,000	\$37.00 for the first 100 cubic yards plus \$17.50 for each additional 100 cubic yards or fraction thereof
1,001 to 10,000	\$194.50 for the first 1,000 cubic yards plus \$14.50 for each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000	\$325.00 for the first 10,000 cubic yards plus \$66.00 for each additional 10,000 cubic yards or fraction thereof
100,001 cubic yards or more	\$919.00 for the first 100,000 cubic yards plus \$36.50 for each additional 10,000 cubic yards or fraction thereof
<b>Other Inspections and Fees:</b>	
1.	Inspections outside of normal business

hours.....	\$50.50 per hour <sup>2</sup>
(minimum charge – two hours)	
2. Re-inspection fees	
.....	\$50.50 per hour <sup>2</sup>
3. Inspections for which no fee is specifically indicated.....	\$50.50 per hour <sup>2</sup>
(minimum charge – one hour)	

<sup>1</sup> The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

<sup>2</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

**TABLE 100-E GRADING PLAN REVIEW FEES**

CUBIC YARDS	FEE
50 or less	No fee
51 to 100	\$23.50
101 to 1,000	\$37.00
1,001 to 10,000	\$49.25
10,001 to 100,000	\$49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 cubic yards or fraction thereof
100,001 to 200,000	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 cubic yards or fraction thereof
200,001 or more	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards or fraction thereof
<b>Other Fees:</b>	
1. Additional plan review required by changes, additions, or revisions to approved plans.....\$50.50 per hour* (minimum charge – two hours)	

\*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Planning, Subdivisions, and Zoning Application Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Annexation	No fee per application	None
Comprehensive Plan Amendment	\$250.00 per application	2.60.160.G. 17.54.040. G
Layout plan	No fee per application	16.24.010
Preliminary plan	No fee per application	16.24.010
Final plat	No fee per application	16.24.010
Minor plat	\$250.00 plus \$20.00 per lot per application	16.24.010
Development Engineering	\$250.00 plus \$20.00 per lot per application	16.24.010

Plans		
Consolidation and lot-line adjustment plats	\$250.00 plus \$20.00 per lot per application	16.24.010
Vacation of easements	\$25.00 per application	16.24.010
Vacation of public right-of-way and section line highway	\$200.00 per application	16.24.010
Plat errors and omissions	No fee per application	16.24.010
Planned Development Designation	No fee per application	17.50.050.E
Initial Planned Development	\$250.00 per application	17.50.050.F
Final Planned Development	\$250.00 per application	17.50.050.F
Planned Development Major Amendment	\$250.00 per application	17.50.050. G
Planned Development Administrative Amendment	No fee per application	17.50.050.G
Planned Unit Development Concept Plan	No fee per application	17.50.060.D
Planned Unit Development Zone Document	\$250.00 per application	17.50.060.E
Planned Unit Development Major Amendment	\$250.00 per application	17.50.060.F
Planned Unit Development Administrative amendment	No fee per application	17.50.060.F
Administrative Exception	No fee per application	17.50.070. D. 1
Temporary use permit for trailer parks and campgrounds	\$75.00 per permit whenever there is a gathering of more than 15 people for longer than 36 hours.	17.50.230.F.3
Temporary use permit for a	\$50.00 per event permit	17.50.230.H.4

retail business or structure		
Temporary use permit for seasonal retail business or structure	\$150.00 per permit	17.50.230.I.4
Permit for a continuous retail business or structure	\$250.00 per permit	17.50.230.J.3
Variance application	\$250.00 per application	17.54.020.A
Conditional use permit application	\$250.00 per initial application. \$250.00 per application for a major amendment	17.54.030.B
Zoning and Rezoning	\$250.00 per application	17.54.040.G
Zoning Ordinance Amendment	\$250.00 per application	17.54.040.G
Zoning ordinance violation	\$100.00 per violation plus the cost of the action	17.54.070

**Community Planning & Development Services Department Duplication Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Duplication and file scanning fees:	<p>Duplication and file scanning fees for sizes A, legal, and B are free for the first 10 sheets. Duplication requests for 11 or more sheets in sizes A legal, and B and all other sizes will be charged according to the following rates:</p> <p>\$0.25 per sheet (black &amp; white) \$0.50 per sheet (color) at 8.5" by 11" (A)                      \$0.50 per sheet (black &amp; white) \$0.75 per sheet (color) at 11" by 17" (B)                      \$0.75 per sheet (black &amp; white) \$1.00 per sheet (color) at 18" by 24" (C)                      \$10.00 per sheet (black &amp; white) \$15.00 per sheet (color) at 24" by 36" (D)                      \$15.00 per sheet (black &amp; white) \$20.00 per sheet (color) at 36" by 48" (E)                      \$2.00 per disc for CD-ROM or DVD</p> <p>For file duplication the City Staff reserves the right to use a third party vendor for duplication and scanning of files. Any request that is to be processed by City Staff through a third party vendor will be charged the greater</p>	

	of the invoiced or received amount plus \$30.00 administrative cost per file. Any party requesting this service shall be required to pay the invoiced amount and administrative cost prior to the commencement of the duplication or scanning of the files.	
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**Community Resources Department**

**Code Enforcement Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Off-premises sign license	\$75.00 per annual sign license for each off premise sign	17.50.080
Property abatement	\$42.00 per property abatement for administration plus actual cost of property abatement	

**GIS Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Rapid City area orthophotography	\$75.00 per tile for latest available photography \$25.00 per tile for older photography Note: photography created using federal funds can only be sold at the cost of processing the data for delivery to the customer.	
County area orthophotography	\$20.00 per tile for latest available photography.	
County area rectified photography	\$20.00 per tile	
Rapid City area topography and related products	\$25.00 per tile. Note: Photography and related products created using federal funds can only be sold at the cost of processing the data for delivery to the customer.	
Customized map products or data requests	\$75.00 per hour, minimum ½ hour charge plus materials (if any)	
Standard map products and materials fees	\$0.50 per map or sheet at 8.5 inches by 11 inches (A) \$1.00 per map or sheet at 11 inches by 17 inches (B) \$15.00 per map or sheet at 18 inches by 24 inches (C) \$20.00 per map or sheet at 24 inches by 36 inches (D) \$25.00 per map or sheet at 36 inches by 48 inches (E) \$2.00 per disc for CD-ROM or DVD	

Note: GIS Division Fees must be approved by both the Rapid City Council and Pennington County Commission.

Finance Department

Finance Department Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Adult oriented businesses	\$400.00 per initial and renewal application and investigation \$200.00 per initial and renewal of business license \$50.00 per initial and renewal of escort license	5.70.050
Business licenses	\$50.00 per 24 month license for pawnbrokers, secondhand dealers, and gem & precious metal dealers \$200 initial and \$25.00 annual renewal per vehicle for house moving business \$50.00 initial and \$50.00 biannual renewal per vehicle for mobile ice cream vendor \$250.00 initial and \$200.00 annual renewal per vehicle for taxicabs license \$75.00 initial and \$50.00 renewal every 24 months per driver for taxicab drivers license \$50.00 annual per machine for video lottery machine license \$100.00 annual per location for sidewalk vendor license \$\$250.00 initial and \$200.00 annual renewal for each merchant security business license \$75.00 initial and \$50.00 annual renewal per individual for merchant security and private security license	5.36.040 5.44.040 5.50.060 5.60.070 5.60.140 5.64.010 5.56.050 5.52 5.52
Liquor licenses	\$100,000.00 per initial and \$1,500.00 per renewal for on-sale dealer Market price as set by City Council per initial and \$1,500.00 per renewal for on-sale dealer (full service restaurant) \$100,000.00 per initial and \$1,500.00 per renewal for convention facility on-sale dealer \$100,000.00 per initial and \$1,500.00 per renewal for municipal auditorium On-Sale Dealer \$500.00 or greater amount as determined by sealed bid process for initial and \$500.00 per renewal for off-sale dealer \$300.00 per initial and \$300.00 per renewal for malt beverage retailer \$200.00 per initial and \$200.00 per renewal for off-sale malt beverage package dealer \$225.00 per Initial and \$225.00 per renewal for off-sale malt beverage and off-sale South Dakota wine package dealer \$500.00 per initial and \$500.00 per renewal for wine retailer package dealers and on-sale dealers \$325.00 per initial and \$325.00 per renewal for malt	5.12.030. A 5.12.030. A & 5.12.040 5.12.030. A 5.12.030. A 5.12.030. A & 5.12.030. C 5.12.030. A 5.12.030. A 5.12.030. A

	beverage retailer and South Dakota wine retailer \$50.00 per license for a special event malt beverage retailer \$50.00 per license for a special event on-sale wine retailer \$150.00 per license for a special event on-sale dealer \$50.00 per license for a special event off-sale wine dealer	5.12.030. A  5.12.030. A  5.12.035. D 5.12.035. D 5.12.035. D 5.12.035. D
Parking facility rates	\$25.00 per month per parking space in lot 4 (Stock growers surface lot) \$35.00 per month per parking space in lot 5 (St. Joseph from 5 <sup>th</sup> to 6 <sup>th</sup> lot) \$45.00 per month per parking space in lot 6-C parking ramp covered \$35.00 per month per parking space in lot 6-U parking ramp uncovered \$35.00 per month per parking space in lot 7 (7 <sup>th</sup> and Main surface lot) \$35.00 month per parking space in lot 8 (Mt. Rushmore and Main surface lot)	
Administrative charges	\$25.00 per check with non sufficient funds Stop payment fee shall be assessed in the amount charged by the financial institution \$0.25 per page for paper copies \$25.00 per digital copy of City Council meeting	9.04.010

**Fire Department**

**Ambulance Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Ambulance rates	\$2,463.96 per event for specialty care transport \$1,708.89 per event for base rate transport \$1,024.32 per event for ALS1 Emergency rate transport \$926.90 per event for ALS base rate transport \$578.58 per event for BLS emergency (BLS crew) \$462.22 per event for BLS base rate (BLS crew) \$0 per event for BLS emergency (ALS crew) \$0 per event for BLS base rate (ALS crew) \$11.83 per mile for transport \$40.00 per hour for Event Medic \$75.00 per hour for Team only transports \$109.08 per hour for school and non-profit transports \$125.27 per hour for standby rate	

	\$150.00 per event for stretcher fee/hospice \$205.18 per event for treat and release	
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**Fire Department Permit and Inspection Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Open burn permit	No fee per permit	8.34.170
Fire protection systems permit and inspection	150% of the basic fee building permit fee for new systems and retrofitted systems \$128.00 per standpipe installation \$95.55 per permit for plan review of fire pumps \$382.00 per permit for inspection and testing of fire pumps \$107.00 per permit for kitchen hood extinguishing system installation \$53.55 per permit for kitchen hood extinguishing system modification \$0.36 per square foot of covered area per permit for special fire extinguishing systems \$128.00 plus \$2.00 for each initiation and signaling device per permit for fire alarm systems \$64.00 per permit for plan review and acceptance test of control unit \$64.00 per hour for additional inspection or testing of control unit with a minimum charge of one hour \$64.00 per installation plus \$2.00 for each initiation and signaling device for existing fire alarm system modification permits.	
Flammable liquid storage tanks permit and inspections	\$107.00 per permit for the installation of a flammable liquid storage tank \$64.00 per permit for the removal of a flammable liquid storage tank \$107.00 per permit for the modification of a flammable liquid storage tank \$53.55 per permit for the modification of flammable liquid storage tank piping	
General site plan review and inspections	\$64.00 per hour for site plan review and inspections \$64.00 per hour for additional plan review with a minimum charge of one hour	

**Hazardous Materials Emergency Assistance – Pennington County Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Engine rates	\$100.00 per hour and \$1.75 per mile for Class 1: Engines \$175.00 per hour and \$1.75 per mile for Haz-Mat vehicle \$125.00 per hour and \$1.75 per mile for Class 2:	

	Ladder Truck \$230.00 per hour and \$2.30 per mile for Class 4: Aircraft Fire Rescue \$230.00 per hour and \$2.30 per mile for trucks \$50.00 per hour and \$0.75 per mile for Class 5: Water Tenders \$40.00 per hour and \$0.75 per mile for Class 6: Brush Trucks \$125.00 per hour and \$0.50 per mile for Class 7: Special Service vehicle \$15.00 per hour and \$0.30 per mile for Class 8: Service vehicle	
Hazardous materials Team rates	\$23.00 per hour for labor \$175.00 per hour and \$0.50 per mile for vehicle	
Dive Rescue Team	\$23.00 per hour for labor \$25.00 per hour and \$0.50 per mile for vehicle	

**South Dakota Wildland Fire Suppression Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Engine rates	\$115.00 per hour and \$0.51 per mile for Type 1 (structural) \$110.00 per hour and \$0.51 per mile for Type 2 (structural) \$70.00 per hour and \$0.51 per mile for Type 3 \$70.00 per hour and \$0.51 per mile for Type 4 \$65.00 per hour and \$0.51 per mile for Type 5 \$65.00 per hour and \$0.51 per mile for Type 6 \$30.00 per hour and \$0.51 per mile for Type 7 \$15.00 per hour and \$0.51 per mile for Type 8	Contract #SDFD2011RCFX
Tactical tenders	\$70.00 per hour and \$0.51 per mile for Type 1 \$65.00 per hour and \$0.51 per mile for Type 2 \$20.00 per hour and \$0.51 per mile for Type 3 \$8.00 per hour and \$0.51 per mile for Type 4	
Support tenders	\$107.00 per hour and \$0.51 per mile for Type 1 \$92.00 per hour and \$0.51 per mile for Type 2 \$72.00 per hour and \$0.51 per mile for Type 3	
ATV and UTV rates	\$30.00 per shift or ATV \$40.00 per shift for UTV	
Power saw rate	\$5.00 per hour and \$30.00 per shift	
Portable pump rates	\$30.00 per 24 hours for 0 to 200 gallon per minute pump \$40.00 per 24hours for 200+ gallon per minute pump	
Portable tanks	\$20.00 per 24hours for tank under 1,500 gallons \$25.00 per 24hours for tank 1,500+ gallons	
Other vehicle	\$65.00 per 24hours plus \$0.51 per mile for STEN, DIVS, or any vehicle assigned to the line of duty	

rates	\$0.51 per mile for crew/chase vehicle	
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**Parks and Recreation Department**

**Aquatics Division Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Annual pass	\$340.00 per pass for adult (age 26 to 61) \$510.00 per yearly pass for couples* \$238.00 per yearly pass for senior (age 62 and above) \$350.00 per yearly pass for senior couples (age 62 and above)* \$259.00 per yearly pass for youth (age 2 to 17) \$282.00 per yearly pass for young adult (age 18 to 25) \$612.00 per yearly pass for family (up to 4 people) \$62.00 per additional family member (over 4 people) * Couple defined as married or both customers producing documents with the same mailing address	
Quarterly pass	\$92.00 per quarterly pass for adult (age 26 to 61) \$140.00 per quarterly pass for couples \$62.00 per quarterly pass for senior (age 62 and above) \$100.00 per quarterly pass for senior couples (age 62 and above)* \$73.00 per quarterly pass for youth (age 2 to 17) \$78.00 per quarterly pass for young adult (age 18 to 25) \$200.00 per quarterly pass for family (up to 4 people) \$33.00 per additional family member (over four people) * Couple defined as married or both customers producing documents with the same mailing address	
Daily rate	\$6.00 per individual per day \$5.00 per senior (age 62 and above) per day \$11.00 per family on designated family nights \$5.00 per individual for groups of 30 or more \$76.00 per twenty day punch pass.- adult (age 18 to 61) \$76.00 per twenty day punch pass – youth (age 2 to 17) \$58.00 per twenty day punch pass for senior (age 62 and above) \$192.00 per twenty day punch pass for family (up to 4 twenty punch passes) \$34.00 per additional 20 day punch pass for families (over four people)	
Racquetball court rate	\$6.00 per hour \$36.00 per 10 day punch pass \$58.00 per 20 day punch pass \$110.00 per quarterly pass \$270.00 per yearly pass	
Rapid City Swim	\$184.00 per hour for an individual or organization Rental rates include natatorium, racquetball courts,	

Center rental	and multi-purpose room	
Outdoor pools only rental	\$152.00 per hour for an individual or organization	
50-Meter Pool	\$100 per hour for an individual or organization	
Multi-purpose room rental	\$42.00 per hour for an individual or organization	
Party room rental	\$85.00 per 2 ½ hour event (specific times slots available) \$70.00 per 1 ½ hour event (specific times slots available)	
Lap lanes rate	\$7.00 per hour per lane for an individual or organization	

**Cemetery Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Grave space cost (tax included)	\$844.24 per single adult grave \$1,036.38 per double stack grave \$3,609.85 per family section (4 graves) \$251.48 per infant grave \$803.49 per small child grave \$419.21 per cremation grave \$799.31 per County grave (no tax) \$396.90 per County cremation grave (no tax)	
Opening and closing costs (tax included)	\$893.83 per adult grave \$266.25 per infant grave \$659.59 per small child grave \$369.86 per cremation grave \$799.31 per County grave (no tax) \$330.75 per County cremation grave (no tax) \$277.39 per grave additional surcharge for Saturday \$73.00 per monument setting fee	

**Golf Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Meadowbrook season passes	\$778.00 per pass for single adult \$1,246.00 for two passes for adult couple* \$697.00 per pass for single senior (age 62 and above) \$1,084.00 for two passes for senior couple (age 62 and above)* \$236.00 per pass for youth (age 17 and under) \$300.00 per pass for young adult (ages 18 to 25) \$2,334.00 per Corporate pass (4 passes; must pay with corporation check or credit card)	

	* Couple defined as married or both customers producing documents with the same mailing address	
Meadowbrook daily rates	<p>\$30.00 per round of 9 holes                  \$28.00 per round of 9 holes for senior (age 62 and above)                  \$46.00 per round of 18 holes                  \$42.00 per round of 18 holes for senior (age 62 and above)                  \$60.00 per locker rental                  \$5.00 per bucket of range balls (small)                  \$8.00 per bucket of range balls (large)                  \$176.00 per 50 punch card for range balls                  \$193.00 per punch card for ten 9 hole rounds                  \$454.00 per punch card for twenty-five 9 hole rounds</p>	
Meadowbrook golf cart rates	<p>\$453.00 per cart for electric cart storage                  \$390.00 per cart for gas cart storage                  \$244.00 per annual trail fee                  \$18.00 per daily trail fee                  \$11.00 per ½ cart rental for 9 holes                  \$17.00 per ½ cart rental for 18 holes                  \$375.00 per ½ cart annual pass                  \$80.00 per cart rental punch pass for ten 9 hole rounds                  \$173.00 per cart rental punch pass for twenty-five 9 hole rounds</p>	
Executive season passes	<p>\$300.00 per pass for single adult                  \$410.00 for two passes for adult couple*                  \$250.00 per pass for single senior (age 62 and above)                  \$350.00 for two passes for senior couple (age 62 and above)*                  \$55.00 per pass for youth (age 17 and under)                  \$135.00 per pass for young adult (ages 18 to 25)                  \$55.00 additional per pass for Meadowbrook season pass holder                  \$15.00 additional per pass for youth (age 17 and under) Meadowbrook season pass holder                  * Couple defined as married or both customers producing documents with the same mailing address</p>	
Executive daily rates	<p>\$10.00 per round of 9 holes                   \$6.00 per round of 9 holes junior                  \$17.00 per round of 18 holes                  \$20.00 per all day play                  \$80.00 per punch card for ten 9 hole rounds                  \$180.00 per punch card for twenty-five 9 hole rounds</p>	
Executive cart rental	<p>\$108.00 per annual trail fee                  \$8.00 per daily trail fee                  \$14.00 per cart rental for 9 holes                  \$22.00 per cart rental for 18 holes                  \$7.00 per ½ cart rental for 9 holes                  \$11.00 per ½ cart rental for 18 holes                  \$157.00 per annual ½ cart pass</p>	

Development fees	<p>\$1.00 per 9 hole round at Meadowbrook*</p> <p>\$2.00 per 18 hole round at Meadowbrook*</p> <p>\$1.00 per 9 hole round at Executive*</p> <p>* The development fees are included in the daily rate fees. The development fee is not included in the season pass fee and will be charged to all the season pass holders at tee time.</p>	
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**Ice Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Season pass	<p>\$135.00 per individual season pass</p> <p>\$328.00 per family season pass (up to four people)</p> <p>\$47.00 per additional family member</p> <p>\$47.00 per 10 session Punch Pass</p>	
Daily rates	<p>\$6.00 per individual per day</p> <p>\$5.00 per individual senior (age 62 and over) per day</p> <p>\$21.00 per family on designated family nights</p> <p>\$5.00 per individual for groups of 30 or more includes skate rental</p>	
Ice rink rental rates	<p>\$138.00 per hour for prime time ice rental</p> <p>\$83.00 per hour for non-prime time ice rental</p> <p>\$223.00 per hour for prime time ice rental includes skate rental</p> <p>\$174.00 per hour for non-prime time ice rental includes skate rental</p>	
Skate rental and sharpening	<p>\$3.00 per pair for skate rental</p> <p>\$7.00 per pair for skate sharpening performed on the same day</p> <p>\$5.00 per pair for skate sharpening performed for pick up the following day</p>	

**Parks Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Park shelter fees (tax included)	<p>\$50.00 per permit from 10:30 am to 3:00 pm (4½ hours)</p> <p>\$50.00 per permit from 4:30 pm to 10:00 pm (5½ hours)</p> <p>\$20.00 per hour for the Canyon Lake gazebo</p> <p>\$100 per day for the bandshell</p> <p>\$10.00 administrative fee charged for cancellations made less than 30 days prior to permitted event</p>	
Special Event Fees (tax included)	<p>\$500 Class 1 Event: 10,000 or more participants</p> <p>\$250 Class 2 Event: 2,500-9,999 participants</p> <p>\$100 Class 3 Event: 250-2,499 participants</p> <p>\$50 Class 4 Event: Less than 250 participants</p>	

**Police Department**

**Police Department Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Audio, video & photographic services	\$10.00 per audiotape duplication \$30.00 per photographic line up level 1 (6 subject) \$45.00 per photographic line up level 2 (custom format) \$5.00 per photographic print for standard 4 inch by 6 inch \$7.50 per photographic print for enlargement 5 inch by 7 inch \$10.00 per photographic print for enlargement 8 inch by 10 inch \$50.00 per hour for video analysis and processing \$30.00 per video tape duplication \$25.00 per CD with photographs	
Police reports	\$4.00 per accident report \$8.00 per arrest report \$8.00 per case report \$275.00 per traffic crash reconstruction report	
Background checks	\$2.00 per background check	
Blood and drug Analysis	\$35.00 per blood alcohol analysis \$37.00 per drug analysis for marijuana (not toxicological) \$45.00 per drug analysis for level 1 substance \$55.00 per drug analysis for level 2 substance and LSD	
Calls for service/ log entry	\$1.00 per call for service/log entry	
Expert testimony	Actual cost of travel and accommodations if necessary	
Fingerprinting services	\$20.00 per fingerprinting service (includes sales tax) \$20.00 per fingerprint comparison service \$20.00 per latent fingerprint examination service	
Consultations & interpretations	No charge	
Special lab services	\$50.00 per hour for special lab services (weighing etc.)	

**Parking Meter Fees by Parking Zone**

Fee	Amount & Unit of Measure	Municipal Code Section
Parking meter fees except in the Parking	\$0.25 coin deposit per one hour of parking \$0.10 coin deposit per 24 or 30 minutes of parking \$0.05 coin deposit per 12 or 15 minutes of parking	10.44.060

Ramp Zone		
Library parking lot zone	\$0.25 coin deposit per one hour of parking	10.44.060.A
Four hour zone	Four \$0.25 coin deposit for a period of four hours	10.44.060.B
General zone	\$0.05 coin deposit per 12 or 15 minutes of parking	10.44.060.C
Parking ramp zone	Two \$0.25 coin deposit per one hour of parking \$0.10 coin deposit per 12 minutes of parking \$0.05 coin deposit per 6 minutes of parking	10.44.060.D
Sixth Street lot zone	\$0.25 coin deposit per one hour of parking	10.44.060.E

**Parking Violation Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Contrary to posted sign	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
No parking zone	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Within intersection	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
On crosswalk	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Within 25' of an intersection	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Within 20' of fire station entrance	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
Within 10' of fire hydrant	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
In front of private driveway	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
On a sidewalk	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Within 10' of a residential mailbox	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Obstructing traffic	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Across/over a line	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Yellow curb	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Against traffic	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
More than 12" from a curb	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Closer than 4' to any other	\$10.00 per violation and \$5.00 per late fee	10.40.205.C

vehicle (parallel)		
Not entirely within designated area	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Alley non-temporary	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Blocking alley	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Alley contrary to sign	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Near entrance to building	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Between 2 a.m. and 6 a.m.in Central Business District	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Within 6' of a railroad track	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Bus & taxi stand	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Handicapped space	\$100.00 per violation and \$20.00 per late fee	10.40.205.C
Commercial vehicles	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
Freight on Main & St. Joseph	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Loading zone violation	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Fire lane violation	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
Sight triangle violation	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
No permit for zone	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Double parking	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Civic center zone violation	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Airport loading zone violation	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Snow removal area	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Improper parking	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Timed zone violation	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Expired Meter	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Immobilization, towing, and	\$100.00 per immobilized vehicle plus actual costs for vehicle towing and vehicle storage as	10.44.150.E

storage fees	applicable.	

**Public Works Department**

**Engineering Division Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Stormwater Drainage Utility	\$0.00040/unit financial charge.	13.26.020.B.3
Fee for Inspection of subdivision improvements prior to acceptance.	City Engineers Estimate: Less than \$10,000 - 5.0% of the estimate \$10,001 to \$25,000 - 3.0% of the estimate \$25,001 to \$50,000 - 2.5% of the estimate \$50,001 to \$100,000 - 2.0% of the estimate More than \$100,000 - 1.5% of the estimate	12.04.170.C
Driveway approach construction permit (curb cuts)	\$30.00 for each curb cut	13.04.100
Sidewalk or curb/gutter construction permit	\$15.00 for first 5 feet of sidewalk or curb and gutter \$15.00 additional for the next 45 lineal feet of sidewalk or curb and gutter \$25.00 additional for the next 150 lineal feet of sidewalk or curb and gutter	13.04.100
Pavement installation permit	\$40.00 each permit	13.04.100
Temporary occupancy in right-of-way permit	\$15.00 each	13.04.100
Private utility installation permit	\$25.00	13.04.100
Excavation in concrete or asphalt pavement permit	\$20.00 - 0 to 70 square feet \$30.00 - 71 to 350 square feet \$40.00 - 351 to 1,000 square feet \$50.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Excavations in non-paved public right-of-way or easements	\$15.00 - 0 to 70 square feet \$20.00 - 71 to 350 square feet \$30.00 - 351 to 1,000 square feet \$40.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Non-	\$10.00 per inspection	13.04.100

compliance additional inspection		
Floodplain development permit	\$100.00 per permit	15.32.120. A
Floodplain development permit variance application	\$100.00 per permit	15.32.300
Onsite wastewater system (septic) permit	\$20.00 per permit for existing systems and renewals every 6 years \$300.00 per each new system \$300.00 per each repaired or modified system Actual cost for construction fees Actual cost for construction fees	13.20.800 13.16.350 13.04.190
Erosion and sediment control permit	\$100.00 per permit for site less than 10,000 square feet \$250.00 per permit for site 10,000 square feet to 43,560 square feet \$500.00 per permit for site greater than 43,560 square feet	8.46.020
Commercial Parking Permit	\$5 per parking spot per day	10.44.075

**Solid Waste Division Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Residential collection rates	\$14.99 per month for 35 gallon container \$16.83 per month for 65 gallon container \$18.68 per month for 95 gallon container \$46.84 per month for 300 gallon container \$11.99 per month for 35 gallon container for senior citizen \$13.47 per month for 65 gallon container for senior citizen \$14.94 per month for 95 gallon container for senior citizen	
Landfill disposal rates for residential customer	\$0.00 up to 1,000 lbs. with use of a City utility bill \$5.00 per carload \$20.00 per pickup load \$5.00 minimum disposal charge	
Landfill rates for materials for disposal	\$59.00 per ton for mixed waste (garbage) \$59.00 per ton for construction debris \$59.00 per ton for non-regulated medical waste \$87.00 per ton for regulated medical waste \$59.00 per ton for grit and screenings from sumps (car wash grit) \$59.00 per ton for ash	

	\$59.00 per ton for asbestos - containing material \$10.00 per ton for petroleum contaminated soil \$240.00 per ton for 6 tires or more \$2.75 per tire less than 16" with no rim \$7.95 per tire greater than or equal to 16" or less than 16" on rim \$59.00 per ton for dead animals \$10.00 per ton for concrete \$59.00 per ton for asphalt shingles \$59.00 per ton for wood shingles \$20.00 per ton for pallets and clean wood	
Landfill rates for recyclables for disposal	\$0.00 for asphalt \$0.00 for metals (FE, AL, CU, etc.) \$0.00 for newspaper \$0.00 for corrugated cardboard \$0.00 for HDPE and PETE plastics \$0.00 for glass \$0.00 for aluminum \$0.00 for steel (tin) cans \$0.00 for yard waste (tree limbs, grass clippings etc.) \$0.00 for manure \$0.00 for clean fill dirt	
Landfill products for sale	\$20.00 per ton for 3/8 inch yard waste compost, less \$2.00 per ton for loads greater than 10 yards \$20.00 per ton 3/8" yard waste compost with biosolids \$15.00 per ton for 3/4 inch yard waste compost, less \$2.00 per ton for loads greater than 10 yards \$10.00 per ton for wood chips, less \$2.00 per ton for loads greater than 10 yards \$0.00 for MSW Co-compost \$50.00 per ton 50:50 MSW/yard waste compost \$25.00 per ton for recycled asphalt	
Administrative	\$37.00 per account for set up 1.5% or \$5.00 per month for late fee \$15.00 per service call	13.08.470

**Streets Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Contractor Patching Costs	\$5.35 per square foot at 5" depth \$1.07 per square foot at 1" depth	13.04.120
Pavement Sawing	\$3.50 per lineal foot	13.04.120

**Transit Division Fees**

Fee	Amount & Unit of Measure	Municipal Code Section
Rapid Ride	\$1.50 per fare – adults and students \$13.50 per coupon book containing 10 coupons	

	\$0.75 per fare for Honored Citizen (60+, disabled and Medicare card holders) \$6.75 per coupon book containing 10 coupons for Honored Citizen (60+, disabled and Medicare card holders) No fee for children (4 & under) No fee for transfers \$30.00 per adult monthly pass \$20.00 per student monthly pass	
Dial-A-Ride	\$3.00 per one way trip \$27.00 per ten punch coupons \$3.50 per Zone 2 fare \$31.50 per Zone 2 ten punch coupons \$90.00 per monthly unlimited pass	
Trolley	\$2.00 per fare for adult \$1.00 per fare for children 12 and under \$1.00 per fare for Honored Citizen (60+, disabled and Medicare card holders)	

**Water Division Fees**

<b>Fee</b>	<b>Amount &amp; Unit of Measure</b>	<b>Municipal Code Section</b>
Driveway approach construction permit (curb cuts)	\$30.00 per curb cut	13.04.100
Sidewalk or curb/gutter construction permit	\$15.00 per each \$15.00 additional next 45 lineal feet \$45.00 additional next 150 lineal feet	13.04.100
Pavement installation permit	\$40.00 each permit	13.04.100
Temporary occupancy in right-of-way permit	\$15.00 each	13.04.100
Private utility installation permit	\$25.00 each	13.04.100
Excavation in concrete or asphalt pavement permit	\$20.00 - 0 to 70 square feet \$30.00 - 71 to 350 square feet \$40.00 - 351 to 1,000 square feet \$50.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Excavation in not paved in public right-of-way or easement	\$15.00 - 0 to 70 square feet \$20.00 - 71 to 350 square feet \$30.00 - 351 to 1,000 square feet \$40.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Non-	\$10.00 per inspection	13.04.100

compliance additional inspection		
Service inspection	\$95.00 per inspection	13.08.425
Service re-inspection	\$44.00 per re-inspection	13.08.425
New account - turn on	\$40.00 per account	13.08.425
Connection	\$40.00 per connection	13.08.080
Connection re-inspection	\$25.00 per re-inspection	13.08.080
Water Tapping	\$158.00 per 1 inch tap \$105.00 per 1 ½ inch tap \$105.00 per 2 inch tap \$439.00 per tap in excess of 2 inch tap but less than 8 inches \$527.00 per tap greater than 8 inches	13.08.120
Hydrant administrative (deposit)	\$1,500.00 per hydrant	13.08.190
Water meter rental	\$0.17 per day for 5/8 inch meter \$0.21 per day for 3/4 inch meter \$0.30 per day for 1 inch meter \$0.62 per day for 1.5 inch meter \$0.88 per day for 2 inch meter \$1.06 per day for 3 inch meter \$4.79 per day for 4 inch meter	13.08.310
Remote water meter reading device installation	\$26.00 per installation \$5.20 per month	13.08.380
Water meter testing	\$90.00 per test	13.08.390
Water service rates for residential	\$3.11 per unit - Tier 1 \$3.32 per unit - Tier 2 \$3.77 per unit- Tier 3 \$4.31 per unit - Tier 4	13.08.430
Water service rates for commercial and industrial	\$3.22 per unit	13.08.430
Dedicated irrigation and lease accounts	\$3.32 per unit - Tier 1 \$3.77 per unit -Tier 2 \$4.31 per unit - Tier 3	13.08.430
Meter charge (deposit)	\$44.00 per ¾ inch meter or smaller \$176.00 per meter larger than ¾ inch \$0.38 per unit raw water	13.08.430
Monthly meter charge	\$7.39 per 5/8 inch meter \$8.20 per 3/4 inch meter	13.08.430

for residential	\$9.98 per 1 inch meter \$13.85 per 1.5 inch meter \$19.55 per 2 inch meter \$42.31 per 3 inch meter \$60.17 per 4 inch meter \$103.96 per 6 inch meter \$157.53 per 8 inch meter	
Monthly meter charge for commercial and industrial	\$7.30 per 5/8 inch meter \$9.39 per 3/4 inch meter \$13.66 per 1 inch meter \$24.06 per 1.5 inch meter \$37.01 per 2 inch meter \$71.25 per 3 inch meter \$113.90 per 4 inch meter \$220.17 per 6 inch meter \$348.14 per 8 inch meter	13.08.430
Monthly meter charge for irrigation and leased	\$77.88 per 5/8 inch meter \$91.20 per 3/4 inch meter \$119.67 per 1 inch meter \$184.41 per 1.5 inch meter \$273.51 per 2 inch meter \$583.36 per 3 inch meter \$868.10 per 4 inch meter \$1,570.72 per 6 inch meter \$2,424.92 per 8 inch meter	13.08.430
Pactola conservation surcharge	\$1.00 per 100 cubic feet over the amount specified in RCMC 13.08.440 C, 1 and 2	13.08.440
Temporary account	\$37.00 per account	13.08.450.D
Late fee	1.5% or \$5.00 per month	13.08.470
Water service shut off call	\$44.00 per call \$73.00 per call after hours	13.08.500
Sewer and water contractor license	\$200.00 initial \$100.00 renewal	13.24.040
Sewer and water installer license	\$40.00 initial \$20.00 renewal	13.24.040
Trenching contractor license	\$200.00 initial \$100.00 renewal	13.24.040
Trenching contractor (plumbers rider) license	\$200.00 initial \$100.00 renewal	13.24.040
Trenching journeyman license	\$40.00 initial \$20.00 renewal	13.24.040

**Water Reclamation Fees**

Fee	Amount & Unit of Measure	Municipal
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		<b>Code Section</b>
Tap fees	\$220.00 per 4 inch tap \$293.00 per 6 inch tap	13.16.310
Minor user industrial waste permit	\$250.00 per permit	13.16.320
Significant industrial users and categorical users - existing	\$3,000.00 per permit	13.16.320
Significant industrial users and categorical users - new	\$3,000 per permit	13.16.320
Service inspections	\$87.00 per inspection \$40.00 per re-inspection	13.16.340
Sewer use charge	\$3.25 per unit	13.16.360
Meter charge residential	\$4.53 per 5/8 inch meter \$5.77 per 3/4 inch meter \$8.25 per 1 inch meter \$14.44 per 1.5 inch meter \$21.86 per 2 inch meter \$39.20 per 3 inch meter \$63.96 per 4 inch meter \$125.86 per 6 inch meter \$200.14 per 8 inch meter	13.16.360
Meter charge commercial and institutional	\$4.67 per 5/8 inch meter \$6.10 per 3/4 inch meter \$8.97 per 1 inch meter \$16.12 per 1.5 inch meter \$24.71 per 2 inch meter \$44.75 per 3 inch meter \$73.37 per 4 inch meter \$144.94 per 6 inch meter \$230.82 per 8 inch meter	13.16.360
Meter charge industrial	\$16.71 per 5/8 inch meter \$23.43 per 3/4 inch meter \$36.87 per 1 inch meter \$70.47 per 1.5 inch meter \$110.78 per 2 inch meter \$204.85 per 3 inch meter \$339.23 per 4 inch meter \$675.18 per 6 inch meter \$1,078.33 per 8 inch meter	13.16.360
BOD	\$0.27	13.16.360
TSS	\$0.21	13.16.360

Liquid waste haulage permits	Liquid waste haulage owner's permit \$147.00 per initial permit \$36.00per annual renewal permit Liquid waste haulage operator's permit \$37.00 per initial permit \$14.00per annual renewal permit	13.16.530
Disposal (domestic septage)	\$35.20 for the first 1,000 gallons \$11.75 for each 1,000 gallon increment in excess of 1,000 gallons	13.16.530
Holding tank wastes	\$35.20 for the first 1,000 gallons \$11.75 for each 1,000 gallon increment in excess of 1,000 gallons	13.16.530
Portable toilet wastes	\$35.20 for the first 1,000 gallons \$11.75 for each 1,000 gallon increment in excess of 1,000 gallons	13.16.530

**Note: Sales Tax may be required on some of the fees within this resolution.**

BE IT FURTHER RESOLVED that these fees shall remain in place until changed by an act of the City Council.

Dated this 5th day of December, 2016.

CITY OF RAPID CITY  
s/ Steve Allender  
 Mayor

ATTEST:  
s/ Pauline Sumption  
 Finance Officer

(SEAL)

- 27. No. 16TP039 – Authorize the Mayor and Finance Officer to Sign the Professional Services Agreement with Felsburg, Holt and Ullevig, Inc. for the Transit Feasibility Study in an amount not to exceed \$130,000.

**CIP Committee Consent Items**

- 30. No. CIP111816-03 - Approve Capital Plan for Government Facilities
- 31. No. CIP111816-04 - Approve Capital Plan for Fire Vehicles
- 32. No. CIP111816-05 - Approve Capital Plan for Parks & Recreation
- 33. No. CIP111816-06 - Approve Capital Plan for Information Technology
- 34. No. CIP111816-02 - Approve Capital Plan for Streets, Drainage, MIP Projects

**Community Planning & Development Services Department Consent Items**

- 35. No. 16RD002 – Approve Resolution No. 2016-094 a Resolution for Road Name Change for a Portion of North 11th Street and West Boulevard North to Nickel Street.

RESOLUTION 2016-094  
 RENAMING NORTH 11TH STREET AND WEST BOULEVARD NORTH  
 TO NICKEL STREET

BE IT RESOLVED, by the City of Rapid City, that the the right-of-way adjacent to Lot 1R of Block 2 of Settlers Creek Place, Lot 1R of Block 1 of Settlers Creek Townhomes, Lot 18 of Block 2 of North Boulevard Addition, Lot 1 of Lot B in the NE1/4 of the SE/14 less Lot H1 in Section 35, T2N, R7E and the

right-of-way of West Boulevard North between Blue Jay Drive and Boegel Street, located in Section 35, T2N, R7E, BHM, Pennington County, South Dakota be, and is hereby, renamed to Nickel Street.

Dated this 5th day of December, 2016.

CITY OF RAPID CITY  
s/ Steve Allender  
Mayor

ATTEST:  
s/ Pauline Sumption  
Finance Officer

(SEAL)

- 36. No. 16RD003 – Approve Resolution No. 2016-095 a Resolution for Road Name Change from Philadelphia Street to North Street.

Resolution 2016-095  
RESOLUTION RENAMING PHILADELPHIA STREET TO  
NORTH STREET

BE IT RESOLVED, by the City of Rapid City, that that portion of the Philadelphia Street right-of-way between North 11th Street and Founders Park Drive, located in Section 35, T2N, R7E, BHM, Rapid City, Pennington County, South Dakota be, and is hereby, renamed to North Street.

Dated this 5th day of December, 2016.

CITY OF RAPID CITY  
s/ Steve Allender  
Mayor

ATTEST:  
s/ Pauline Sumption  
Finance Officer

(SEAL)

***Bid Award Consent Items***

- 37. No. CC120516-02.1 - Approve award of Total Bid to McKee Ford Lincoln for Five (5) New Current Year Model ½ Ton 4x4 Extended Cab Short Box Pickup in the amount of \$143,285.00
- 38. No. CC120516-02.2 - Approve award of Rental Rates for Snow Removal Operations. Estimated cost: \$50,000.00

**END OF CONSENT ITEMS**

Mayor read in item (No. PW112916-13) Acknowledge Minneluzahan Roof Repair – Alderwoman Darla Drew. Roberts thanked Drew for bringing the item forward. He will be bringing the item back to Legal & Finance for further discussion. Motion by Roberts, second by Laurenti and carried to acknowledge.

Mayor read in item (No. PW111516-21) Acknowledge Sidewalk Discussion. Motion was made Scott, second by Wright to acknowledge. Scott said staff brought forward a list of sidewalk areas that needed to be completed. In response to a question from Scott, Tech said that Council asked for a list of areas needing to complete sidewalks and that is what was provided. He said it's up to Council what they want to do next. Tech said they would have to send out notification to property owners that sidewalks need to be put in, if the owners don't put in the sidewalks then an assessed project could be done. Tech said

there are a number of steps involved before a funding source would have to be identified. He said they would first need to decide where they are going to order in the sidewalks. It works best to notify the property owners that the City is thinking about having sidewalks ordered in and getting public input. If Council decides to proceed, it's typically a 6-month timeframe. The City would give the property owner time to self-install and if that's not done then identify a funding source in order to complete the assessment for the owners who did not do the work. Scott would support ordering in sidewalks. In response to a question from Estes, Tech said all sidewalks have to be ADA compliant. With the exception of rebuilding a road or purchasing a building, every effort has to be made to make sidewalks ADA compliant. Estes is concerned that Deadwood Avenue has terrain that will make ADA sidewalks difficult to install. Tech said a retaining wall might have to be built in some areas, but he's not sure yet. Substitute motion was made by Wright to send back to Legal & Finance for the first meeting in January to identify funding source. Scott said funds didn't have to be decided yet. Tech said there was about \$1 million dollars in the SAB28 fund, which is an assessment bond. There was no second, Wright withdrew his motion. Substitute motion was made by Laurenti, second by Wright to direct staff to send the initial letters to order in sidewalks. Laurenti said this gives the voluntary owner's time to get their sidewalks in before the assessment is enforced. He said Mr. Tech said the process will take at least six months, so the Council should get the ball rolling now. Laurenti said that all six areas named on the sidewalk list should be sent letters. Roberts has concerns over the motion of ordering in sidewalks. He said since the item only said to acknowledge discussion, he did not think it was appropriate to order in sidewalks without owners having notification. Landeen advised staff to bring back the item in order to give landowners proper notification. Landeen said the Council can't order in sidewalks tonight but they can direct staff to start the process of notification to the landowners. Mayor said the motion is in order. Doyle said the City should have the full \$3.2 million dollars identified in the event that none of the landowners pay for the sidewalks and the City has to pay for them all. Tech said that wasn't true. The City could order in the sidewalks and if the landowners don't pay, then the City can move forward with an assessed project and identify funding sources later. Doyle said \$1 million is available in SAB funds but the sidewalk total is \$3.2 million. She would like funding to be identified before sidewalks are ordered in. Modrick is concerned with ordering sidewalks in and not having a master sidewalk plan in place. In response to a question from Salamun, Tech said the funding source doesn't have to be identified but it should be identified in order to have any substance. Salamun said he would be more comfortable starting the process with the funding sources identified. Mayor asked Council to decide if this motion was appropriate when the item was only listed as a discussion item. Wright said he would like to have the item sent back to staff for direction on how to proceed. He wants to move forward but feels Council needs better direction. In response to a question from Scott, Tech advised that letters should be sent out to the property owners as a courtesy telling them that sidewalks will likely be ordered in. However, Council's motion was to order in sidewalks. In response to a question from Scott, Landeen suggested that Council defeat the motion and bring this item back to a January meeting for clarification on which projects will be done and which funding sources will be used and so the property owners can be given proper notification. Motion failed 8-1 with Laurenti voting yes. Substitute motion was made by Estes, second by Doyle to bring back to the second Council meeting in January. After discussion of the dates, amendment to the motion was to bring back to the January 10<sup>th</sup> Public Works meeting for direction and identify funding sources. Motion carried 9-0.

Mayor read in Item (No. LF113016-01) Approve Request to Purchase Fire Apparatus through National Joint Powers Alliance in the amount of \$344,793.00. In response to a question from Scott, Seals said the funding source was 0112 which is the wildland fund. Scott clarified that this fund receives its money when our fire department helps areas outside of Rapid City and are reimbursed for their expenses. In response to a question from Scott, Sumption said a transfer is done at the end of the year from the wildland fund to the general fund to cover costs when personnel are gone. Scott clarified that the money being spent for this equipment is profit. Motion was made by Roberts, second by Estes to approve. Motion carried 9-0.

Mayor read in Item (No. LF113016-05) Approve Resolution No. 2016-093A Resolution Fixing Time and Place for Hearing on Assessment Roll for Cleanup of Miscellaneous Property. Nordstrom said a payment had been made on the assessment roll and asked Sumption which payment was made. Sumption said that Abball LLC had made their payment and their name needed to be removed from the assessment. Motion was made by Estes, second by Laurenti to approve minus Abball LLC. Motion carried 9-0.

Mayor read in Item (No. LF113016-02) Approve Resolution No. 2016-090 Approving Civic Center Position Title and Compensation Grade Changes. Scott said she did not expect to read the title as non-union pay scale only and then see a wage change. In response to a question from Scott, Baltzer said four are title changes, the fifth is a title and wage change. Baltzer said the pay range was moved up about 10%. Motion was made by Wright, second by Doyle to approve. Motion carried 9-0.

Mayor read in Item (No. LF113016-08) Approve Resolution No. 2016-091 a Resolution to Add Full Time Equivalent (FTE) Positions Within the City of Rapid City Per the Approved 2017 Budget. Scott said she pulled the item because she is not in favor of approving all 24 FTE's. Motion was made by Wright, second by Modrick to approve. Scott said she can't reconcile 24 new FTE's with the addition of \$3.5 million dollars of undesignated cash going into the 2017 budget. Motion passed 7-2 with Scott and Laurenti voting no.

Mayor read in Item (No. LF113016-10) Approve Resolution No. 2016-096 – A Resolution Adopting a Conflict of Interest Policy for Elected and Appointed Officials. Motion was made by Doyle, second by Salamun to continue to the December 19, 2016 City Council meeting per the City Attorney's recommendation. In response to a question from Scott, Landeen said he wasn't happy with the form that the document is in. He wants to take a step back on the resolution and possibly take a different approach. Motion passed 9-0.

Mayor read in Item (No. CIP111816-00) Acknowledge Capital Improvement Programs Committee Monthly Update for November 2016. Scott said she read the minutes from the CIP meeting and it looked like a good discussion. She is in favor of acknowledgement but also asked that the item be brought back to the next Public Works and Legal & Finance Committee meetings in order to go over the discussion from the meeting. Motion was made by Nordstrom, second by Doyle to acknowledge and also place the item on the next Public Works and Legal & Finance Committee meetings. Motion carried 9-0.

## **NON-CONSENT ITEMS**

### ***Ordinances***

Ordinance 6148 (No. LF111616-05) An Ordinance Regarding Supplemental Appropriation #5 for 2016. Motion was made by Roberts, second by Laurenti that the title be read the second time. Upon vote being taken, the following voted AYE: Nordstrom, Salamun, Doyle, Estes, Scott, Laurenti, Wright, Modrick, and Roberts. NO: None: whereupon the Mayor declared the motion passed and Ordinance 6148 was declared duly passed upon its second reading.

Ordinance 6149 (No. LF113016-11) An Ordinance to Revise the Calculation for the Utility Rate Relief Program by Amending Sections 13.08.430C and 13.16.360E of the Rapid City Municipal Code. Motion was made by Roberts, second by Modrick to approve. In response to a question from Scott, Sumption said this was Mr. Tech's item. Tech said that due to the conversion with the new utility billing software it has limitations and based on their current code, it was not able to calculate based on the conversion. Tech said the calculation is revenue neutral and penalty neutral. Motion carried that Ordinance 6149 be placed on its first reading and the title was fully and distinctly read.

Ordinance 6150 (No. LF113016-12) An Ordinance to Revise the Late Fees Applied to Utility Bills by Amending Sections 13.08.470, 13.08.510, and 8.08.070 of the Rapid City Municipal Code. Motion was made by Roberts, second by Modrick to approve. In response to a question from Scott, Sumption said

the rate would be a flat 6.5% versus the 1.5% or \$5.00. They did try to make sure it was close to revenue neutral as possible. Motion carried that Ordinance 6150 be placed on its first reading and the title was fully and distinctly read.

Ordinance 6151 (No. LF113016-13) An Ordinance to Repeal the Rebate Program for Appliance and Fixture Installation by Deleting Section 13.08.495 of the Rapid City Municipal Code. Motion was made by Roberts, second by Modrick to approve. In response to a question from Nordstrom, Tech said the rebate program was initially set up with some funding set aside with a limiting amount. Tech said the money has been rebated a long time ago. Also, the number of rebate applications has drastically decreased. So based on the lack of funding and participation of the program, they are recommending that it goes away. Motion carried that Ordinance 6151 be placed on its first reading and the title was fully and distinctly read.

#### ***Public Works Committee Items***

Doyle read in Item (No. PW112916-14) Funding recommendations for the construction and improvements of Elm Avenue from its current southern terminus near Fieldview Drive for approximately 800 feet. Doyle said the revised CIP plan was approved so she is looking for direction. Motion was made by Roberts, second by Doyle to approve per staff's recommendation. Estes said that it was mentioned at Public Works that some council members didn't want their projects moved back because of this one.

Estes suggested using TIF financing as an option. He said it wasn't the best option but it was an alternative. But no one wanted to use a TIF. So it left taking the item back to staff and CIP as the only option. In response to a question from Scott, Tech said funding was found by moving the projects around that are highlighted in yellow on the attached spreadsheet. In response to a question from Scott, Sumption said when they discussed this at CIP that either the Elm Avenue project or the Deadwood Avenue project could be funded with undesignated cash but not both. Nordstrom said he was in favor of this realignment of projects and did not want to use the TIF option. He said staff put a lot of work into this realignment and he supports it. Motion passed 9-0.

#### ***Legal & Finance Committee Items***

Roberts read in Item (No. LF111616-11) Authorize Mayor and Finance Officer to Sign Contract for Construction of Public Improvements Through Private Developer Tax Increment District Number Seventy-Eight Between Yasmeen Dream, LLC and the City of Rapid City. Motion was made by Roberts, second by Modrick to approve. Motion passed 7-2 with Laurenti and Estes voting no.

Roberts read in Item (No. LF111616-10) Discussion on Revised 2016 City Council Mission and Vision Statement. Motion was made by Roberts, second by Wright to approve. Substitute motion was made by Salamun, second by Doyle to continue to the December 19, 2016 City Council meeting. Wright said that six council members worked on this statement and there was a lot of work put into it. He said it was their product and what will guide the Council. He said the committee worked hard and now they are just debating words. He said it could be updated when the new Council comes on in July. Modrick said that Nordstrom told the Council of the mission statement that is on the stone in front of the CSAC building which reads "working together to improve, protect, and enrich our community" she said this was a lot of what they discussed during their working session. Nordstrom is looking into when that stone was installed. He appreciates the Council allowing another two weeks to add extra input. Motion passed 9-0.

#### ***Community Planning & Development Services Department Items***

Mayor read in Item (No. 16PL092) A request by Sperlich Consulting, Inc for DOECK, LLC for a **Preliminary Subdivision Plan** for proposed Lot 21 of Block 4 of Auburn Hills Subdivision, generally described as being located at the current northern terminus of Chalkstone Drive. Motion was made by Roberts, second by Wright and carried to approve with the following stipulations: 1. Prior to submittal of a Development Engineering Plan application, all redline comments shall be addressed. In addition, the red line comments shall be returned with the Development Engineering Plan application; 2. Upon submittal of a Development Engineering Plan application, construction plans for Haines Avenue shall be submitted

for review and approval showing the construction of a minimum 36 foot wide paved surface, curb, gutter, sidewalk, street light conduit, sewer and dual water mains or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 3. Upon submittal of a Development Engineering Plan application, construction plans for Chalkstone Drive shall be submitted for review and approval showing the street located in a minimum 50 foot wide right-of-way with a minimum 24 foot wide paved surface, curb, gutter, sidewalk, street light conduit, water and sewer. In addition, a permanent cul-de-sac bulb shall be provided at the northern terminus of Chalkstone Drive. The construction plans shall show the cul-de-sac bulb located within a minimum 104 foot diameter right-of-way and constructed with a minimum 84 foot diameter paved surface or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering application; 4. Upon submittal of a Development Engineering Plan application, water plans and analysis prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual. The design report shall demonstrate that the water service is adequate to meet estimated domestic flows and required fire flows to support the proposed development; 5. Upon submittal of a Development Engineering Plan application, a sewer design report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual shall be submitted for review and approval. The design report shall demonstrate that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity in conformance with the Infrastructure Design Criteria Manual; 6. Upon submittal of a Development Engineering Plan application, a drainage plan and report prepared by a Registered Professional Engineer in compliance with the Infrastructure Design Criteria Manual and the Rapid City Municipal Code shall be submitted for review and approval for all proposed subdivision improvements. The drainage plan shall review and analyze the existing drainage improvements, confirm street drainage, confirm proposed storm sewer sizing and address storm water quality treatment for the proposed development. In addition, easements shall be provided as needed; 7. Prior to Development Engineering Plan approval, engineering reports required for construction approval shall be accepted and agreements required for construction approval shall be executed. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. All final engineering reports shall be signed and sealed by a Registered Professional Engineer; 8. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements, if applicable; 9. Prior to submittal of a Final Plat application, the plat document shall be revised to show the correct spelling for "Cobalt Drive"; 10. Upon submittal of a Final Plat application, all necessary easements, including drainage easements, and utility easements shall be dedicated; 11. Upon submittal of a Development Engineering Plan application, a cost estimate of the required subdivision improvements shall be submitted for review and approval; 12. Upon submittal of a Final Plat application, surety for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid; and, 13. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required.

Mayor read in Item (No. 16PL111) A request by Sperlich Consulting, Inc for Dakota Land and Cattle Company, LLC for a **Preliminary Subdivision Plan** for proposed Tract B1 and Tract B2 of the Ranch at Black Gap, generally described as being located south of the intersection of Ambush Road and Wildhorse Court. Motion was made by Scott, second by Wright and carried to approve with the following stipulations: 1. Prior to approval of the Development Engineering Plan application, submitted engineering reports required for construction approval shall be accepted and agreements required for construction approval shall be executed if subdivision improvements are required. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. All final engineering reports shall be signed and sealed by a Professional Engineer and contain a Certification Statement of Conformance with City Standards as required by the Infrastructure Design Criteria Manual; 2. Upon submittal of a Development Engineering Plan application, construction plans for S. D. Highway 79 shall be submitted for review and approval showing the construction of curb, gutter, sidewalk, street light conduit, sewer and dual water or an

Exception shall be obtained. If an Exception is obtained a copy of the approved document shall be submitted with the Development Engineering Plan application; 3. Upon submittal of a Development Engineering Plan application, construction plans for that portion of the east-west section line highway located in the City's platting jurisdiction shall be submitted for review and approval. In particular, the construction plans shall show the street constructed with a minimum 26 foot wide paved surface, curb, gutter, sidewalk, street light conduit, water and sewer. In addition, the construction plans shall show the dedication of a 26 foot wide right-of-way, half of the required minimum 52 foot wide right-of-way, or an Exception shall be obtained or the section line highway shall be vacated by Pennington County. If an Exception is obtained, a copy of the approved document shall be submitted with the Development Engineering Plan application. Vacating the section line highway shall require the signature of the adjacent property owner; 4. Upon submittal of a Development Engineering Plan application, construction plans for Ambush Ranch Road located within the City's three mile platting jurisdiction shall be submitted for review and approval showing the street constructed with 4 additional feet of pavement, curb, gutter, sidewalk, street light conduit, water and sewer or an Exception shall be obtained. If an Exception is obtained, a copy of the approved document shall be submitted with the Development Engineering Plan application; 5. Upon submittal of a Development Engineering Plan application, water plans and analysis prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual. The design report shall demonstrate that the water service is adequate to meet estimated domestic flows and required fire flows to support the proposed development. As an alternative to providing fire flows, a Covenant Agreement shall be submitted for recording at the Register of Deed's Office to ensure that residential fire sprinkler protection is designed and installed as per NFPA 13D throughout all new residential and/or commercial structures upon submittal of a Final Plat application; 6. Upon submittal of a Development Engineering Plan application, a sewer design report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual shall be submitted for review and approval. The design report shall demonstrate that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity in conformance with the Infrastructure Design Criteria Manual. If an on-site wastewater system is being proposed, then a note shall be placed on the plat for the design of any future on-site wastewater treatment system(s); 7. Upon submittal of a Development Engineering Plan application, a drainage plan and report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual and the Rapid City Municipal Code shall be submitted for review and approval for the proposed subdivision improvements. The drainage report shall address storm water quantity control and storm water quality treatment. In addition, major drainage easement(s) shall be dedicated to secure the 100 year storm event; 8. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements, if applicable; 9. Upon submittal of a Development Engineering Plan application, a cost estimate of the required subdivision improvements shall be submitted for review and approval; 10. Prior to submittal of a Final Plat application, the plat document shall be revised to address redline comments. In addition, the redline comments shall be returned with the Final Plat application; 11. Prior to submittal of a Final Plat application, the following note shall be placed on the plat: "Prior to obtaining a permit or constructing any structure; petitioner, his heirs, assigns or successors in interest agree to install an on-site wastewater treatment system for each lot. Prior to installation of such system, plans prepared by a qualified person shall be submitted and approved as required by the City of Rapid City or Pennington County, whomever has jurisdiction. Notwithstanding the foregoing and in lieu thereof, plans for a conventional or alternative on-site wastewater system may be approved by the City of Rapid City or Pennington County, whomever has jurisdiction, subject to the review and approval of a complete report of the soils and geological investigation performed by a qualified person to demonstrate that the proposed conventional or alternative system meets all State, County and local regulations"; 11. Prior to submittal of a Final Plat application, that portion of the proposed plat located outside of the City's three mile platting jurisdiction shall be reviewed and approved by Pennington County; 12. Upon submittal of a Final Plat application, surety for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid; and, 13. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required. In

addition, any utilities and drainage proposed outside of the dedicated right-of-way shall be secured within easement(s).

Mayor read in Item (No. 16PL112) A request by KTM Design Solutions Inc for Legacy Land Company for a **Preliminary Subdivision Plan** for proposed Lots 1 thru 15 of Block 1 and Lots 1 thru 38 of Block 2 of Robbinsdale Heights Subdivision, generally described as being located between Hanover Drive and Kentucky Lane south of E. Minnesota St. Motion was made by Laurenti, second by Wright and carried to approve with the following stipulations: 1. Upon submittal of a Development Engineering Plan application, the red line plan comments shall be addressed. In addition, the redline plan comments shall be returned with the Development Engineering Plan application; 2. Prior to approval of the Development Engineering Plan application, submitted engineering reports required for construction approval shall be accepted and agreements required for construction approval shall be executed if subdivision improvements are required. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. All final engineering reports shall be signed and sealed by a Professional Engineer and contain a Certification Statement of Conformance with City Standards as required by the Infrastructure Design Criteria Manual; 3. Upon submittal of a Development Engineering Plan application, construction plans for Hanover Drive and Cul-de-sac A, B, C and D shall be submitted for review and approval as per the preliminary plan sheets for each phase of the development. The construction plans shall be in compliance with the Infrastructure Design Criteria Manual and the Rapid City Municipal Code or an Exception shall be obtained. If an Exception is obtained a copy of the approved document shall be submitted with the Development Engineering Plan application; 4. Upon submittal of a Development Engineering Plan application, water plans and analysis prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual. The design report shall demonstrate that the water service is adequate to meet estimated domestic flows and required fire flows to support the proposed development; 5. Upon submittal of a Development Engineering Plan application, a sewer design report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual shall be submitted for review and approval. The design report shall demonstrate that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity in conformance with the Infrastructure Design Criteria Manual; 6. Upon submittal of a Development Engineering Plan application, a drainage plan and report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual and the Rapid City Municipal Code shall be submitted for review and approval for the proposed subdivision improvements. The drainage report shall address storm water quantity control and storm water quality treatment. In addition, easements shall be provided as needed; 7. Upon submittal of a Development Engineering Plan application, street names for proposed Cul-de-sac A, B, C and D shall be submitted for review and approval. In addition, the approved street names shall be shown on the Final Plat document; 8. Upon submittal of a Development Engineering Plan application, the proposed phasing plan shall be revised to ensure that Hanover Drive shall be extended through the property providing a second point of access with no more than 40 lots with one point of access; 9. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements, if applicable; 10. Prior to submittal of a Final Plat connecting Hanover Drive with Kentucky Lane, a Road Name change shall be submitted by the applicant changing Kentucky Lane to Hanover Drive; 11. Upon submittal of a Development Engineering Plan application, a cost estimate of the required subdivision improvements shall be submitted for review and approval; 12. Upon submittal of a Final Plat application, surety for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid; and, 13. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required. In addition, any utilities and drainage proposed outside of the dedicated right-of-way shall be secured within easement(s).

**Alcohol Licenses**

50. Wobbly Bobby British Pub DBA Wobbly Bobby British Pub, 510 Main Street for Retail (on-sale) Liquor TRANSFER from Wobbly Bobby British Pub DBA Ciao, 512 Main Street Suite 130
51. Shiba Investments Inc. DBA Shiba Investments, The Rushmore Hotel, 445 Mt Rushmore Rd for a Retail (on-sale) Liquor TRANSFER from Shiba Investments Inc. DBA Adoba, 445 Mt. Rushmore Rd
52. Sickies ND, Inc. DBA Sickies Garage, 3313 E Mall Drive for a Retail (on-sale) Liquor TRANSFER from Kurylas Inc. DBA Imperial Hotel, 100 St Joseph Street
53. Walnut Grove LLC DBA Klinkeltown, 512 Main Street Suite 130 for a Retail (on off sale) Malt Beverage License
54. Walnut Grove LLC DBA Klinkeltown, 512 Main Street Suite 130 for a Retail (on off sale) Wine License

**2017 Retail (on-off sale) Wine License Renewal**

55. Ixtapa LLC DBA Ixtapa Restaurant, 603 Omaha Street for a Retail (on-off sale) Wine License

Motion was made by Estes, second by Laurenti and carried to approve items 50-55.

END OF CONSENT PUBLIC HEARING CALENDAR

**BILLS**

The following bills have been audited.

**BILLLIST - DECEMBER 5, 2016**

P/ROLL PERIOD END 11/30/16, PD 11/30/16	1,547,666.61
PIONEER BANK & TRUST, 11/30/16 P/ROLL TAXES & BENEFITS, PD 11/30/16	393,739.84
SOUTH DAKOTA RETIREMENT SYSTEM, MAY16 RETIREMENT, PD 11/21/16	448,671.97
SD RETIREMENT SYSTEM-SPECIAL PAY PLAN FEES-DURST, CHARLES PD 11/18/16	45.00
SD RETIREMENT SYSTEM-SPECIAL PAY PLAN FEES-POWELL, ROBERT PD 11/30/16	45.00
SOUTH DAKOTA DEPARTMENT OF REVENUE, SALES TAX PAYABLE PD 11/21/16	40,448.92
SOUTH DAKOTA DEPARTMENT OF REVENUE, EXCISE TAX PAYABLE PD 11/21/16	70.35
SOUTH DAKOTA DEPARTMENT OF REVENUE, CCTR SALES TAX PAYABLE PD 11/21/16	13,324.92
WELLMARK INC, HEALTH CLAIMS THROUGH 11/11/16, PD 11/17/16	143,722.83
WELLMARK INC, HEALTH CLAIMS THROUGH 11/18/16, PD 11/23/16	181,307.37
WAGE WORKS, SECTION 125 CLAIMS THROUGH 11/21/16, PD 11/22/16	3,615.31
WAGE WORKS, SECTION 125 CLAIMS THROUGH 11/28/16, PD 11/29/16	3,327.69
BANK WEST, TID47 TOWER RD, PD 11/18/16	28,800.25
BANK WEST, TID54 RAINBOW RIDGE, PD 11/18/16	168,828.89
BANK WEST, TID65 MINNESOTA ST, PD 11/18/16	198,063.09
BANK WEST, TID56 RUSHMORE CROSSING, PD 11/18/16	473,843.45
BANK WEST, TID69 NORTH FIRE STATION, PD 11/18/16	278,367.18
CITY OF RAPID CITY, TID39 ANAMOSA/AR GROUP, PD 11/18/16	1,196.93
CITY OF RAPID CITY, TID42 ELK VALE/TIMMONS, PD 11/18/16	263,549.38
CITY OF RAPID CITY, TID64 CABELA'S, PD 11/18/16	313,946.23
CITY OF RAPID CITY, TID64 CABELA'S, PD 11/18/16	61,971.59
CITY OF RAPID CITY, TID56 RUSHMORE CROSSING, PD 11/18/16	90,255.89
DACOTAH BANK, TID40 GANDOLF, PD 11/18/16	32,664.52
FIRST INTERSTATE BANK TID50 FEDERAL BEEF/FOUNDERS PARK DEV, PD 11/18/16	99,790.77
FIRST INTERSTATE BANK TID39 ANAMOSA/AR GROUP, PD 11/18/16	1,196.92
GREAT WESTERN BANK TID72 E ST JOSEPH ST, PD 11/18/16	25,367.03
GREAT WESTERN BANK TID38 HEARTLAND RETAIL CENTER, PD 11/18/16	351,149.34

MARKET SQUARE LLC TID52 E ST CHARLES ST, PD 11/18/16	14,022.48
SODAK DEVELOPMENT INC TID68 HOMESTEAD, PD 11/18/16	50,851.96
THF STONERIDGE DEVELOPMENT LLC TID71 S ROBBINSDALE, PD 11/18/16	195,373.94
MONTANA DAKOTA UTILITIES NATURAL GAS, PD 11/30/16	3,264.72
BLACK HILLS ELECTRIC ELECTRICITY, PD 11/30/16	122.75
COMPUTER BILL LIST	2,373,032.96
CDEV COMPUTER BILL LIST	13,390.73
SUBTOTAL	7,815,036.81
RSVP COMPUTER BILL LIST	45.54
TOTAL	7,815,082.35

Sumption presented the bill list total of \$7,815,082.35. Motion was made by Roberts, second by Laurenti and carried to authorize (No. CC125016-01) the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.

**ADJOURN**

There being no further business to come before the Council at this time, motion was made by Salamun, second by Roberts and carried to adjourn the meeting at 9:59 p.m.

Dated this 5th day of December, 2016.

CITY OF RAPID CITY

ATTEST:

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Mayor

(SEAL)