Conflict of Interest Policy

As a General Policy, the Rapid City Area Metropolitan Planning Organization (MPO) seeks to prevent and avoid any conflicts of interest in the conduct of its business operations and to avoid any appearance of such conflicts to the public it serves. Each MPO committee member has the duty to place the interests of the MPO foremost in any dealings on behalf of the organization and has a continuing responsibility to comply with this Policy.

In order to comply with this Policy, it is expected that:

- If a committee member has an interest in a proposed transaction with the MPO in the form of a significant personal or organizational financial interest in the transaction or holds a position as trustee, director, officer or staff member in such organization or business, s/he must make full disclosure of such interest before any discussion or negotiation of such transaction. The disclosure shall be recorded in the minutes of the meeting.
- Any committee member who has a potential conflict of interest with respect to any matter coming before the MPO shall not participate in any discussion of or vote in connection with the matter. The disclosure shall be recorded in the minutes of the meeting.
- Any committee member who gains privileged information by virtue of his or her role as a committee member shall not use that privileged information for personal or professional gain.

This Policy shall be distributed to each committee member. A signature in the designated space at the bottom of this Policy will indicate the committee member's agreement to abide by this Policy to the best of his or her ability. Noncompliance with the intent and spirit of this Conflict of Interest Policy may result in action deemed appropriate by the MPO.

This Policy may be revised or amended as determined appropriate by the MPO.

I have read the above statement of policy regarding conflict of interest and agree to abide by the policy to the best of my ability in my role as a Rapid City Area MPO committee member.

Signature: ________________________________ Date: ________________
Printed Name: ________________________________