MEMORANDUM

TO: Mayor Allender

FROM: Sarah Hanzel, Long Range Planner II

DATE: October 11, 2016

RE: Historic Preservation Commission Appointments

The Mayor's Office published a press release soliciting interested citizens to apply for the Historic Preservation Commission (HPC). The Mayor's Office received three completed applications from citizens by the suggested application deadline (Bill Powers, Jenn Johnson, and Carol Evan Saunders). Following the deadline and additional citizen submitted an application (Brittany Nieles). The applications for each of these individuals are attached.

The roles, responsibilities, and membership requirements of the HPC are established in Chapter 17.54 of the Rapid City Municipal Code. The ordinance requires that members from the HPC represent various preservation interests including Downtown Historic District Representatives, West Boulevard Historic District Representatives, and Professional Members with due regard for history, architectural history, architecture, planning, urban planning, historic preservation, archaeology, American studies, American civilization, cultural geography, cultural anthropology, law, or construction.

Jenn Johnson would qualify under the professional category for her experience in architecture. Carol Evan Saunders and Brittany Nieles would qualify under the professional category for their experience in History. Bill Powers may also qualify as a professional depending on his work and educational experience.

Based on their demonstrated qualifications, stakeholder status, and interest in carrying out the mission and duties required of an effective preservation commission, I recommend that Carol Evan Saunders and Brittany Nieles be appointed to the HPC.