MINUTES
OF THE
TECHNICAL COORDINATING COMMITTEE
Thursday, September 1, 2016 10:00 a.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota

MEMBERS PRESENT: Mayor Phil Anderson – City of Piedmont, Dennis Berg – Rapid City School District, Don Brumbaugh – Rapid City Streets Department, Kirk Chaffee – Meade County Planning and Equalization Department, Bob Eben – Ellsworth Air Force Base, Vicki Fisher – Rapid City Community Planning, Steve Frooman – Rapid City Public Works Department, Patsy Horton – Rapid City Community Planning and Development Services, Bob Kauffman – City of Box Elder, Brad Remmich – South Dakota Department of Transportation Bill Rich – Meade County Planning and Equalization Department, Rich Sagen – Rapid City Transit Manager, Wes Tschetter – Pennington County Drainage Coordinator and Bill Welk – Pennington County Highway Department

MEMBERS ABSENT: Stacy Bartlett – South Dakota Department of Transportation, Brett Burditt – Meade County School District, PJ Conover – Pennington County Planning Department, Doug Curry – Rapid City Regional Airport, Chief Jason Dubbs – City of Box Elder Police Department, Lt. Mark Eisenbraun – Rapid City Police Department, Jay Evenson – Pennington County Sherriff’s Office, Peter Haugh – Douglas School District, Ron Koan – City of Box Elder, Bryce Lutz – City of Summerset Commissioner, Mayor George Mandas – City of Summerset, Ron Merwin – Meade County Sheriff’s Department, Brian Mueller – Pennington County Sherriff’s Office, Todd Peckosh – Rapid City Public Works Department, Lincoln Shuck – Meade County Highway, Dale Tech – Rapid City Public Works Department, Kevin Thom – Pennington County Sherriff’s Office and Tom Wilsey – Pennington County Highway Department

STAFF PRESENT: Katie Parker – Rapid City Community Planning and Development Services

OTHERS PRESENT: Mark Hoines – Federal Highway Administration and Scott Tegethoff – Meade County Highway

Chairperson Horton called the meeting to order at 10:00 a.m.

General Public Comment
Kauffman inquired about the status of projects on North Elk Vale Road.

APPROVAL OF MINUTES OF AUGUST 18, 2016 MEETING
In response to a request from Anderson to change the committee recommendation on item 16TP017, Remmich stated that the minutes could not be corrected as his opposition to the item was not voiced at the time of the recommendation.

Rich requested that Ken McGirr’s name be removed from the Members Absent section.

Chaffee moved, Remmich seconded and motion carried unanimously to approve the corrected minutes from the August 18, 2016 meeting.

16TP019 – Recommend approving the 2017 Unified Planning Work Program - Draft. Horton detailed that this document includes the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization for 2017. The Unified Planning Work
Program also identifies funding and staffing for conducting these tasks. Horton also informed the committee of the changes suggested by the Citizens’ Advisory Committee. Horton requested that the committee review the information starting on page 5 and provide her with any changes.

Fisher moved, Remmich seconded and motion carried unanimously to recommend approving the 2017 Unified Planning Work Program - Draft.

16TP020 – Recommend approving the Operations Plan – Draft. Horton informed the committee on the revised plan that includes the current transportation funding bill and language addressing the Fixing America’s Surface Transportation Act (FAST Act) requirements; addition of the City of Piedmont as a participant in the Metropolitan Planning Process; updated department names and personnel titles and updated funding program names.

Hoines stated that the Rapid City Metropolitan Planning Organization can update this document when necessary.

Chaffee moved, Remmich seconded and motion carried unanimously to recommend approving the Operations Plan – Draft.

16TP021 – Recommend approving the Participation Plan – Draft. Horton stated that this updated plan defines the process to be followed in developing transportation planning documents for the region, identifies the actions to be carried out to ensure opportunities exist for the public to be involved in transportation planning activities and also establishes policies to follow as required in the current federal transportation act, the Fixing America’s Surface Transportation Act (FAST Act). Horton further stated that this meeting starts the 45 day comment period and encouraged the committee to forward any comments they may have to her.

Anderson requested that Appendix F be updated with the information from the City of Piedmont.

In response to a comment from Anderson, Horton provided direction on where to find the membership list for the Citizens’ Advisory Committee.

Remmich stated that if any member agency had changes to make to this plan, to email Horton or Parker.

Chaffee moved, Rich seconded and motion carried unanimously to recommend approving the Participation Plan – Draft.

16TP022 – Recommend approving the Transit Feasibility Study RFP. Horton reviewed the proposal that will determine the feasibility and associated costs of expanding the current public transit service from inside the Rapid City city limits to the Metropolitan Planning Area.

Horton informed the committee that a Study Advisory Committee would be formed. Discussion ensued.

Rich moved, Remmich seconded and motion carried unanimously to recommend approving the Transit Feasibility Study RFP.

16TP023 – Recommend acknowledging the 2013-2017 Coordinated Public Transit Human Services Transportation Update. Horton informed the committee on the annual update that identifies the 2016 accomplishments, on-going tasks, those not yet initiated and those scheduled for next year.
Fisher moved, Chaffee seconded and motion carried unanimously to recommend acknowledging the 2013-2017 Coordinated Public Transit Human Services Transportation Update.

Other Business

Update on Construction Projects
Remmich provided information on the current construction projects within the Rapid City area and stated that there were no changes from the information provided at the August 18, 2016 meeting.

Update on Planning Projects
Horton advised that there was no additional information to provide from the August 18, 2016 meeting.

There being no further business the meeting adjourned at 10:30 a.m.