

**MINUTES
OF THE
CITIZENS' ADVISORY COMMITTEE
Thursday, September 1, 2016 7:30 a.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: John Boylan, Matt Fitting, Dave Kallemeyn, Adeline Kalmbach, Mike Pendo, Tom Raymond, Chad Ratigan and Wes Rick

MEMBERS ABSENT: Tom Bodensteiner, Bob Burns, Matt Kammerer, and Kathy McDaniel

STAFF PRESENT: Patsy Horton and Katie Parker – Rapid City Community Planning and Development Services

OTHERS PRESENT: Stacy Bartlett and Brad Remmich – South Dakota Department of Transportation, Mark Hoines – Federal Highway Administration

Fitting called the meeting to order at 7:30 a.m.

General Public Comment

There was no general comment.

APPROVAL OF MINUTES OF AUGUST 18, 2016 MEETING

Rick moved, seconded and Kalmbach motion carried unanimously to approve the minutes from the August 18, 2016 meeting.

Kallemeyn entered the meeting.

16TP019 – Recommend approving the 2017 Unified Planning Work Program - Draft. Horton detailed that this document includes the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization in 2017. The Unified Planning Work Program also identifies funding and staffing for conducting these tasks.

Ratigan entered the meeting.

Boylan requested that a change be made to reflect that he was appointed by the Meade County Commission. Discussion ensued.

Kalmbach moved, Rick seconded and motion carried unanimously to recommend approving the 2017 Unified Planning Work Program – Draft with the changes identified by Boylan.

16TP020 – Recommend approving the Operations Plan – Draft. Horton informed the committee on the revised plan that includes the current transportation funding bill and requirements to the Fixing America's Surface Transportation Act (FAST Act); addition of the City of Piedmont as a participant in the Metropolitan Planning Process; updated department names and personnel titles and funding program names.

Boylan expressed concern about items on page 32. Rick and Pendo expressed concern about items on page 34. Discussion ensued.

Rick moved, Pendo seconded and motion carried unanimously to recommend approving the Operations Plan – Draft with the changes identified by Boylan, Rick and Pendo.

16TP021 – Recommend approving the Participation Plan – Draft. Horton stated that this updated plan defines the process to be followed in developing transportation planning documents for the region, identifies the actions to be carried out to ensure opportunities exist for the public to be involved in transportation planning activities and also establishes policies to follow as required in the current federal transportation act, the Fixing America’s Surface Transportation Act (FAST Act). Horton further stated that this meeting starts the 45 day comment period and encouraged the committee to forward any comments they may have to her.

Raymond moved, Rick seconded and motion carried unanimously to recommend approving the Participation Plan – Draft.

16TP022 – Recommend approving the Transit Feasibility Study RFP. Horton reviewed this document with the committee that will determine the feasibility and associated costs of expanding the current public transit service from inside the Rapid City city limits to the Metropolitan Planning Area.

In response to a question from Hoines, Horton responded that a Study Advisory Committee would be created. Discussion ensued.

Pendo moved, Ratigan seconded and motion carried unanimously to recommend approving the Transit Feasibility Study RFP.

16TP023 – Recommend acknowledging the 2013-2017 Coordinated Public Transit Human Services Transportation Update. Horton informed the committee on the annual update that identifies the 2016 accomplishments, on-going tasks, those not yet initiated and those scheduled for next year.

Kalmbach moved, Rick seconded and motion carried unanimously to recommend acknowledging the 2013-2017 Coordinated Public Transit Human Services Transportation Update.

Other Business

Update on Construction Projects

Remmich provided information on the current construction projects within the Rapid City area and stated that there were no changes from the information provided at the August 18, 2016 meeting.

Fitting inquired about bike lanes on Jackson Boulevard, with Bartlett responding that shared use lanes had been installed. Discussion ensued.

Update on Planning Projects

Horton advised that there was no additional information to provide from the August 18, 2016 meeting.

There being no further business the meeting adjourned at 8:00 a.m.