MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday September 13, 2016

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Ron Johnsen, President; William Eldridge, Secretary; and Michelle Thomson, Member (By Phone)

MEMBERS ABSENT: Shawn Gab, Vice President and Vance Crocker, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Wade Nyberg, City Attorney; Rod Senn, KLJ; Anna Raue, Mount Rushmore Society; Brook Stromer; Stromer’s Storage; Dr. Bert Corwin; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Motion to approve agenda, noting the date should be September 13 not August 13, made by Eldridge, second by Thomson, roll call for motion unanimous, motion carried.

APPROVE MINUTES
1) AP091316-01 August 9, 2016
2) AP091316-02 August 23, 2016
Motion to approve items 1 and 2 made by Eldridge, second by Thomson, roll call for motion unanimous, motion carried.

GENERAL PUBLIC COMMENT
Dr. Corwin briefed the Board on the GA Open House held on August 20th. The Ford Trimotor gave 350 rides, the EAA gave rides to 35 kids, there were 25 aircrafts on display, eight Ford Model A’s demonstrations on the jaws of life, hot air balloon and glider displays, and several volunteers. The next GA User Committee meeting will be September 15th. Johnsen thanked Corwin for the work done on the Open House.

FINANCIAL ITEMS REQUIRING BOARD ACTION
3) AP091316-03 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list made by Eldridge, second by Thomson, roll call for motion unanimous, motion carried.

ITEMS REQUIRING BOARD ACTION
4) AP091316-04 Custodial Services Agreement Between Rapid City Regional Airport and K & A Top Notch Cleaning, LLC d/b/a Office Pride of Rapid City Addendum# 1 – Motion to approve Addendum# 1 as presented made by Eldridge, second by Thomson, roll call for motion unanimous, motion carried.
5) AP091316-05 Non-Commercial Hangar Lease and Use Agreement with BCCC, LLC – Motion to approve lease and use agreement as presented made by Eldridge, second by Thomson, roll call for motion unanimous, motion carried.
6) AP091316-06 Change Order #1F 2016 Airfield Painting – Motion to approve change order #1 final in the amount of $817.60 bringing the project total to $116,649.70 made by Eldridge, second by Thomson, roll call for motion unanimous, motion carried.
DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
7) Director’s Report – Dame reported on items to include his recent trip to Washington DC with members of the Chamber of Commerce from Rapid City and Sioux Falls as well as the director of the Sioux Falls Airport. Meetings were held with all three representatives from South Dakota and items discussed included air service, pilot shortage, and changes in non-exempt/exempt employee pay. Dame thanked the GA committee for their work and success on the open house. He stated the UPS system upgrade invoice will be forthcoming; presented the jetBlue appreciation plaque given for staff’s assistance on a recent diversion; construction will be starting on the west side of the ramp in September; the annual FAA inspection is scheduled for September 23-28; Leigh Fischer will be coming this month to kick off the airline lease negotiations; the Airport marketing master plan was started in August; a revamp of the airport website is planned; the Air Service Summit will be held on September 28th with a morning and afternoon session; met with Dr. Corwin and members of the South Dakota Pilots Association; and discussions have taken place to implement a sewage charge to help fund future sewer needs.

OTHER BUSINESS
8) Direction to Staff
    No Items Presented

ADJOURNMENT
At 9:41 am Eldridge made a motion to adjourn, second by Thomson, roll call for motion unanimous, motion carried.

Respectfully submitted,

William Eldridge
Secretary