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Date: October 10, 2016
To: RCPL Board of Trustees
From: Maryanne Rohrer, Policy Committee Chair
Re: PCI Compliance

Date: September 29, 2016
To: Maryanne Rohrer, Policy Committee Chair
From: Jim McShane, Library Director
Re: PCI Compliance

Motion: Move to approve the PCI Compliance Policy.

Background:

The purpose of this policy is to inform patrons and staff of the Rapid City Public Library of the Payment Card Industry (PCI) Data Security Standards (DSS) that RCPL is expected to be compliant with and will be enforced on the library's premises.

PCI-DSS are network security and business practice guidelines adopted to establish a minimum security standard to protect customer's payment card information. It is a requirement for all merchants that store, transmit, or process payment card information. The PCI-DSS is enforced by the credit card industry and is a standard that helps ensure payment data is protected from theft and fraud.

The PCI Compliance Policy along with additional documentation listed in the policy assists in the annual compliance assessment.