MEMORANDUM

TO:       MPO Committees
FROM:     Kip Harrington, Planner III
DATE:     November 17, 2016
RE:       16TP031 – Citizens Advisory Committee Bylaw Amendments

Staff is currently in the process of amending Rapid City Area Metropolitan Planning Organization’s Operations Plan to update language that references Fixing America’s Surface Transportation Act (FAST Act), the new highway bill adopted on December 4, 2015. As part of the Operations Plan changes, staff is also proposing revisions to the Citizens Advisory Committee Bylaws.

These changes ensure that the process used by Meade County to appoint committee representation is accurately reflected, and that any member of the public participating in a committee meeting that is not a “voting member” is considered a “non-voting member.”

STAFF RECOMMENDATION: Staff recommends approval of the amendment to the Citizens Advisory Committee Bylaws.