



# CITY OF RAPID CITY

Department of Parks and Recreation  
515 West Boulevard  
Rapid City, SD 57701  
(605) 394-4175

## 2025 Mobile Food Vending Application/Permit

Permit # \_\_\_\_\_

### General Information

Applicant: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

### Vending Information

Vending Vehicle Type (Circle One)      Truck              Truck/Trailer              Push Cart

Expected Start Date: \_\_\_\_\_ Expected End Date: \_\_\_\_\_

Proposed Hours of Operation: \_\_\_\_\_ to \_\_\_\_\_

Proposed Days of Operation: \_\_\_\_\_

Proposed Location(s) of Operation (see next page): \_\_\_\_\_

### Attachments Required Prior to Submittal:

- General Liability Certificate of Insurance naming City of Rapid City as Additional Insured in the minimum amount of \$2,000,000 aggregate and \$1,000,000 per occurrence.
- Copy of Sales Tax License
- Copy of State Department of Health Food License
- Complete Menu, Including Pricing Information
- Application/Permit Fee – **\$100.00**

I hereby certify that the business listed above is operated in compliance with all applicable requirements of the City Ordinance and State Law. I acknowledge this application is subject to all the terms and conditions for vending in the parks found in Chapter 12.24 of the Rapid City Municipal Code, including those imposed by the decision making body as they relate to the Mobile Food Vending Permit. I understand that any false statements or omissions may result in revocation of this permit and may jeopardize the approval of future permits. I further acknowledge that I have read the applicable rules and requirements attached to this permit and agree to fully comply with the regulations set for the by the City of Rapid City.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Department Approval

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

# Rules and Requirements for Mobile Food Vending in Rapid City Parks

Mobile Food Vending is permitted in the following areas (See Attached Map):

- Cambell Street Soccer Field Parking Lot – Adjacent to Cambell Street
- Canyon Lake Park - Beach Drive Parking Lot
- Founders Park Parking Lot – South Half of Lot toward Omaha Street
- Roosevelt Park Parking Lot – Adjacent to Waterloo Street
- Sioux Park – East Parking Lot south of Canyon Lake Dr. entrance
- Vickie Powers Park Parking Lot
- West Memorial Park Parking Lot
- Memorial Park Promenade – Push Carts Only. No vehicle access.
- Denver Street Parking Lot

The following rules and requirements shall apply to all mobile food vending:

1. Permits are good for the calendar year and can be renewed annually.
2. Hours of operation are between 6:00 am and 9:00 pm.
3. Operations shall not obstruct the visibility of motorists, nor obstruct parking lot circulation or block access to a public street, bike path, or sidewalk.
4. Mobile food vending operations shall obey all parking and traffic laws.
5. Approved permit must be kept with the mobile food vending operation, and provided to City staff and Law Enforcement when requested.
6. Signs must be permanently affixed or painted on the vehicle or structure engaged in the mobile food vending operation. No other signage is permitted.
7. Operators shall be responsible for the storage and daily removal of all trash, refuse, and litter. Such material generated from the mobile food vending operation shall not be deposited in park trash cans, nor bagged and left in the park.
8. Mobile food vending vehicles and push carts shall be removed at the end of each business day.
9. No sale or distribution of alcohol is allowed.
10. Permit decals are issued at the time of the application and must be visible on the food truck/trailer.

## **FOR QUESTIONS REGARDING MOBILE FOOD VENDING PERMITS PLEASE CONTACT:**

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