

**MINUTES  
OF THE  
EXECUTIVE POLICY COMMITTEE  
Thursday, September 1, 2016 1:30 p.m.  
1st Floor Community Room  
City/School Administration Center  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Patsy Horton via Proxy for Steve Allender – Mayor of Rapid City, Brad Estes – Rapid City City Council, Deb Hadcock – Pennington County Commission, Larry Larson – Mayor of Box Elder, Lyndell Petersen – Pennington County Commissioner, Linda Rausch – Meade County Commissioner and Brad Remmich via Proxy for the South Dakota Transportation Commission

**MEMBERS ABSENT:** Scott Allen – Box Elder City Council, Patrick Dame – Rapid City Airport and Robert Heidgerken – Meade County Commissioner

**STAFF PRESENT:** Katie Parker – Rapid City Community Planning and Development Services

**OTHERS PRESENT:** June Hansen – South Dakota Department of Transportation and Mark Hoines – Federal Highway Administration

Vice Chair Larson called the meeting to order at 1:30 p.m.

**General Public Comment**

There was no comment.

**APPROVAL OF MINUTES OF August 18, 2016 MEETING**

**Remmich moved, Rausch seconded and motion carried unanimously to approve the minutes from the August 18, 2016 meeting.**

**16TP019 – Approve the 2017 Unified Planning Work Program - Draft.** Horton detailed that this document includes the annual activities, planning studies, and products to be developed by the Metropolitan Planning Organization for 2017. The Unified Planning Work Program also identifies funding and staffing for conducting these tasks.

**Remmich moved, Rausch seconded and motion carried unanimously to approve the 2017 Unified Planning Work Program - Draft.**

Horton introduced Hansen to the committee and explained that a Title VI review took place and the results of the review is anticipated to be on the October agenda.

**16TP020 – Approve the Operations Plan - Draft.** Horton explained the updates that include the current transportation funding bill and language requirements from the Fixing America's Surface Transportation Act (FAST Act), updated department names and personnel titles and updated funding program names.

**Remmich moved, Estes seconded and motion carried unanimously to approve the Operations Plan - Draft.**

**16TP021 – Approve the Participation Plan - Draft.** Horton informed the committee of the details of the plan that are to be followed in developing transportation planning documents for the region, identifies the actions to be carried out to ensure opportunities exist for the public to be involved in transportation planning activities and also establishes policies to follow as

required in the current federal transportation act, the Fixing America's Surface Transportation Act (FAST Act).

Horton stated that a Study Advisory Committee will be created.

In response to a question from Hadcock, Horton and Remmich responded that the City of Rapid City is the controlling entity.

Rausch noted that specific representatives for the Citizens' Advisory Committee and Technical Coordinating Committee were not listed in the Meade County section. Horton stated that she would add verbiage that each entity be encouraged to have two representatives on the Citizens' Advisory Committee.

Horton requested that the committee review Appendix F and inform her of any changes that need to be made.

**Remmich moved, Estes seconded and motion carried unanimously to approve the Participation Plan - Draft.**

**16TP022 – Approve the Transit Feasibility Study RFP.** Horton reviewed the proposal to determine the feasibility and associated costs of expanding the current public transit service from inside of the Rapid City city limits to the Metropolitan Planning Area.

**Remmich moved, Hadcock seconded and motion carried unanimously to approve the Transit Feasibility Study RFP.**

**16TP023 – Acknowledge 2013-2017 Coordinated Public Transit Human Services Transportation Update.** Horton advised the committee of the 2016 accomplishments, on-going tasks, those not yet initiated and those scheduled for next year.

**Remmich moved, Hadcock seconded and motion carried unanimously to 2013-2017 Coordinated Public Transit Human Services Transportation Update.**

**Other Business**

**Update on Construction Projects**

Remmich stated that there was no additional information to provide from the August 18 meeting on the current construction projects within the Rapid City area.

**Update on Planning Projects**

Horton advised that there was no additional information to provide from the August 18, 2016 meeting.

There being no further business the meeting adjourned at 1:54 p.m.