



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

RAPIDCITYLIBRARY.ORG



Date: December 9, 2024
To: Rapid City Public Library Board
From: Sean Minkel, Assistant Library Director
Re: Volunteer Policy

Motion: Move to approve updates to the Volunteer Policy as presented.

Background: The Volunteer Policy outlines the application requirements to volunteer at the library and identifies limitations for young volunteers.

The primary update to the policy clarifies that library staff will only provide self-reported hours for volunteers working as part of community service. This is consistent with current practice and is intended to prevent situations where library staff must supervise community service workers to the extent that it would interfere with their own roles.

All other changes to the policy have been made to update job titles, simplify language, or bring the policy up to date with terminology used elsewhere.