



DOWNTOWN LIBRARY
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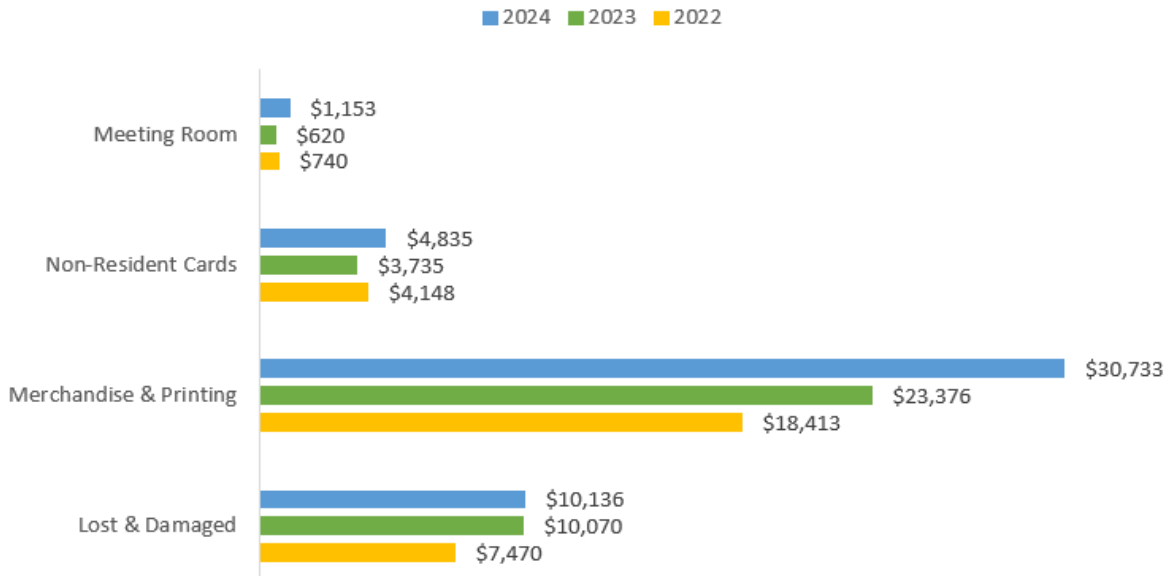


Date: December 9, 2024
 To: Rapid City Public Library Board of Trustees
 From: Terri Davis, Director
 Re: Financial Summary Ending November 30, 2024

Year to Date Revenue

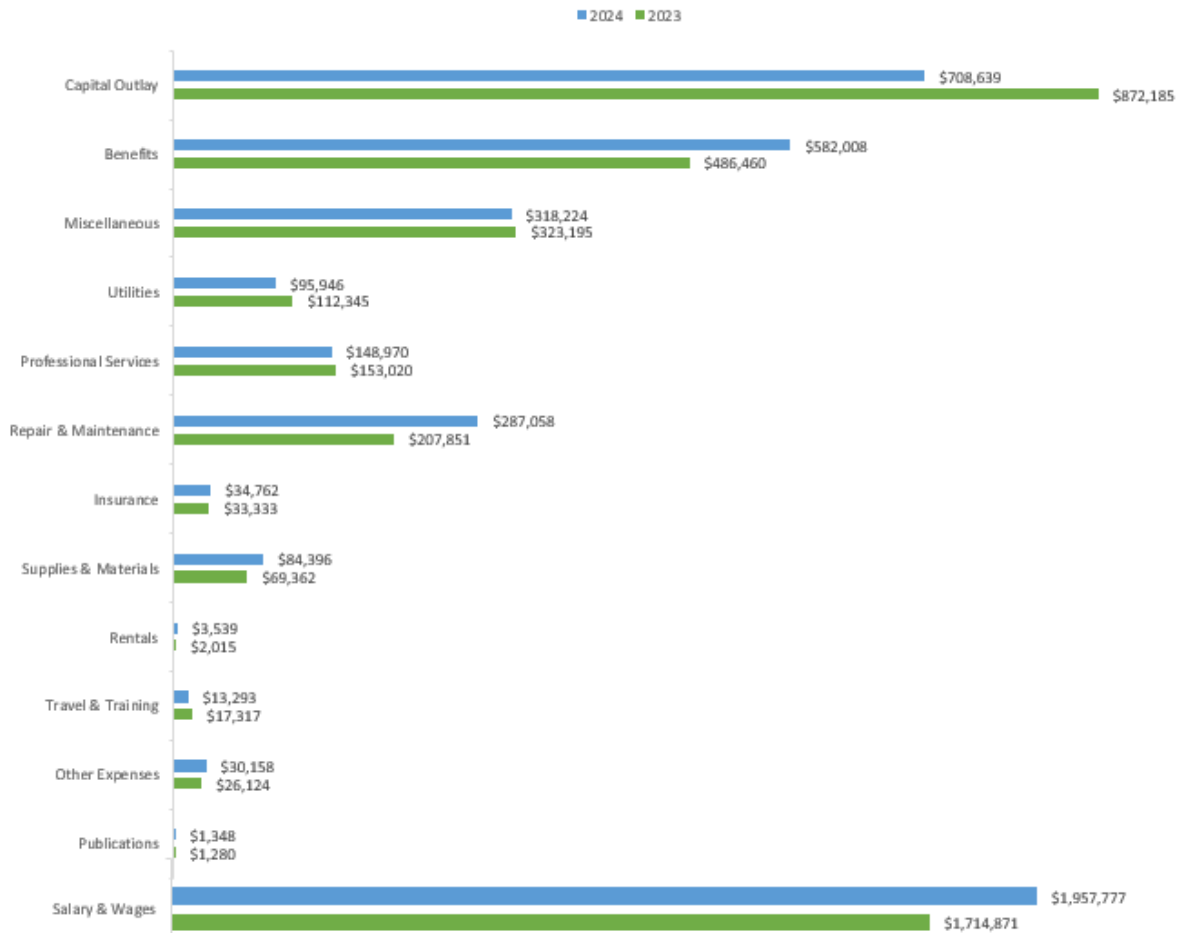
2024 revenue is \$46,857, an increase of 24% or \$9,055 compared to 2023.

Board Funds Revenue - YTD Comparison



1. Meeting room revenue increased by 86%, or \$533, due to more fee-based bookings this year.
2. Revenue from non-resident accounts increased by 30% or \$1,100.
3. Merchandise (makerspace builds, ear buds, book bags, etc.) and printing increased by 32% or \$7,356, reflecting the continuing popularity of makerspace products and library promotional items.

2024 Expenditures	
YTD Benchmark	YTD Actual Remaining
8.4%	13%



1. Capital Outlay is lower than last year by 19% due to purchase of furniture in 2023; there are still some projects to be encumbered for this year, which will show up on the January Financial Report. Some bookmobile funds show as available budget; however, that is due to the entire cost of the bookmobile being budgeted for 2024, although portions of that project were paid in 2023.
2. Repair and maintenance shows a 38% increase, or \$79,207 more than last year. The garage door replacement was recently completed and is included in this amount.
3. Rentals increased by 76%, or \$1,524. The bookmobile was taken to several community events, which required higher fees compared to a booth.
4. Travel and training decreased by 23% or \$4,024. These expenses are complete for this year.
5. Salaries and wages increased by \$338,454 or 15%. Wages for the Security Specialists are being taken from this line item for the remainder of this year, but in 2025 will be paid from interdepartmental charges.

Year to Date Expense Report as of 11/30/24						
	Current Year Working Budget	YTD Expended	YTD Encumbrance	Total Year To Date Encumbrance and Expense	Remaining Budget Balance	Percent Budget Remaining
4110 Salary & Wages	\$ 2,165,164.00	\$ 1,928,132.54	\$ -	\$ 1,928,132.54	\$ 237,031.46	11%
4111 Overtime Wages	50.00	403.44	-	403.44	(353.44)	-707%
4114 FTO/Uniform/Tool/ClassIV Pay	1,000.00	300.00	-	300.00	700.00	70%
4118 Temporary Wages	28,059.00	28,940.84	-	28,940.84	(881.84)	-3%
4100 Salary & Wages	2,194,273.00	1,957,776.82	-	1,957,776.82	236,496.18	11%
4120 Social Security	136,061.00	113,992.10	-	113,992.10	22,068.90	16%
4121 Medicare	31,821.00	26,659.19	-	26,659.19	5,161.81	16%
4130 Retirement	129,928.00	115,655.77	-	115,655.77	14,272.23	11%
4131 Section 125 Administration	456.00	592.64	-	592.64	(136.64)	-30%
4140 Workmens Comp	1,682.00	1,650.00	-	1,650.00	32.00	2%
4150 Group Health Insurance	341,160.00	318,994.01	-	318,994.01	22,165.99	6%
4155 Group Life Insurance	1,761.00	1,445.26	-	1,445.26	315.74	18%
4170 Unemployment Insurance	3,019.00	3,019.00	-	3,019.00	-	0%
4110 Benefits	645,888.00	582,007.97	-	582,007.97	63,880.03	10%
4211 General & Auto Liability	8,096.00	8,845.72	-	8,845.72	(749.72)	-9%
4212 Boiler Coverage	-	-	-	-	-	0%
4214 Other Insurance	29,236.00	25,916.53	-	25,916.53	3,319.47	11%
4210 Insurance	37,332.00	34,762.25	-	34,762.25	2,569.75	7%
4223 Consultant Services	-	-	-	-	-	0%
4224 Bond Services	-	-	-	-	-	0%
4225 Other Professional Services	156,369.00	124,539.29	3,770.00	128,309.29	28,059.71	18%
4226 Interdepartmental Charges	18,780.00	18,780.00	-	18,780.00	-	0%
4229 Marketing	10,000.00	1,880.99	-	1,880.99	8,119.01	81%
4220 Professional Services	185,149.00	145,200.28	3,770.00	148,970.28	36,178.72	20%
4230 Publishing	925.63	1,229.96	117.67	1,347.63	(422.00)	-46%
4230 Publications	925.63	1,229.96	117.67	1,347.63	(422.00)	-46%
4243 Machinery Rentals	-	-	-	-	-	0%
4244 Lease/Purchases	-	-	-	-	-	0%
4246 Other Rentals	5,000.00	3,539.10	-	3,539.10	1,460.90	29%
4240 Rentals	5,000.00	3,539.10	-	3,539.10	1,460.90	29%
4251 Repair - Roll Stock	600.00	3,023.58	30.96	3,054.54	(2,454.54)	-409%
4252 Repair - Structures	96,224.21	211,317.57	68,079.00	279,396.57	(183,172.36)	-190%
4253 Repair - Equipment	12,615.00	4,053.19	553.47	4,606.66	8,008.34	63%
4255 Repair - Water & Sewer	-	-	-	-	-	0%
4259 Miscellaneous	-	-	-	-	-	0%
4250 Repair & Maintenance	109,439.21	218,394.34	68,663.43	287,057.77	(177,618.56)	-162%
4261 Office Supplies	40,434.92	36,163.96	1,889.64	38,053.60	2,381.32	6%
426101 Event Supplies	25,330.22	17,408.06	238.39	17,646.45	7,683.77	30%
4262 Gasoline, Oil, Fuel	13,000.00	2,153.10	-	2,153.10	10,846.90	83%
4263 Clothing, Food	2,600.00	37.22	-	37.22	2,562.78	99%
4264 Janitor & Chemical Supplies	13,750.00	15,307.61	10,760.87	26,068.48	(12,318.48)	-90%
4265 Minor Tools	587.96	306.39	80.52	386.91	201.05	34%
4266 Agricultural Supply	-	-	-	-	-	0%
4267 Tires	-	-	-	-	-	0%
4269 Misc Supplies & Materials	-	49.99	-	49.99	(49.99)	0%
4260 Supplies & Materials	95,703.10	71,426.33	12,969.42	84,395.75	11,307.35	12%
4270 Travel & Training	20,035.07	12,973.64	319.21	13,292.85	6,742.22	34%
4270 Travel & Training	20,035.07	12,973.64	319.21	13,292.85	6,742.22	34%
4281 Telephone - Local	34,455.39	19,419.90	-	19,419.90	15,035.49	44%
4282 Natural Gas	22,489.00	14,752.24	-	14,752.24	7,736.76	34%
4283 Electricity	77,453.00	61,355.75	-	61,355.75	16,097.25	21%
4287 Drainage Fees	421.00	418.17	-	418.17	2.83	1%
4280 Utilities	134,818.39	95,946.06	-	95,946.06	38,872.33	29%
4292 Dues	2,400.00	1,388.04	-	1,388.04	1,011.96	42%
4293 Subscriptions	142,803.10	177,668.63	22,500.00	200,168.63	(57,365.53)	-40%
4294 Other Miscellaneous Expenses	-	-	-	-	-	0%
4295 Computers	975.00	2,095.00	-	2,095.00	(1,120.00)	-115%
429501 Software	1,500.00	297.31	-	297.31	1,202.69	80%
429502 Software Maintenance Contracts	142,140.32	8,543.87	-	8,543.87	133,596.45	94%
4296 Office Equipment	59,591.98	54,350.70	51,380.40	105,731.10	(46,139.12)	-77%
4290 Miscellaneous	349,410.40	244,343.55	73,880.40	318,223.95	31,186.45	9%
4320 Buildings & Structures	132,500.00	-	-	-	132,500.00	100%
4341 General Materials	202,073.19	211,857.42	1,184.29	213,041.71	(10,968.52)	-5%
4342 Books/AV Processing	3,557.86	-	-	-	3,557.86	100%
4345 Electronic Resources	200,557.70	195,241.08	2,195.66	197,436.74	3,120.96	2%
4346 DVDs	42,062.22	46,973.55	73.34	47,046.89	(4,984.67)	-12%
4348 Interactive Materials	10,000.00	12,884.77	-	12,884.77	(2,884.77)	-29%
4350 Furniture & Minor Equipment	7,500.00	-	-	-	7,500.00	100%
4360 Library Machinery	476,528.24	238,229.24	-	238,229.24	238,299.00	50%
4390 Library Other Capital	-	-	-	-	-	0%
4300 Capital Outlay	1,074,779.21	705,186.06	3,453.29	708,639.35	366,139.86	34%
4520 Merchandise for Resale	3,000.00	1,175.34	-	1,175.34	1,824.66	61%
4530 Refund or Reimbursement	15,000.00	22,267.16	-	22,267.16	(7,267.16)	-48%
4540 Collection from Other Agencies	1,000.00	1,240.83	-	1,240.83	(240.83)	-24%
4545 General Materials	-	-	-	-	-	0%
4577 Early Learner Rapid City	20,000.00	5,475.00	-	5,475.00	14,525.00	73%
4500 Other Expenses	39,000.00	30,158.33	-	30,158.33	8,841.67	23%
**Total LIBRARY	\$ 4,891,753.01			\$ 4,266,118.11	\$ 625,634.90	13%

Vendor Name	Line Item Description	Line Item Amount
A-1 CONSTRUCTION INC	STRUCTURE-MAINTENANCE	17,125.00
AMAZON CAPITAL SERVICES	EQUIPMENT	1995.09
AMAZON CAPITAL SERVICES	FACILITIES	559.01
AMAZON CAPITAL SERVICES	FURNITURE	983.02
AMAZON CAPITAL SERVICES	GENMATBOOKS	2963.42
AMAZON CAPITAL SERVICES	GENMATINTERACIVE	9.99
AMAZON CAPITAL SERVICES	JANITORIAL	604.53
AMAZON CAPITAL SERVICES	MERCHANDISE	146.80
AMAZON CAPITAL SERVICES	PROGRAMMING	2956.84
AMAZON CAPITAL SERVICES	SUPPLIES	395.83
BAKER & TAYLOR BOOKS	GENMATBOOKS	8612.21
BLACK HILLS CHEMICAL AND JANITORIAL CO INC	JANITORIAL	332.05
BLACK HILLS CONCRETE SOLUTIONS	STRUCTURE-MAINTENANCE	561.00
BOUND TREE MEDICAL INC	SUPPLIES	469.27
CDW GOVERNMENT INC	SOFTWARE	202.11
COLUMN SOFTWARE PBC	PUBLISHING	91.39
D & L LAWN SPRINKLERS LLC	STRUCTURE MAINTENANCE	102.04
DEMCO INC	SUPPLIES	34.70
FRIENDS OF THE LIBRARY	REFUNDS	1,410.40
GAYLORD BROTHERS INC	SUPPLIES	190.91
MARCO TECHNOLOGIES INC	SUPPLIES	537.90
MENARDS	MAINTENANCE	249.17
MIDWEST TAPE EXCHANGE	GENMATBOOKS	339.91
MIDWEST TAPE EXCHANGE	GENMATDISC	5441.03

MONUMENT HEALTH RAPID CITY HOSPITAL INC	SS-LAUNDRY	14.52
NOVARE LIBRARY SERVICES	SUBSCRIPTION	2,500.00
OLSON'S PEST	STRUCTURE-MAINTENANCE	160.00
OVERDRIVE INC	GENMATELECTRONIC	7,382.39
PAPA JOHNS	STAFF APPRECIATION	201.20
PENWORTHY	GENMATBOOKS	774.75
POS GUYS	EQUIPMENT	3,359.52
PRAIRIE EDGE ART GALLERY	GENMATBOOKS	237.14
RAPID CITY JOURNAL - ADVERTISING	SUBSCRIPTIONS	26.24
RAPID CITY LIBRARY FOUNDATION INC	REFUNDS	88.62
SARAH CHRISTOPHERSON	PATRONREFUND	40.00
SERVALL UNIFORM/LINEN CO INC	JANITORIAL	250.16
SUPER CLEAN TUNNEL WASH	MAINTENANCE-VEHICLE	25.00
SWANK MOVIE LICENSING USA	PROGRAMMING-ADULT	125.00
THE MOTHERSHIP LLC	SS-STORAGE	630.00
TUMBLEWEED PRESS INC	SUBSCRIPTION	799.00
UNIQUE MANAGEMENT SERVICES, INC.	SS-RECOVERY	391.40
WESTERN STATIONERS	JANITORIAL	49.99
WESTERN STATIONERS	SUPPLIES	545.17
	Grand Total:	63,913.72