

Proposal Supplemental Information

Total Services: \$20,000, including all travel +lodging costs

Tentative Schedule:

6/5 – Press Coverage and Preservation Seminar

6/6 – 6/7 Hands on window repair workshop (2 full days)

1. Preservation Seminar

a. Scope

- i. Press Coverage – Client to coordinate media coverage opportunities occurring 6/5 – 6/7 with news stations, newspaper, and/or public radio
- ii. 90 minute Presentation focusing on financial implications of preservation + preservation districts; how heritage tourism helps communities and its financial impacts; it also covers how preservation affects property values and keeps money in the local economy. Slide deck in PDF format 45 days before the event. Client can keep all training materials, but not the tools or remaining supplies (e.g. glazing putty).

b. Client Responsibilities:

Marketing and promotion

Provide Meeting space and A/V Equipment

2. Window Workshop

a. Scope

1 presenter (Scott Sidler) + 1 qualified craftsman; up to 16 workshop participants

Austin Historical to Provide IR Paint Strippers for each participant (must provide participant count within 45 days of event) + to pick up and deliver all necessary tools and supplies

Course Curriculum

INTRO

- A. Window Anatomy + Overview
- B. Lead Safe Work Practices
- C. Intro to Wood Fillers & Epoxies
- D. Window Restoration Tools

JAMB RESTORATION

- E. Removing the Sash
- F. Restoring the Jamb
- G. Boarding up
- H. How to: Cut Weight Pocket Doors
- I. Ropes + Pulleys
- J. Parting Beads + Stops

K. Installation + Punch Out
SASH RESTORATION
L. Hardware Restoration
M. Deglazing
N. Paint Stripping
O. Alternative Paint Removal Tools
P. Glazing Bar Dutchman Repair
Q. Sash Epoxy Repair & Sanding
R. Priming
S. Picking the Right Glass
T. Glazing & Glass Install
U. How To: Cut Glass
V. Painting
WRAP-UP - Closing Thoughts

b. Client Responsibilities:

Marketing and Promotion

Client to provide meeting space (including windows upon which participants can work) + lunch for attendees and presenters

Each participant will need roughly a 3x5 work table (can be as simple as saw horses with 3/4" plywood on top of them) to do their work. Thus, 'space needs' are dependent on the total number of attendees. Please add an extra 200 square feet for supplies and room to move around. We are asking for 1 window for every 4 participants. Commissioners should be included in the attendee count if they plan to do the 'hands-on' work. If they just want to view the workshop and not get involved in the hands-on portion, then you don't have to count them.