

**FINAL**  
**LEGAL AND FINANCE COMMITTEE MINUTES**  
Rapid City, South Dakota

October 30, 2024

A Legal and Finance Committee meeting was held at the City Administration Center in Rapid City, South Dakota, on Wednesday, October 30, 2024, at 12:30pm.

A quorum was determined with the following members answering the roll call: Josh Biberdorf, Bill Evans, Kevin Maher, Pat Roseland, and Greg Strommen. Absent: none.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

**ADOPTION OF AGENDA**

Roseland moved to adopt Agenda. Second by Evans. Motion carried unanimously.

**GENERAL PUBLIC COMMENT**

None.

**CONSENT ITEMS** – Items 1-13

*Public Comment*

None.

- 1) Evans moved to Approve [Minutes for October 16, 2024](#). Second by Biberdorf. Motion carried unanimously.

Maher requested that item No. 11 be removed from consent.

**FINANCE DEPARTMENT** – *Daniel Ainslie, Director*

Evans moved to approve items 2-8. Second by Maher. Motion carried unanimously.

- 2) Acknowledge the Following Volunteers for Worker's Compensation Purposes: Mark Stringer (RCPD)
- 3) General 2% sales tax is up from last year at 3.45%, City is up 3.16% for the first eight months of the year, the BBB was up 12.81%, though this is believed to be due to a couple of hotels who paid taxes late, and overall the sales tax is up 3.8%.  
[LF103024-02](#) – Acknowledge the August 2024 Sales Tax Report
- 4) Cash balance is at \$208.1M, of this, 71.8% is invested in various funds. The undesignated cash balance is sitting at \$ -2.3M, but this number is projected to swing to the positive in November when property tax is received.  
[LF103024-06](#) – Acknowledge the September 2024 Treasury and General Fund Update
- 5) Item is for Parks & Rec to surplus and trade in 9 weed trimmers.  
[LF103024-03](#) – Approve Resolution No. 2024-089, a Resolution Declaring Property Surplus
- 6) Item is for the abatement of taxes on a mobile home that was sent to the landfill.  
[LF103024-04](#) – Approve Abatements from the Director of Equalization
- 7) CDBG recipient contract with VOA is for \$39,000.

[LF103024-07](#) – Authorize the Mayor and Finance Director to Sign Two (2) Copies of the FY24 Community Development Block Grant Subrecipient Contract for Volunteers of America Northern Rockies

- 8) This is an RCPD grant for victims of crime, which pays the salary of the high-risk youth coordinator.  
[LF103024-09](#) – Authorize the City to Accept and Sign the Contract for the State 2024 Senate Bill 168 Grant in the Amount of \$43,491.40

**FIRE DEPARTMENT** – *Brent Long, EMS Division Chief*

Biberdorf moved to approve item 9. Second by Maher. Motion carried unanimously.

- 9) This is another item of the same from the RCFD to continue bookkeeping cleanup for uncollectable ambulance billing accounts for years 2014, 2015, and 2016.  
[LF103024-01](#) – Approve Resolution No. 2024-083, a Resolution Writing Off Uncollectable Ambulance Billing Accounts

**YOUTH CITY COUNCIL** – *Kristin Kiner, Youth Engagement Coordinator*

Biberdorf moved to approve item 10. Second by Maher. Motion carried unanimously.

- 10) Evans spoke on item 10, emphasizing his belief that supporting activities such as this is critical to the development of our community’s youth, and hopes that the Council will support the expenditure.  
[LF103024-05](#) – Approve the Rapid City Youth City Council’s Expenditure Request from the Youth City Council Budget for the Purpose of Sending up to Six (6) Youth and Two (2) Chaperones to the March 2025 National League of Cities Congressional City Conference in Washington, DC

**COMMUNITY DEVELOPMENT** – *Vicki Fisher, Director*

Biberdorf moved to approve item 12 and 13, except for item 11. Second by Maher. Motion carried unanimously.

- 11) This is a home that had an explosion in the basement of December of 2023. The City has tried gating and boarding, but the home is still the subject of prohibitive entry of vandals and vagrants. The home is also extremely close to the home next door, which is in part why she believes that the bid came in so high. It’s going to take some work to demolish the home without damaging the structure next to it. This home is one of the homes on a to-do list where the City has worked with the owners, they’re not responding, or they simply don’t have the funds to repair or demolish the home. Maher asked if a lien will be put on the property for the cost of demolition. Fisher explained that the amount is billed to the owner, which is usually never paid, but when the home sells, the money is recovered. This is what is nice about abatements. The City does recover funds eventually. Biberdorf moved to approve item 11. Second by Roseland. Motion carried unanimously.  
[LF103024-08](#) – Approve for Staff to Contract for Services to Demolish an Unsafe Residential Structure Uniquely Situated at 919 North Seventh Street

- 12) Kelly Brennen spoke on item 12 and 13, which go together. The draft of the 2025 UPWP was presented in September. This item is the final draft. Studies that are ongoing and the studies to take place next year are indicated near the end of this final report.  
[24TP035](#) – Approve the 2025 Unified Planning Work Program – Final Report

- 13) This item is for the agreement to provide federal transportation planning funds to conduct activities identified in the above study. Brennen pointed out the local match for the City of Rapid City, which includes all the studies and programs is \$134,653.  
[24TP036](#) – Approval of the Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the Amount of \$1,225,972

END OF CONSENT CALENDAR

**NON-CONSENT ITEMS** – Item 14

*Public Comment*

None.

**FINANCE DEPARTMENT** – *Daniel Ainslie, Director*

Biberdorf moved to approve item 14. Second by Roseland. Motion carried unanimously.

14) No changes since first reading.

[LF101624-02](#) – Second Reading and Recommendation of Ordinance No. 6638, an Ordinance Regarding Supplemental Appropriation #6 for 2024  
[Item 14 to be heard at City Council Meeting on November 4, 2024]

**ALDERMAN ITEMS**

Strommen encouraged early voting, which is still open through this week.

**ADJOURN**

There being no further business to come before the Committee at this time, motion made by Roseland, second by Biberdorf and carried to adjourn the meeting at 12:44pm.