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Date: September 12th, 2016
 To: Rapid City Library Board of Trustees
 From: Rod Pettigrew, Building Committee Chair
 Re: AcV2 Proposal Approval

Date: September 9th, 2016
 To: Rod Pettigrew, Building Committee Chair
 From: Sean Minkel, Assistant Library Director
 Re: AcV2 Proposal Approval

Motion:

Move to approve AcV2 fee proposal for up to \$10,765.00 for architecture and engineering work during phase 1 of the first floor recarpeting and remodel of the downtown library.

Background:

AcV2 has already completed a flexible main floor master plan which provides a vision for improvements to be made at the library in the future. The plan is designed to maximize ease of use for patrons, increase meeting and public spaces, improve sightlines for staff, and update the library’s image.

Contracting with AcV2 to provide architectural and engineering work during Phase 1 will ensure that the project is completed as efficiently as possible and with as little impact to library patrons as possible.

The fee proposal for facilitation of Phase 1 of the Master Plan includes:

- 1) Removing and replacing the carpeting on the main floor.
- 2) Rearrangement and replacement of book stacks into a “book store” model.
- 3) Removal of a staff office.
- 4) Painting the public areas, walls and ceilings.
- 5) Provision of power to new furniture locations.

The estimated budget breakdown for costs associated with this project are indicated below:

Project:	Fund to be paid from:	Estimated Cost	Vendor
Carpet Replacement	609 (City Fund)/CIP Fund	\$11,640 (609), Up to \$49,000 (CIP)	To be determined
Shelving	609/971 (City/Board Funds)	\$19,700 (609), \$26,000 (971)	To be determined
Demolition of Staff Office	609 (City Fund)	\$5,000	To be determined
Paint	609 (City Fund)	\$7,500	To be determined
Furniture	610 (County Fund)	\$9,900	To be determined



EQUAL OPPORTUNITY EMPLOYER