



**DOWNTOWN LIBRARY**  
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

[RAPIDCITYLIBRARY.ORG](https://RAPIDCITYLIBRARY.ORG)



Date: September 9, 2024  
To: Rapid City Public Library Board  
From: Sean Minkel, Assistant Library Director  
Re: Website platform contract

**Motion:** Move to approve renewal of the website platform contract with Communico for \$12,500 per year for the next 3 years.

**Background:** Communico has been the host for the library's website, event platform, and room reservation services since late in 2019. Last year, the library's website had over 140,000 unique visits, 575 events were advertised, and over 200 study and meeting room reservations were made each month. Communico has proven to be a user-friendly, robust platform with effective customer service; migration to another provider is not recommended at this time.

Compared to the first renewal cost of \$11,500 in 2021, this contract has increased by \$1,000 per year; the costs are included in the current and 2025 budgets.

The contract has been reviewed and approved by the City Attorney's office.