

PUBLIC WORKS COMMITTEE MINUTES  
Rapid City, South Dakota

A Public Works Committee meeting was held at the City Hall in Rapid City, South Dakota, on Tuesday, April 30, 2024 at 12:30p.m.

**A QUORUM WAS DETERMINED WITH THE FOLLOWING MEMBERS ANSWERING THE ROLL CALL:** Roberts, Pettigrew, Roseland, Strommen (for Lehman), Maher (for Ham)  
Absent: Lehman, Ham

**CITY STAFF PRESENT:**

Dale Tech, Public Works Director  
Jim Gilbert, Information Technology Director  
Jeff Biegler, Parks and Rec Director  
Carla Cushman, Deputy City Attorney  
Shannon Truax, Public Works Executive Coordinator

*(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)*

**ROLL CALL AND DETERMINATION OF QUORUM**

**ADOPTION OF THE AGENDA**

Motion was made by Roseland, second by Strommen. Motion carried to adopt the agenda

**GENERAL PUBLIC COMMENT**

Carla Schanzenbach, for Peace Lutheran Preschool, speaking about changes in the licensing requirement for preschools that were passed in 2023 and has concerned about implementation, impact of requirement to tie in to the Fire Department with a pull-down alarm and may need a fire suppression system. Questioning if they are being given the correct information and is the City requiring that preschool comply with Fire. She believes that changes were made to state law that would allow them to opt-out of licensing requirements. City is requiring they must be licensed if they operate more than 4 hours per day. Commented that their application can not be moved forward until they provide a plan for installing fire alarm, which will cost them \$7,800 in addition to cost for actual installation.

Chip Premus commented that City is meeting with state officials next week to clarify changes that were made and how they apply to City requirements.

**CONSENT ITEMS** – Items 1 – 24

**CONSENT ITEM PUBLIC COMMENT**

NONE

Motion was made by Maher, second by Pettigrew to approve Items 1-24, with the exception of item 12, as they appear on the Consent Items. **Motion Carried Unanimously.**

- 1) Approve Minutes of April 9, 2024.

**ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

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- 2) PW043024-01: Authorize Staff to Advertise for Bids For 2023-2024 Miscellaneous Improvements Projects, Bid Package Two. General Civil Projects Project Number: 2753.2 / CIP No. 51292.2. Estimated Cost \$3,300,000.
- 3) PW043024-02: Authorize Staff to Advertise Bids For 2023-2024 Miscellaneous Improvements Projects, Bid Package Four Lift Stations and Sanitary Sewers Project Number: 23 - 2753 / CIP No. 51292.4. Estimated Cost \$2,700,000
- 4) PW043024-03: Authorize Staff to Advertise for Bids for Well 13 Pump Testing, Project No. 23-2778 / CIP No. 51414. Estimated Cost \$150,000.
- 5) PW043024-04: Authorize Staff to Advertise for Bids for The Street Rehabilitation - 2024 Street Patching, Project No. 2811 / CIP 50549.24D. Cost: \$300,000
- 6) PW043024-05: Authorize Staff to Submit Transit Grant to FTA FFY2023 5307 Formula Funds for Operating Assistance in The Amount Of \$1,702,190.
- 7) PW043024-06: Authorize Staff to Submit Transit Grant to FTA FFY2021, FFY2022, & FFY2023 5339 Formula Funds for Capital Assistance in The Amount Of \$425,758.
- 8) PW043024-07: Authorize Additional Cost of \$8,500.00 Per Chassis to Truck Center Companies for The Two (2) New Garbage Truck Bodies That Were Approved for Purchase by The City Council April 4, 2022.
- 9) PW043024-08: Authorize Mayor and Finance Director to Sign Agreement Between the City of Rapid City and Yasmeen Dream, LLC For the Reconstruction of a Portion of Mickelson Drive.
- 10) PW043024-09: Approve Change Order 6 For Project No. 21-2574 / CIP No. 51305 Well 5 Pump Replacement & Electrical Improvements with Layne Christiansen Company for An Increase Of \$26,000.00.
- 11) PW043024-10: Approve Change Order 1F To Precision Grading, LLC, Project No. 2720, CIP No. 51189.4, For A Decrease Of \$2,382.44.
- 12) PW043024-11: Approve Change Order 1 To J.V. Bailey Co Inc., Project No. 2731, CIP No. 50445.23C, For an Increase Of \$166,359.35.  
*Tech provided additional clarification on work performed by change order.*  
**Motion by Roseland, Second by Maher to APPROVE. Motion Carries unanimously.**
- 13) PW043024-12: Approve Change Order 1F To on Site Excavating LLC, Project No. 2771, CIP No. 51383, For A Decrease Of \$5,569.00.
- 14) PW043024-13: Authorize Staff to Purchase Leased Item, 2023 Mack Side Load Refuse Truck, From Big Truck Rental Using OMNIA Partners National Cooperative Contract #2019000319, In the Amount Of \$378,000.00 For the Solid Waste Division.
- 15) PW043024-14: Authorize Staff to Purchase Leased Item, 2023 Freightliner Roll-Off Truck, From Big Truck Rental Using OMNIA Partners National Cooperative Contract #2019000319, In the Amount Of \$185,500.00 For the Solid Waste Division.
- 16) PW043024-15: Authorize Staff to Purchase A Bobcat Compact Track Loader from Jenner Equipment Company in The Amount Of \$102,512.42. Pricing from NASPO Participating Addendum, State Of South Dakota Contract# 17286. For Utility Maintenance
- 17) PW043024-16: Authorize Staff to Purchase Two (2) 2024 Ford F550 Chassis from McKie Ford Matching Pricing from State Of South Dakota, Contract #17619, In the Amount \$65,945.00 Each, For A Total Purchase Price Of \$131,890.00. For Utility Maintenance
- 18) PW043024-17: Authorize Staff to Purchase A 40" Flail Mower Attachment from Jenner Equipment Company in The Amount Of \$10,065.80. Pricing from NASPO Participating Addendum, State Of South Dakota Contract# 17286. For Utility Maintenance

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- 19) PW043024-18: Authorize Staff to Purchase A Ramjet Truck Mounted Sewer Cleaner on A Freightliner M2-106 Chassis from Vactor Manufacturing in The Amount Of \$355,672.00. Pricing from SourceWell Contract# 101221-VTR. For Utility Maintenance
- 20) PW043024-19: Resolution No. 2024-028 – A Resolution Authorizing the Mayor to Enter into An Agreement for Financial Assistance Between the City of Rapid City And South Dakota Department of Agriculture and Natural Resources
- 21) PW043024-20: Request from Advanced Design Engineering & Surveying, Inc. For an Exception to Allow More Than 40 Dwelling Units with Only One Point of Access.  
**Staff Recommendation: APPROVE**
- 22) PW043024-21: Request from Request from Janelle Finck From Advanced Design Engineering & Surveying on Behalf of Christopher Dvorak For A Variance to Waive the Requirement to Install Sidewalk Along Sun Ridge Road, Rapid City, Per City Ordinance 12.08.060.  
**Staff Recommendation: APPROVE**
- 23) PW043024-22: Request from Request from Towe Design Group, Inc. For A Variance to Waive the Requirement to Install Sidewalk Along Fountain Plaza Drive, Rapid City, Per City Ordinance 12.08.060.  
**Staff Recommendation: APPROVE**
- 24) PW043024-23: Request from Request from FMG Engineering for Wartenbee Family Limited Partnership for A Variance to Waive the Requirement to Install Sidewalk at 3505 Edwards Street, Rapid City, Per City Ordinance 12.08.060.  
**Staff Recommendation: APPROVE**

## END OF CONSENT CALENDAR

## NON-CONSENT ITEMS – Item 25-27

### **PUBLIC COMMENT OPENED**

Kale McNaboe, Longbranch Engineering, and Paul Bradsky, SKY Properties LLC, speaking to item 26 (PW043024-25) requesting not to install required improvements, such as curb and gutter and street crown, to the portion of the road that leads to the development.

### **PUBLIC COMMENT CLOSED**

## ITEMS FROM THE PUBLIC WORKS DEPARTMENT

- 25) PW043024-24: Request from Rapid City Sports Commission for The Removal of Yard Waste and Recycling Containers from The Remote Yard Waste Site Located Adjacent to Fitzgerald Stadium for The Duration of Annual Tournaments, Specifically Veterans Classic from May 30- June 2, 2024; Firecracker, July 3 to 7, 2024; And SD 16U State Baseball Tournament August 1-4, 2024. Removal Dates Will Include Two Days Before Events Begin and Two Days After Events Conclude to Allow for Removal, Clean Up, And Resetting Activities.  
**Staff Recommendation: APPROVE**  
*Strommen and Roberts spoke in support of the request.*  
**Motion to APPROVE by Strommen, Second by Maher. Motion Carries Unanimously**
- 26) PW043024-25: Appeal Denial of Exception 24EX023 From Paul Bradsky On Behalf of SKY Properties LLC, To Not Improve A Roadway Per Figure 2-1 Of The IDCM.

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**Staff Recommendation: DENY**

*Hall and Peckosh spoke to the importance of ensuring that the entirety of the road meet City standards, since it will be a City road for maintenance purposes.*

**Motion to APPROVE APPEAL AND GRANT EXCEPTION by Strommen, Second by Roseland. Motion Carries Unanimously**

- 27) PW032624-13: Appeal of Partially Denied Exception 24EX013 From Jonathan Looper On Behalf of Amaris Group to Waive the Requirement to Install Water Main, Sewer Main, Storm Sewer, Pavement, Curb & Gutter and Street Light Conduit in N. La Crosse Street as Part of The Required Subdivision Improvements.

**Staff Recommendation: DENY**

*Continued from March 26 and April 9 meetings at applicant's request.*

*Tech advised that Applicant requested continuation to May 14 meeting.*

**Motion to CONTINUE by Strommen, Second by Maher. Motion Carries Unanimously**

**ADJOURN**

Motion to Adjourn by Strommen, Second by Maher, Motion Carried Unanimously.

Meeting adjourned at 12.59pm.