Rev 12/21/09

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000, $50,000 for equipment (except emergency and repair costs

I. PROJECT NO.: CIP No.

II. PROJECT NAME: Posi-Shell Brown Base Mix Purchase

III. Project/Item(s) Description: Authorize staff to purchase Posi-Shell Brown Base Mix in the amount of $36,422.00 for the Solid Waste division. This is a sole source purchase.

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 36,422.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	XX	Partial Payment	

VII. APPROPRIATION DATA

Amount	$36,422.00				
Fund Name	Disposal				
Department	7102				
Line Item	426600				
Fund	615				

VIII. (If applicable)

Grant No.:

Funding Source:

Estimated Completion Date:

Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Dan Roth Date 5/28/2024

Lindsey Martin Date 5/28/24 13:13 MDT

COMPLIANCE Signature

Justin Vil Date 6/7/24 13:56 MDT

CITY ATTORNEY Signature

Jeffrey R Barber Date 5/28/24 14:48 MDT

DIVISION MANAGER Signature

Dale Ted Date 5/29/24 07:15 MDT

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation	6/7/24	JD	✓		Public Works
Cash Flow					Engineering
					Project Manager

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BlueInk Bundle ID: ACDgMywHFxT