Members present by roll call: Susan Timmons, Jacqueline Gerry, Lin Jennewein, and Mel Siyo
Also present: City Council Member Liaison Darla Drew, Assistant City Attorney Allison Creelman, and Legal Administrative Secretary, Jamie Anderson.

Timmons called the meeting to order at 2:04 p.m.

ADOPT AGENDA
Gerry moved to adopt the agenda. Second by Jennewein. Motion carried.

GENERAL PUBLIC COMMENT
None.

APPROVE MINUTES OF THE JUNE 2, 2016 MEETING
Gerry moved to approve the June 2, 2016 minutes. Second by Jennewein. Motion carried.

DISCUSSION ON COMMUNITY MEETINGS IN JUNE
No one attended any meetings in June. Timmons provided the Commission with the Community Conversations website (communityconversations.org); the website contains a calendar of the meetings and other happenings within the community.

COMMUNITY OUTREACH AND 2016 PLANNING
a) Presentation Planning – No presentations were given in the month of June. The Rapid City Public Library has invited the Human Relations Commission to present at their next board meeting on August 8, 2016. Siyo volunteered to present if someone would be willing to join him. Timmons said she would help if she is not out of town. If Timmons is unable to make it to the presentation, Drew said she would help Siyo with the presentation at the Library.

b) Brochure – Creelman clarified the definition of protected class by providing the Commission with a handout from the EEOC (Equal Employment Opportunity Commission). The EEOC states sex discrimination can either be man or woman,
therefore, Creelman recommends that “Woman” be changed to “Sex” on the brochure.

Drew is going to do some checking on price quotes for making copies for the brochures. She would like brochures done for the Library’s presentation if possible.

Gerry made a motion to approve the noted changes suggested by the City Attorney’s Office and to approve an allocation of $200 for the brochures. Second by Jennewein. Motion carried.

EXECUTIVE COMMITTEE UPDATE
None.

ITEMS FROM COMMISSION MEMBERS
a) Frequency of Meetings – The Commission discussed continuing this item until the next meeting in an effort to have more Commission members present. Siyo has some concerns about cutting back on the meetings, he feels the Commission should continue with the monthly meetings and the Commission needs to be there for the public. Siyo feels if we start holding meetings as needed, it could potentially be difficult to schedule a special meeting when everyone is available.

Gerry moved to continue this item to the August meeting for further discussion. Second by Jennewein. Motion carried.

*Drew left meeting at 2:58 p.m.*

CASE STATUS UPDATE – CITY ATTORNEY
Creelman reported she had one complaint regarding our ordinance pertaining to leash laws. The complainant made an appointment with Creelman but did not follow through with the appointment. There are no other cases pending at this time.

IN-SERVICE TRAINING ON CONFIDENTIALITY
The Commission completed in-service training on confidentiality. Each Commission member was provided hand-outs to add to their handbooks. Creelman will be attending the New Investigator Training provided by the EEOC Training Institute in Boston, MA from September 26-30, 2016.

LIAISON REPORT
None.

BUDGET UPDATE
Anderson stated the current budget amount is approximately $965.00.
SET DATE AND TIME OF NEXT HRC MEETING.
Timmons suggested inviting Mayor Steve Allender to attend a meeting to discuss our community. Gerry would also like to invite the Chief of Police Karl Jegeris to give an update on the Community Advisory Committee and also possibly Craig Balzter from the Civic Center.

The next meeting will be held on Thursday, August 4, 2016 at 2:00 p.m.

ADJOURN
Gerry moved to adjourn. Second by Jennewein. Motion carried. The meeting ended at 3:21 p.m.