



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

RAPIDCITYLIBRARY.ORG



DIRECTOR'S REPORT **APRIL 2024**

COMMUNITY, GOVERNMENTAL, AND INTERLIBRARY RELATIONS:

As part of our collaboration with the City and Police Department, the PD will do occasional walk-throughs of the library with their K-9 units. These walk throughs will be additional training for the dogs, and also reinforce the library's efforts to maintain a safe and comfortable community facility.

NEW SERVICES:

The library now checks out family passes to the Journey Museum. The passes admit up to 4 individuals at a time and check out for 3 days. During the first two weeks of offering this service, the passes were checked out 14 times.

STAFF TRAINING AND DEVELOPMENT:

Please be sure to [register](#) by the end of the day on Tuesday, April 9 for the Black Hills Library Mini-Conference. You may attend for just a few sessions or for the entire day. Sessions will be presented by library staff from RCPL, other area libraries, and from the State Library.

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The bookmobile has a tentative arrival date! TechOps informed us they anticipate delivery to Rapid City and staff training to take place the week of April 22. After staff training and stocking the bookmobile with library materials, a ribbon cutting will be held, along with a separate public 'meet and greet' with the bookmobile; those events are tentatively scheduled for early May. The schedule of bookmobile stops is nearly complete; the service to these stops will begin in May and will be evaluated quarterly. A form for the public to recommend bookmobile stops is available on the library [website](#).

MEDIA COVERAGE:

- March 6, KEVN Mention: [Annual Readiatrics Book Drive looks to bring magic of reading to local children](#)
- March 6, KOTA Mention: [Annual Readiatrics Book Drive looks to bring magic of reading to local children](#)
- March 8, Rapid City Journal Coverage: [Journey Museum passes now available at Rapid City Library](#)
- March 10, South Dakota Standard Mention: [Read all about it: Donate to Readiatrics Book Drive to allow young readers the opportunity to own books and make reading a habit](#)
- March 15, Newscenter1 Coverage: [Rapid City Library's 2023 Report: Record checkouts and community engagement](#)
- March 23, Rapid City Journal Mention: [Rapid City adjusts trash collection schedule for Easter week](#)
- March 24, KEVN Mention: [Rapid City Easter week schedule for city offices, services](#)

ONLINE REVIEWS:

- March 19, Google 3-Star Review : Open, safe place, with helpful librarians as well as, the security guards are friendly too. However, the nonfiction section downstairs is confusing the way it is organized. As well as school websites are blocked through the wifi, making it impossible to complete homework or any school assignment while at the library - MétisMercury
- March 27, (emailed comment) I love the library, and I use it quite a bit. I recently had another wonderful experience there (your staff is super helpful so I've had many). This time I thought, rather than simply thinking about how much I appreciate all the good things that happen there, I would go a step further and let you know a little more about this particular experience. I'm advocating for a 90-something lady who lives in assisted-living with family that live away. I know she's often bored and I thought about getting her some large print books. When I went to ask about books, Laura told me where they were and, after I explained the situation to her, also said that I could check out pretty much as many as I wanted to. She then asked, "Did you know we have a service that provides books to people that can't make it to the library?" I didn't. She then provided me with a brochure explaining the program. So many times a staff member not only helps me, but goes a step further, and I wanted to point out how wonderful that is! Addendum: A couple days later I was in looking for romances that weren't "quite as spicy" as the ones I had originally provided my friend (along with lots of other kinds of books). Laura happened to be back by the large print books at one of those help desks and helped me find authors that left a little more to the reader's imagination. Soon she returned (I had tried to describe to her an author that I was somewhat familiar with, but hadn't remembered the name). This time she led me to that particular author (apparently she had discussed my request with another staff member). Once again, I was reminded how often the staff goes above and beyond. Sincere thanks for the wonderful work you do. - Steve Martinez

VACANCY REPORT:

Vacancy Status as of 4/1/24					
DEPARTMENT	MINIMUM REQUIREMENTS	TOTAL POSITIONS	CURRENT EMPLOYEES	VACANCIES	STATUS
Management	Master's in Library Science	2	2	0	
Senior Librarians	Master's in Library Science	2	2	0	
Coordinators	Bachelor's Degree	3	3	0	
Business Office	Associate's Degree	1	1	0	
Facilities	Custodial experience	2.75	2.75	0	
Library Associate I	Bachelor's Degree	16.75	16.75	0	<i>Includes the 1FTE authorized in 2024 for support of the bookmobile; offer was made and accepted for that position.</i>
Library Associate II	Bachelor's Degree	8	5	3	<i>Interviews for the Early Education LA2 were unsuccessful; we are looking to possibly reconfigure that position.</i>
Library Technicians	Associate Degree	2	2	0	
Outreach	Bachelor's Degree	2.75	2.75	0	
TOTALS		40.25	37.25	3	