

THE MONUMENT

MINUTES FOR THE MONUMENT BOARD OF DIRECTORS

Rapid City, South Dakota

Tuesday, March 12, 2024

ROLL CALL AND DETERMINATION OF QUORUM

Tim Johnson, Chair, called the meeting to order at 8:15 a.m.

MEMBERS PRESENT: Tim Johnson, Chair; Patri Acevedo Fuentes, Member; via teleconference Stuart Wevik, Member.

MEMBERS ABSENT: Jason Lambert, Vice-Chair; Charity Doyle, Member.

OTHERS PRESENT: Craig Baltzer, Executive Director; Tracy Heitsch, Deputy Director/Finance; Jayne Kraemer, Deputy Director/Events; Justin Williams, City Attorney; Rory Hammerbeck, Engineering Manager; and Becky Bone, Accounting Clerk. Via teleconference: Greg Strommen, City Council.

ADOPTION OF AGENDA

Motion to approve agenda was made by Acevedo Fuentes, and second by Wevik, motion carried.

APPROVE MINUTES

1) February 27, 2024 Motion to approve minutes as presented made by Wevik, second by Acevedo Fuentes, motion carried.

GENERAL PUBLIC COMMENT – None.

FINANCIAL ITEMS REQUIRING BOARD ACTION

2) Bill List – Heitsch highlighted items greater than \$5,000. Motion to approve bill list as presented made by Acevedo Fuentes, second by Wevik, motion carried.

VENDOR	DESCRIPTION	AMOUNT
ACE HARDWARE-EAST	MISC SUPPLY/MATERIAL	\$44.12
ALSCO INC.	JANITORIAL/CHEMICAL	\$4,470.71
AMAZON CAPITAL SERVICES	EVENT PROMOTION / OFFICE SUPPLIES	\$190.97
BATTERIES PLUS	MISC SUPPLY/MATERIAL HANDICAP BUTTONS	\$58.94
BLUEPEAK	TELEPHONE	\$2,545.10
BORDER STATE ELEC SUPPLY	RPR ELECTRICAL	\$67.85
CAPITAL ONE NA	MISC SUPPLY/MATERIAL	\$137.36
CARBONHOUSE	OTHER PRO SERVICES	\$600.00
CASH-WAY DISTRIBUTING	RESALE – CONCESSIONS	\$5,753.20
CAWLEY COMPANY	MISC SUPPLY/MATERIAL	\$478.32
COCA-COLA OF THE BH	RESALE – CONCESSIONS	\$15,120.70
CRESCENT ELECTRIC SUPPLY	RPR ELECTRICAL	\$592.63
EASTMAN SOUND & MUSIC	DUES – MONTHLY SERVICE	\$55.00
ECOLAB INSTITUTIONAL INC	JANITORIAL/CHEMICAL	\$1,614.26
FISHER BEVERAGE CO INC	RESALE – CONCESSIONS	\$1,433.00
GRAYBAR INC	FIRE PANEL FIBER PROJ	\$381.15
J.M. KINGSBURY FAMILY BREWING	RESALE – CONCESSIONS	\$440.00
MASTERS CUSTOM DESIGN	CLOTHING/FOOD – STAFF STOCK	\$368.00
MENARDS	MISC SUPPLY / MATERIAL	\$1,440.52
NORTHWEST PIPE FITTINGS INC	RPR WATER/SEWER ICE ARENA	\$75.74
PARKHUB INC	SUBSCRIPTIONS – MONTHLY	\$14.35
QUALITY BRANDS OF THE BH	RESALE – CONCESSIONS	\$31,333.55
RUNNINGS SUPPLY INC	CLOTHING/FOOD	\$575.78
SAM'S CLUB	RESALE – CONCESSIONS	\$5,621.26
SEQUENT ENERGY MANAGEMENT	NATURAL GAS	\$13,958.45
SERVALL UNIFORM/LINEN CO INC	OTHER PRO SERVICES – LINENS	\$204.59
SIGN EXPRESS	MISC SUPPLY/MATERIAL	\$809.12
SYSCO MONTANA INC	RESALE – CONCESSIONS	\$6,622.12
US FOODS	RESALE – CONCESSIONS	\$27,951.53
WALL MEAT PROCESSING	RESALE – CONCESSIONS	\$350.59
TOTAL		\$123,308.91

3) Capital Update – Hammerbeck presented. Discussion followed.

- Riding Vacuum Sweeper - \$16,262.00
- A/C Unit Replacement - Ice Arena AV room \$6,335.23
 - Using in-house resources reduced original \$16,000 budget to \$6,335.23 for material cost only.
- Water Heater Replacements – Rushmore Hall/Staging \$15,800.00
- Air Handler Units – Barnett – \$6,119.32
 - Maintenance and replacement of sheaves and belts using in-house labor. We expect to see significant efficiencies from this work.
- Resolution to water pressure issues in the Summit Arena - \$16,950.
 - Working towards final resolutions.
 - Hammerbeck explained water issues began during demolition derby event last fall and have been striving to resolve since then. We have brought in the engineers who designed the system, the installers of the system, as well as the City. So far we have:
 - Increased water meter size to allow for more flow
 - Installed booster pumps for upper levels
 - Ensured all valves were opened and operational
 - Bypassed the PRV
 - Journey Concert at full capacity created plumbing system outage
 - We're continuing to troubleshoot the issue

Motion to approve capital projects discussed for a total of \$61,466.55 made by Acevedo Fuentes, second by Wevik, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS, AND STAFF

4) Executive Director's Update – Baltzer presented. Discussion followed.

- Baltzer apologized for the late-night email updates regarding the Journey event and our water pressure issues. Baltzer explained we experienced no issues two years prior to the demolition derby event in November 2023. It is unclear what has caused the issue. Baltzer is confident progress is being made as there weren't issues during the monster truck event. We continue to review the Summit blueprints of plumbing and piping with the original building contractors and engineers, in an effort to seek final resolution prior to the upcoming Stapleton concert in May.
 - Acevedo Fuentes suggested talking to a third party to determine the cause of the problem. An objective review may be beneficial.
- Ticketing RFP update – Baltzer, Ticketing, and Accounting attended the ticketing conference which included meetings with Paciolan
 - Baltzer noted a decision on the RFP has not been made and research continues.
 - Paciolan is a different business model than other ticket systems like Ticket Master and/or AXS
 - Ticket Master is owned by Live Nation – world's largest promoter
 - AXS is owned by AEG being the world's 2nd largest promoter
 - Potential concerns for conflicts of interest in event booking with either of these entities
 - Paciolan offers great ticket pricing and a solid long term relationship with The Monument.
 - Paciolan expects to rollout significant system improvements within the next 90-days and throughout the remainder of the year. Those include:
 - Improved data collection and marketing demographics
 - Improved customer buying experience - becoming more user friendly
 - Improved ticket reporting along with resolving back end ticketing issues.
 - Continued use of Paciolan will be partially a business / political decision due to the different business models offered by the other two ticketing systems.
 - Financially Paciolan outweighs Ticket Master and AXS however, these two are gaining more market share.

- The City is moving forward with a multi-billion-dollar EPA grant application which may provide funding for a massive LED conversion project for The Monument, as well as other City facilities.
 - This application may impact some of our capital projects slated for 2024.

5) Event Update –Kraemer discussed the calendar and highlighted events and plans for the next couple of weeks.

- BH Regional Job Fair - 1000 people attended.
- State B Girls Basketball Tournament – well received with many compliments
- Youth Basketball Tournament
- Festival of Bands
- State A Boys Basketball Tournament
- Strings in Concert – includes two Saturday afternoon performances
- State AAU Wrestling Tournament
- BH Home Show

ADJOURNMENT

Johnson adjourned the meeting at 8:57 a.m.

Respectfully submitted,

Becky Bone
Accounting Clerk
The Monument