

FINAL
LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

February 28, 2024

A Legal and Finance Committee meeting was held at the City Administration Center in Rapid City, South Dakota, on Wednesday, February 28, 2024, at 12:30pm.

A quorum was determined with the following members answering the roll call: Josh Biberdorf, Bill Evans, Kevin Maher, Lindsey Seachris, and Greg Strommen. Absent: none.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA

Evans moved to adopt Agenda. Second by Seachris. Motion carried unanimously.

GENERAL PUBLIC COMMENT

None.

CONSENT ITEMS – Items 1-13

Public Comment opened – Items 1-13

None.

Public Comment closed

- 1) Evans moved to Approve Minutes for [February 14, 2024](#). Second by Seachris. Motion carried unanimously.

MAYOR'S OFFICE

Biberdorf second by Maher. Motion carried unanimously. Seachris expressed her gratitude for Darin Harr and his 6 years of service for the Airport Board of Directors.

- 2) [LF022824-05](#) – Confirm the New Appointment of Caleb Arceneaux to the Rapid City Regional Airport Board of Directors

FINANCE DEPARTMENT

Director Ainslie provided the summaries on items 3-10. Motion by Seachris, second by Maher to approve items 4-10.

Amended motion by Seachris to include item number 3, Second by Biberdorf. Motion carried unanimously.

- 3) Acknowledge the Following Volunteers for Worker's Compensation Purposes: Barbara Little Bird (RSVP+)
- 4) Finished 2023 general sales tax at 2.2% percent higher than in 2022. This was higher than what was budgeted. In order to meet general sales tax goals for 2024, the City will need to be at 4% higher than they were in 2023. The BBB fund was 5.4% higher than in 2022. This is also higher than budgeted. In order to meet 2024 budget, this fund will need to be 2.2% higher than in 2023.
[LF022824-01](#) – Acknowledge 2023 Sales Tax Report
- 5) This is a total of \$191,000 that is will go to a variety of different arts organizations.
[LF022824-02](#) – Approve 2024 Arts Investment Fund Awards
- 6) This is the 2023 treasury and general fund update. As of the end of January, the City had nearly \$227 million, of which 73% in invested in term maturities with an average return of just over 4%. The general fund has \$4.6 million of undesignated fund balance, but as discussed before, there

will be additional expenses in the next couple of months that will decrease this amount. Strommen clarified that some of the investments were from allocating some of the cash into CD and such with higher interest rates. Ainslie said yes, the majority of these items are in CD and several different treasuries, etc. Ainslie confirmed that the interest rates will be continued to be monitored.

[LF022824-04](#) – Acknowledge January 2024 Treasury and General Fund Update

- 7) Solid Waste is looking to trade in a piece of equipment for new equipment.
[LF022824-06](#) – Approve Resolution No. 2024-007, a Resolution Declaring Property Surplus
- 8) IT is looking to surplus laptops, desktops, and monitors.
[LF022824-08](#) – Approve Resolution No. 2024-008, a Resolution Declaring Property Surplus for IT Department
- 9) This is an abatement of two different properties. Maher asked about the historical abatement. Ainslie said the property qualified with the State for a historical moratorium. The State granted it, but did not inform the County of it.
[LF022824-09](#) – Approve Abatements from the Director of Equalization in the Amount of \$12,036.72
- 10) This item is also for an abatement, but for on property taxes that go back to 2007.
[LF022824-10](#) – Approve Abatements from the Director of Equalization in the Amount of \$1,042.00

AIRPORT

Motion by Seachris, second by Maher to approve item 11. Motion carried unanimously.

- 11) Toni Broom provided the summary on item 11. This is a State grant that had allocated some air service development funds to major airports in the state. This is the second grant that the airport has applied for and has received. This is for a one-year period. It will be assessed in November to see if this is a flight that can be carried into a second year. Strommen asked if legislature made any grants available this year to Rapid City Regional Airport. Broom responded that there is some legislation that is coming up shortly that the Airport is hoping to get matching funds from for the terminal project. The grants for this item are from the Department of Economic Development, however, so they are different.
[LF022824-03](#) – Approve Grant Agreement with the State of South Dakota Governor’s Office on Economic Development (GOED) for Air Service to LAX

PARKS & RECREATION

Motion by Seachris, second by Evans to approve item 12. Motion carried unanimously.

- 12) Director Biegler provided the summary on item 12. This item is a contract for tree stump and removal in relation to the Inflation Reduction Act grant. This company would do all the removals and stump grinding, and rehabilitation of the area. Replacement trees would be purchased by the Parks & Recreation staff. Seachris asked what the application process is for applications interested in this project. Biegler said they can just contact the office and they will get them in touch with their urban forester.
[LF022824-07](#) – Authorize Mayor and Finance Director to Sign Agreement between the City of Rapid City and Hagel’s Tree Service & Property Care, LLC for Tree and Stump Removal Pertaining to the IRA Grant Program

COMMUNITY DEVELOPMENT

Motion by Seachris, second by Biberdorf to approve item 13. Motion carried unanimously.

- 13) Director Fisher said this is a Transportation Planning item. Transportation Coordinator Kip Harrington explained some of the funding for the study itself, saying this is a federal requirement and due every 5 years. It is a long process, and though not due until 2025, it takes about 15 months to complete one of these studies. The study will need to be completed by the August 2025 deadline. It looks at all modes of transportation: pedestrian, bicycle, vehicular, transit, air,

rail, and freight throughout the metropolitan area (Rapid City and surrounding areas). The monies for this are included in the budget.

[24TP010](#) – Authorize the Mayor and Finance Director to sign the Professional Services Agreement with HDR Engineering Inc. for the Rapid TRIP 2050 Metropolitan Transportation Plan in an amount not to exceed \$421,185.00

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Item 14

Public Comment opened – Item 14

None.

Public Comment closed

FINANCE DEPARTMENT

14) [LF021424-06](#) – Biberdorf moved to approve Second Reading and Recommendation of Ordinance No. 6603, an Ordinance Regarding Supplemental Appropriation #2 for 2024. Second by Seachris. Motion carried unanimously [Item 14 heard at City Council Meeting on 3.4.24]

ALDERMAN ITEMS

Evans said he is working with Jeff Biegler on an issue that came about regarding the hot tub at the swim center and the possibility of installing a lift into the hot tub and making it ADA compliant. The second item is a concern about the March 9th Amtrak study. He believes it is important to show support for this effort. The only local support on this issue is in a letter of support by Harrington. Evans requests to authorize the legal department to draft a support letter to vote on for Monday. Seachris moved to approve presentation on the Amtrak. Second by Biberdorf. City Attorney Landeen said that this would be a possibility.

ADJOURN

There being no further business to come before the Committee at this time, motion was made by Evans, second by Maher and carried to adjourn the meeting at 12:56pm.