

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE DIRECTOR TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Project Name & Number:** Sioux Ave, East Saint Charles St and Riley Ave – Street and Utility Improvements, Project No. 2780 **CIP #:** 51365

**Project Description:** This agreement is for engineering services for the preliminary design, final design and bidding services of approximately 2,600 linear feet of residential street reconstruction and rehabilitation in Sioux Ave, East Saint Charles St, and Riley Ave including improvements to street pavement, sidewalk, curb & gutter, water, sanitary sewer, and drainage.

**Consultant:** Avid4 Engineering

**Original Contract Amount:** \$378,535.00

**Original Contract Date:**

**Original Completion Date:** June 1, 2025

**Addendum No:**

**Amendment Description:**

<b>Current Contract Amount:</b> _____	<b>Current Completion Date:</b> _____
<b>Change Requested:</b> _____	
<b>New Contract Amount:</b> _____ \$0.00	<b>New Completion Date:</b> _____

**Funding Source This Request:**

Amount	Dept.	Line Item	Fund	Comments
\$110,000.00	834	4223	604	
\$160,000.00	8910	4223	505	
\$20,000.00	8911	4223	505	
\$88,535.00	933	4223	602	
<b>\$378,535.00</b>	<b>Total</b>			

**Agreement Review & Approvals**

<p> _____ Project Manager <span style="float: right;">Date</span></p> <p> _____ CIP Manager <span style="float: right;">Date</span></p> <p> _____ City Attorney <span style="float: right;">Date</span></p>	<p> _____ Division Manager <span style="float: right;">Date</span></p> <p> _____ Department Director <span style="float: right;">Date</span></p>
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**ROUTING INSTRUCTIONS**

Route **two** originals of the Agreement for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation	2/20/24	EW	Y	N
Cash Flow			Y	N