

**FINAL**  
**AMENDED LEGAL AND FINANCE COMMITTEE MINUTES**  
Rapid City, South Dakota

February 14, 2024

A Legal and Finance Committee meeting was held at the City Administration Center in Rapid City, South Dakota, on Wednesday, February 14, 2024, at 12:30pm.

A quorum was determined with the following members answering the roll call: Josh Biberdorf, Kevin Maher, Rod Pettigrew (sitting in for Bill Evans), Lindsey Seachris, and Greg Strommen. Absent: none.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

**ADOPTION OF AGENDA**

Seachris moved to adopt Agenda. Second by Biberdorf. Motion carried unanimously.

**GENERAL PUBLIC COMMENT**

None.

**CONSENT ITEMS** – Items 1-12

**Public Comment opened** – Items 1-12

None.

**Public Comment closed**

- 1) Biberdorf moved to Approve Minutes for [January 31, 2024](#). Second by Seachris. Motion carried unanimously.

**MAYOR'S OFFICE**

Seachris moved to approve items 2-3. Second by Maher. Motion carried unanimously.

- 2) [LF021424-01](#) – Confirm the Appointment of Crissy Davies to the Performing Arts Board

**CITY ATTORNEY'S OFFICE**

- 3) Deputy City Attorney Carla Cushman provided the summary on item 3. This is a surplus property that is along Catron Blvd and Sheridan Lake Rd and it would appoint a board of freeholders who would evaluate the surplussed property along with another property that was suplussed sometime ago. The surplus statutes are rigid, and instead of getting an appraisal, the City would like to appoint a board of freeholders, on which Councilman Maher was willing to participate, to value the property and then dispose of it.

[LF021424-11](#) – Approve Resolution 2024-002, a Resolution to Declare One Property Located on Sheridan Lake Road Surplus and to Appoint a Board of Freeholders to Appraise the Value of Two Surplus Properties

**FINANCE DEPARTMENT**

Biberdorf moved to approve items 4-6. Second by Seachris. Motion carried unanimously.

- 4) Acknowledge the Following Volunteers for Worker's Compensation Purposes: Kelsey Opitz, Jordan Taylor, Hannah Taylor, Shon Hanczyc, and Amanda Millard (Adopt-a-Park/Parks & Recreation), Alys Ratigan and Angela Wilson (Rapid City Public Library), and Joyce Collins, Lori Hendrickson, and Jeannie Humble (RSVP+)
- 5) Director Ainslie provided the summary for item 5. This is a resolution to recoup expenses that the City has incurred to abate several different properties

[LF021424-07](#) – Approve Resolution 2024-001, a Resolution Levying Assessment for Abatement of Nuisances

- 6) Director Ainslie provided the summary for item 6. This is a property tax abatement for one property that the City purchased, as well as one property the Federal Government purchased.

[LF021424-10](#) – Approve Request for Property Tax Abatements Totaling \$554.06

**PARKS & RECREATION**

Biberdorf moved to approve item 7. Second by Seachris. Motion carried unanimously.

- 7) Director Jeff Biegler provided the summary for item 7. This item is asking for authorization for food and beverage concessions at Meadowbrook Golf course. This is for Platinum Restaurant Group, also known as Marco’s Pizza, which has had the agreement for two previous 5-year terms.

[LF021424-02](#) – Authorize Mayor and Finance Director to Sign Meadowbrook Golf Course Food and Beverage Concession Agreement with Platinum Restaurant Group, Inc.

**INFORMATION TECHNOLOGY (IT)**

Biberdorf moved to approve item 8. Second by Seachris. Motion carried unanimously.

- 8) IT Director Jim Gilbert, this is an agreement with FARR Technologies to create a plan and a budget to extend the fiber network to as many City buildings as possible. This could be a multi-year project, maybe up to ten years and would be paid for out of CIP and other funds, maybe some grants. Ultimately, the goal is to tie all City buildings together in order to save about \$12,000/mo on ISP.

[LF021424-03](#) – Approve Agreement with FARR Technologies to Design a City Wide Fiber Network for a Total of \$25,000 Plus Travel Expenses

**POLICE DEPARTMENT**

Seachris moved to approve items 9-10. Second by Maher. Motion carried unanimously.

- 9) Chief Hedrick provided the summaries for items 9 and 10, saying that both items are from a highway safety grant, originally approved in May of 2023. Neither item has been budgeted yet, but the department will begin budgeting through grant when that occurs. Item 9 is to fund an identified ten different signs to post school zone speed limits, as well as a digital MPH display that will indicate the speed of approaching vehicles.

[LF021424-08](#) – Authorize Purchase of School Zone Speed Signs from Stalker Radar for \$30,895 with SD Highway Safety Grant Funding

- 10) This item will be budgeted for out of the same grant as item 9. The PD is looking to replace outdated equipment in 34 patrol cars with more up-to-date radar units that are more user friendly. The older units are expensive to maintain and are no longer supported by the company. Strommen asked if radar is multidirectional. Hedrick confirmed that yes, these can collect the data from multiple directions. The older units could too, but the technology has significantly improved.

[LF021424-09](#) – Authorize Purchase of In-Car Radars from Kustom Signals for \$87,424.54 with SD Highway Safety Grant Funding

**FIRE DEPARTMENT**

Biberdorf moved to approve item 11. Second by Maher. Motion carried unanimously.

- 11) Chief Povandra provided the summary on item 11. This is an agreement with EAFB that allows for fire suppression resources to move back and forth between the departments

[LF021424-04](#) – Approve Ellsworth Air Force Base/Fire Department Mutual Aid Agreement

**YOUTH CITY COUNCIL**

Seachris moved to approve item 12. Second by Biberdorf. Motion carried unanimously.

- 12) Councilwoman Seachris spoke on item as a liaison for RCYCC. This is a bylaw revision brought forth by the RCYCC though their executive board at the recommendation of the members currently

servicing. The item includes a one-paragraph addition that requires members to attend one advisory committee meeting or volunteer commitment throughout the month.

[LF021424-05](#) – Approve of Revisions Made to YCC Bylaws Following Its Annual Review

END OF CONSENT CALENDAR

**NON-CONSENT ITEMS** – Items 13-4

**Public Comment opened** – Items 13-14

None.

**Public Comment closed**

**FINCANCE DEPARTMENT**

13) Director Ainslie provided the summary for item 13. The items in this appropriation are largely just carry-overs from items that began last year, but were not completed last year. This includes the Comprehensive Plan as well as Transportation Planning. In addition, there are a few reclassifications of expenses into more appropriated line items. Lastly there is an amount of \$366k for the EPA grant that was not included during the adoption of the budget because the grant wasn't yet received.

[LF021424-06](#) – Biberdorf moved to approve Introduction and First Reading of Ordinance No. 6603, an Ordinance Regarding Supplemental Appropriation #2 for 2024. Second by Maher. Motion carried unanimously [Item 13 to be heard at City Council Meeting on 2.20.24]

**PUBLIC WORKS**

14) Director Tech provided the summary for item 14, saying simply that this ordinance is to change renewal date of City trenching licenses to align with the renewal date of State trenching licenses.

[LF013124-01](#) – Biberdorf moved to approve Second Reading and Recommendation of Ordinance No. 6599, an Ordinance to Revise the Renewal Date of Sewer-Water and Trenching Licenses by Amending Section 13.24.040.B of the Rapid City Municipal Code. Second by Maher. Motion carried unanimously. [Item 14 to be heard at City Council Meeting on 2.20.24]

**ALDERMAN ITEMS**

None.

**ADJOURN**

There being no further business to come before the Committee at this time, motion was made by Biberdorf, second by Maher and carried to adjourn the meeting at 12:46pm.