

MINUTES  
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE  
10:00 A.M., August 19, 2016

A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, August 19, 2016 at 10:00 a.m.

The following members were present: Ritchie Nordstrom, Jerry Wright, Darla Drew and Charity Doyle; the following members arrived during the course of the meeting: None; and the following were absent: John Roberts

Others present included: Finance Officer Pauline Sumption, Deputy Finance Officer Tracy Davis, Acting Public Works Director Dale Tech, Fire Chief Mike Maltaverne, IT Officer Jim Gilbert, Parks and Recreation Director Jeff Biegler, Planning Commissioner John Brewer and Administrative Coordinator Heidi Weaver-Norris.

**ADOPTION OF AGENDA**

Motion was made by Wright, second by Doyle and carried to adopt the agenda.

**CONSENT ITEMS**

Motion was made by Wright, second by Doyle and carried to approve Items 3 – 7 as they appear on the Consent Items.

3. **Approve Minutes** for May 20, 2016
4. **Next Meeting:** Friday, September 16, 2016 @ 10:00 a.m./3<sup>rd</sup> Floor WEST Conference Room
5. No. CIP081916-03 – Capital Plans for **Government Facilities**
6. No. CIP081916-04 – Capital Plan for **Parks & Recreation**
7. No. CIP081916-05 – Capital Plan for **Information Technology**

**NON-CONSENT ITEMS**

There were no questions regarding (No. CIP081916-01) Financial Reports. Motion was made by Drew, second by Doyle and carried to acknowledge Financial Reports.

Tech presented the (No. CIP081916-02) Capital Plan for Streets, Drainage, MIP Projects, calling attention to the revenue totals and expense totals. Projected cumulative balances are negative from 2016 through 2020. The totals are in red for these years on the 5-year plan but by 2021 the plan should be back in the black. Wright stated that the CIP Plan is more than just the ½ percent sales tax in the Capital Improvements Fund; it is Water, Wastewater, Drainage, Solid Waste, etc. He said the City needs to improve how they budget. He would like to see all revenues in one report. He would like it simplified instead of having multiple reports. In regards to changing how CIP operates, Sumption said that would require an ordinance change. Motion was made by Wright, second by Drew and carried to approve the Capital Plan for Streets, Drainage, MIP Projects.

**DISCUSSION ITEMS**

Wright said the committee needs to look at reforming CIP. He said each department needs to do a better job of getting their allocated money spent. Nordstrom agreed. Sumption said she would like to stop having the contingency fund because it seems to be looked at as “free money”. Drew stated that other groups have approached her and they feel they don’t have the same equality when it comes to those funds. Sumption would like to see rules and guidelines put into place and followed in regards to the contingency funds.

**ADJOURN**

There being no further business to come before the committee, motion was made by Doyle, second by Wright and carried to adjourn the meeting at 10:28 a.m.