

MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday May 10, 2016

ROLL CALL AND DETERMINATION OF QUORUM

MEMBERS PRESENT: Shawn Gab, Secretary; William Eldridge, Member; Ron Johnsen, Member; Vance Crocker, Member; and Michelle Thomson, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Pete Girtz, Airport Operations and Security; Doug Curry, Airport Facilities and Maintenance; Gary English, Airport Operations; Wade Nyberg, City Attorney; Rod Senn, KLJ; Rob Corrin, Westjet; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; Anna Raue, Mount Rushmore Society; Lisa Modrick; Mike Modrick; Dick McConnell; Linda McConnell; Brook Stromer, Stromer's Storage; Milo Schindler; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA

Motion to approve annual meeting agenda as presented made by Eldridge, second by Johnsen, motion carried.

ELECTION OF OFFICERS

AP051016-03 – Eldridge nominated Johnsen for President and Gab for Vice President, Johnsen nominated Eldridge for secretary. Motion to approve nominations as presented made by Thomson, second by Eldridge, motion carried.

AWARDS AND RECOGNITIONS

Dame recognized Dick McConnell and Lisa Modrick for their contributions to the Airport thanked them for their service on the Board.

APPROVE MINUTES

- 1) AP051016-01 April 12, 2016 – Motion to approve minutes as presented made by Gab, second by Eldridge, motion carried.

GENERAL PUBLIC COMMENT

No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION

- 2) AP051016-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Eldridge, second by Gab, motion carried.

ITEMS REQUIRING BOARD ACTION

- 3) AP051016-04 KLJ Task Order 2016-01 Snow Removal Equipment Procurement – Motion to approve task order for the procurement, bidding and delivery acceptance service for the purchase of a wheel loader and a high speed runway broom unit in the hourly amount not to exceed \$24,386.04 and further authorize KLJ and staff to bid the equipment made by Crocker, second by Thomson, motion carried.
- 4) AP051016-05 Resolution to Amend the City of Rapid City Compensation Plan by Reclassifying the Position of Deputy Airport Director for Operations and Security to Deputy Airport Director – Motion to reclassify the position of Deputy Director for Operations and Security to Deputy Airport Director and establish the salary range to Grade 26 on the City's compensation scale made by Thomson, second by Crocker, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

- 5) AP051016-06 1st Quarter Financials – Broom reviewed 1st quarter financials.
- 6) Director's Report – Dame discussed a letter to the Editor in the Rapid City Journal thanking Senator Thune for help on the Aviation Bill; his attendance at the the upcoming American Association of Airport Executives Annual Conference in Houston; he will be absent from June's Board meeting to attend the Jumpstart Conference; Dame thanked Pete Girtz for his contributions to the Airport and wished him well on his next endeavor.

OTHER BUSINESS

- 7) Direction to Staff
No Items Presented

ADJOURNMENT

At 10:10 am Eldridge made a motion to adjourn, second by Gab, motion carried.

Respectfully submitted,

William Eldridge
Secretary