Rev 12/21/09

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000, $50,000 for equipment (except emergency and repair costs)

I. PROJECT NO.: CIP No.

II. PROJECT NAME: 2024 Ford F250 Regular Cab 4X4

III. Project/Item(s) Description: Authorize staff to purchase a 2024 Ford F150 Regular Cab 4x4 from Mckie Ford in the amount of $48,060.00 matching pricing from State of South Dakota contract# 17619. This will replace existing unit W802.

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 48,060.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	XX	Partial Payment	

VII. APPROPRIATION DATA

Amount	$48,060.00				
Fund Name	Water Reclamation				
Department	7072				
Line Item	436000				
Fund	604				

VIII. (If applicable)

Grant No.:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Ed Mayes Date 1/19/2024

COMPLIANCE Signature Date 1-19-24

CITY ATTORNEY Signature Date 1-19-24

DIVISION MANAGER Signature Date

DEPARTMENT DIRECTOR Signature Date 1-19-24

FINANCE OFFICE USE ONLY	Date	Initial	Approved		Carbon Copy
			Yes		Investment Desk
Appropriation	1/22/24	JH	✓		Public Works
Cash Flow					Engineering
					Project Manager

(PW2 . 110891)