

## Instructions

**Homeland Security Application Instructions Link:**[Homeland Security Grant Application Instructions](#)**South Dakota State Homeland Security Grant Application Instructions**

To apply for a grant,

1. Register as a new user or log-in at <https://sddpsigx.intelligrants.com/>. If registering as a new user, you will receive an approval or denial notice by email within five business days. After you receive notice that you have been approved, you can log-in and continue your application.

2. On the home screen, select the application you want to apply for under My Opportunities and a pop-up should appear; select Proceed.

3. If you have already started an application, select it from My Tasks on the home page or search for it under the Searches tab, Applications.

4. On the left side of the Document Landing Page, select, complete, and save the items under Grant Application Instructions and Forms.

- Sign the Electronic Signature verification and select Save
- Open the link to the Terms and Conditions Verification, read, check the box, and Save
- Complete the Risk Assessment and Save
- Complete the Application and select Save
- Complete the Budget, attach quotes or other documentation, and select Save/Submit

When the application has been reviewed, you will receive notice about your application from the SD Office of Homeland Security.

Homeland Security grants are paid on a reimbursement basis; if you are awarded a grant, you must pay for the equipment or services. You will be reimbursed up to the amount of your award. Applicants are responsible for any difference in cost.

If you have questions, please call the SD Office of Homeland Security at 605-773-3450.

## Electronic Signature

I agree that the name shown below fully, accurately, and uniquely identifies me in the Electronic Database for Grant Application & Reporting (EDGAR) system. I am responsible for all uses of my user name and password, and any documents or changes with my credentials. My information will be kept confidential at all times.

I agree that by submission of this form, via the "SAVE" button, constitutes my electronic signature and the execution of documents in exactly the same manner as if I had signed, by hand, an original, paper version of documents in this system. I agree that I am authorized to apply for grant funding on behalf of the agency I represent and I am authorized to accept any subsequent grant awards.

I will contact the South Dakota of Homeland Security immediately if I believe my credentials have been compromised.

*Brian Povandra*  
**Authorized Signer Signature**

*1/19/2024 1:24:00 PM*  
**Date will populate upon Save**

## Terms and Conditions Verification

☒ As the Authorized Signer, applying for funding through the SD Office of Homeland Security, I verify that I have reviewed and agree to follow the Terms and Conditions made available to me at:  
[Terms and Conditions/SD Homeland Security Administrative Manual](#)

Risk Assessment - Not Required for State Agencies

Instructions:  
Please complete this page, then click the **Save** button.  
Required fields are marked with an **\***.

Entity Information

Entity Name: Rapid City Fire Department

UEI: KN7AL7HF44B3

Select the category that describes your agency. \*

☒ Public

State Government

Non-Profit/Other

State agencies are NOT required to complete the Risk Assessment.

Public and Private agencies ARE required to complete the Risk Assessment.

1). Does a conflict of interest exist between your entity and DPS?

No

2). Has your entity previously received grant funding from the State?

Yes

3). Does your entity have a policy regarding conflict of interest?

Yes

4). Does the grant administrator have more than 3 years of experience in managing the objectives expected under this grant program?

Yes

5). Does the grant administrator and financial staff who will oversee this grant have more than one year prior federal grant award experience?

Yes

6). How many years has your entity been in business?

138\*

7). Do you plan to turn over the award to another agency to complete the project?

No\*

8). Will you hire and sign a contract with someone to complete part of the project?

No

9). Does your entity have written policies and procedures for the following business processes that meet the minimum federal requirements? \* Please see federal requirements shown below at:  
[www.ecfr.gov](#), Title 2 -> Subtitle A -> Chapter II -> Part 200

a. Grant Compliance (200.302)

☒ Yes

No

☒ Yes

No

Not Applicable

Not Applicable

b. Procurement (200.317-200.326)

☒ Yes

No

☒ Yes

No

Not Applicable

Not Applicable

c. Fixed Assets & Not Applicable (200.313)

☒ Yes

No

☒ Yes

No

Not Applicable

Not Applicable

Accounting System & Financial information

1). What was the total budget for your agency in the most recent fiscal year?

\$18,415,575.00\*

2). Which of the following best describes your entity's accounting system?

Manual

☒ Automatic

Combination\*

3). Does the accounting system identify the deposits and expenditures of program funds for each grant separately?

☒ Yes

No\*

4). Are time studies conducted for an employee(s) who receives funding from multiple sources?

Yes

No

☒ Not Applicable\*

5). Does your entity have any concerns regarding the ability to provide any required match?

Yes

No

☒ Not Applicable\*

6). If utilizing in-kind match, does your entity have a system in place for tracking and evaluating the in-kind match?

Yes

No

☒ Not Applicable\*

7). Did an independent certified public accountant audit your organization's financial statements?

☒ Yes

No\*

a. If yes, for what year?

2022

8). If your entity received over \$750,000 in federal funds from all sources total last year, was a single audit conducted on the entity per 2 CFR 200.501?

Yes

☒ No

Not Applicable\*

a. If yes, were there any audit findings regarding program non-compliance and/or significant internal control deficiency?

Yes

Yes

☒ No

☒ No

Not Applicable\*

9). Are there currently any unresolved audit issues?

Yes

☒ No

Not Applicable\*

Completed By: Brian Povandra

Division Chief Fire Operations

1/18/2024

Name

Title

Date

Application

Instructions:

Please complete this page and select **Save**.  
Any errors will be noted after saving.  
Required fields are marked with \*.

Applicant Name:

Brian Povandra

Agency:

Rapid City Fire Department

Agency UEI:

Address:

10 Main St

City:

Rapid City

County:

Pennington County

State:

South Dakota

Zip Code:

57701

Phone Number:

Email:

brian.povandra@rcgov.org

1. Select the category that describes your agency: \*

☒ Public

☐ State Government

☐ Non-Profit/Other

2. Select funding category: \*

☐ Law Enforcement

☒ Discretionary (Other)

3. Select the focus of your project: \*

☐ Soft Targets and Crowded Places.

- Schools, public venues, government buildings, and similar areas benefit from security measures such as:
- Access control systems such as electronic locks, video entry, door locks, metal detectors, and panic buttons.
  - Lighting
  - Fencing, gates, barriers
  - Surveillance /Security camera systems, replacements, or additions to existing systems (software/AI is not an allowable expense and must be paid for by agencies)

Combating domestic violent extremists who urge violence toward specific groups, examples:

- Personal body armor, helmets, and shields for personnel involved with tactical operations.
- Special Weapons and Tactics (SWAT) training
- Equipment to apprehend terrorist suspects

☒ Community Preparedness and Resilience includes support for fire departments, emergency medical responders, search and rescue, and volunteer Community including: Emergency Response Teams (CERT)

- Taskforce 1 statewide emergency response team training
- Rescue equipment
- CBRNE detection equipment
- Pagers for fire, ambulance, or search and rescue
- Backup generators and transfer switches for PSAPs and EOCs only

Cybersecurity projects such as:

- Projects that address vulnerabilities identified in cybersecurity risk assessments such as hardware, software, access control to systems, training, and testing of the system.
- Migrating online services to the ".gov internet domain

Operational Communications.

- P25 radios compatible with the State Radio System
- P25 repeaters and extenders

Election Security:

- Physical security planning support
- Physical/site security measures – e.g., locks, shatter proof glass, alarms, etc.
- General election security navigator support
- Cyber navigator support
- Cybersecurity risk assessments, training, and planning
- Projects that address vulnerabilities identified in cybersecurity risk assessments
- Iterative backups, encrypted backups, network segmentation, software to monitor/scan, and endpoint protection
- Distributed Denial of Service Protection
- Migrating online services to the ".gov internet domain

Fire Management and Suppression and EMS

Fire department equipment necessary for emergency rescue operations.

Examples of Projects:

- Extrication equipment
- Water rescue equipment
- Hazmat detection
- Pagers for fire or ambulance
- Other specialized response equipment as appropriate
- Equipment for emergency medical services

4. Project Title: \* Replacing expiring lift bags in order to maintain current rescue capabilities.
5. Using the focus area you selected above, describe the project you're applying for. To be eligible, projects must counteract terrorism. Minimum of 200 words required.\*

*The Rapid City Fire Department's Light Rescue Team is upgrading current vehicle and machinery extrication equipment. A combination of hydraulic tools, static rescue jacks, and air lifting bags are used during vehicle and machinery accidents to remove trapped subjects. It is important to continue to update equipment as equipment expires and changes in technology allow for more functional operations. The team's current air lifting bag system is approaching its ten-year mark and the bags will expire in 2024.*

*The air lifting bag systems are utilized to lift an object from a person or animal in a controlled manner. Primarily used in vehicle extrications, air lifting bags also have applications in building collapse response, confined space rescue, and other disasters where heavy debris needs to be removed from around an individual. The advantage of air lifting bags is their size and flexibility; an air lifting bag can be inserted into an area with less than two inches of clearance and can expand upwards of 15 inches. With lifting capacity between 20 and 50 tons based on size, the team can lift a full-size SUV or pickup in just moments. The Paratech Lift Bag Set will integrate with the team's other rescue tools and limited training will be needed to ensure safe use.*

*The Rapid City Fire Department's Light Rescue Team responds to vehicle and machinery accidents within Rapid City and assists volunteer departments throughout the county. Interstate 90, a major transportation byway, passes through the northern section of the city along with rail traffic that is directed through Rapid City proper. As a tourist destination, there is an increase in the number of people traveling through the area from spring to fall, creating an influx of calls for service and traffic on the roadways. Additionally, the Rescue Team is part of South Dakota Task Force 1, deploying to incidents across the state to provide rescue services for natural and manmade disasters.*

Quote Upload	Business Name	Type of Project Ex. Access Control, If quote is over \$25,000, attach debarment search Security Cameras, etc. report from <a href="http://www.sam.gov">www.sam.gov</a> below.	Uploads? Select the + sign to the right.
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**NOTE:** More uploads? Select the + sign to the right.

Budget/Submit

Instructions:

Please complete this page and select **Save**.  
Any errors will be noted after saving; you must correct the errors before submitting your application.  
Required fields are marked with \*.

6. Budget Request

Will you accept partial funding for your project? \*

Yes  
Equipment must be listed as allowable on FEMA's Authorized Equipment List (AEL) available here: <https://www.fema.gov/authorized-equipment-list>

Description of Equipment Requested	AEL Number	Price/Unit	# of Units	Total
Paratech Master Control Package	03SR-01-ABAG	\$4,351.00	1	\$4,351.00
Paratech Model 117 - 8 Lift Bag Set	03SR-01-ABAG	\$11,765.00	1	\$11,765.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
		\$		\$0.00
			Equipment Subtotal	\$16,116.00

Description of Other Expenses Requested	Total
	\$
	\$
	\$
	\$
	\$

Other Expenses Subtotal \$0.00

Application Total (Equipment + Other Expenses): \$16,116.00

Contact the Office of Homeland Security at (605) 773-3450 if you need assistance.