

FINAL
LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

December 27, 2023

A Legal and Finance Committee meeting was held at the City Administration Center in Rapid City, South Dakota, on Wednesday, December 27, 2023, at 12:30pm.

A quorum was determined with the following members answering the roll call: Josh Biberdorf, Bill Evans, Kevin Maher, Lindsey Seachris, and Greg Strommen. Absent: none.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA

Evans moved to adopt Agenda. Second by Seachris. Motion carried unanimously.

GENERAL PUBLIC COMMENT

SUMMARY.

CONSENT ITEMS – Items 1-6

Public Comment opened – Items 1-6

None.

Public Comment closed

- 1) Seachris moved to Approve Minutes for [December 13, 2023](#). Second by Evans. Motion carried unanimously.

FINANCE DEPARTMENT

Motion by Maher, second by Evans, and carried to approve items 2 and 3.

- 2) Acknowledge the Following Volunteers for Worker's Compensation Purposes: Jerri Kiefer, LeRoy Lanphear, Dixie Parker, and Jane Rutherford (RSVP+)
- 3) Director Ainslie provided the summary for item 3. This grant, if awarded, will help pay for debris removal, and reduces the likelihood of catastrophic fire during fire season. This grant requires a 50% match, and the Fire Department is in support of this grant as well.
[LF122723-05](#) – Authorize Staff to Submit an Application, and Approve if Awarded, the City of Rapid City's Application to the Council of Western State Foresters – Western State Fire Managers for the Wildland Urban Interface Competitive Grant

FIRE DEPARTMENT

Motion by Biberdorf, second by Seachris, and carried to approve items 4-6.

- 4) Chief Culbertson provided the summary for item 4. This is an amendment for the union contract. Most of the amendments is for clerical changes, though the advanced EMT was added into the pay matrix as well. The union has already approved and signed the contract.
[LF122723-01](#) – Approve Second Amendment to the Agreement between International Association of Firefighters Local 1040 and the City of Rapid City, Effective January 1, 2023, through December 31, 2026, to Change Certain Pay Provisions
- 5) Chief Culbertson provided the summary for item 5. This is a request to purchase the next aerial platform truck (ladder truck). Truck #3 has hit its life expectancy of 15 years. A total life expectancy with these trucks is 20 years, which is in line with the NFPA. It will take 2 years for the truck to be

built, so the truck will be in its 17th year by the time the new vehicle is received. This request is in line with the large vehicle replacement plan.

[LF122723-03](#) – Authorize Staff to Purchase a Rosenbauer Aerial Platform for the Amount of \$1,449,682, Including Chassis and Aerial Delivery Discounts, through Sourcewell Contract #113021-RSD

- 6) Chief Culbertson provided the summary for item 6. This is for a security and access panel to be installed in Fire Station #1 for the additions and remodel of the Fire Station #1 Project.

[LF122723-02](#) – Authorize Staff to Sign a Purchase Agreement in the Amount of \$116,871.64 for Convergent to Install Security and Access Technology in the Fire Station #1 Project

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Items 7-8

Public Comment opened – Items 7-8

None.

Public Comment closed

FINANCE DEPARTMENT

- 7) Director Ainslie provided the summary for item 7. This ordinance would fund a new program that is being proposed, which would provide funding for two full-time security specialists and one part-time individual who would cover for the vacation, sick, or the personal leave of full-time individuals. Primary areas would be City Hall and Roosevelt Swimming Center, and to some degree, the downtown parking ramp. If the program is successful, the hope is that the program would extend also to the Public Library in place of the private security already in place there. Some of the supply requests are quite high (at \$41,000), but it should be noted that these one-time expenses to get the program started (radios, desks, door sensors, etc), and that would not be on the budgets in the following years. Biberdorf asked if the officer would be an ambassador of sorts as well, to guide guests, etc. Ainslie confirmed that yes, this would be the idea. The specialists would be uniformed, but not law enforcement uniform, nor would they would sworn in law enforcement officers. Though specialists would be a security presence, the uniform would be intentional as to also to be a welcoming presence for friendly greeting and informational purposes as well.

[LF122723-04](#) – Biberdorf moved to approve Introduction and First Reading of Ordinance No. 6600 Regarding Supplemental Appropriation #1 for 2024. Second by Seachris. Motion carried unanimously [Item 7 to be heard at City Council Meeting on January 2, 2023]

COMMUNITY DEVELOPMENT

- 8) Director Fisher provided the summary for item 8. This is a proposal to eliminate barriers for developers to build apartment complexes of more than one building. Currently, when developers apply to build apartment complexes of more than one building, it triggers a “planned development” with the building permit. When this happens, the request must be reviewed and approved by the Planning Commission, and sometimes even by City Council. Apartment complexes of more than one building cannot currently be denied by land use, but only by design standards. By removing this requirement for apartment complexes of more than one building, there will still be code standards and design standards and requirements to fall back on in regards to set-backs, parking, lot coverage, height, and open space. If these design elements are deviated from, a request for variance must be applied for and will go to public hearing and put the neighborhood on notice. In an example given at the prior meeting, some builders have chosen to circumvent the current system and build one large building in lieu of smaller separated buildings in order to avoid the planned development process. This creates a structure that doesn’t fit well with the development it is placed

in, and then becomes and hindrance to neighbors, who in most instances would much rather prefer smaller buildings. This is one big step in the right direction for the City to remove barriers for developers to build affordable housing.

[23OA003](#) – Biberdorf moved to approve Second Reading and Recommendation of Ordinance No. 6595, an Ordinance Amendment to Chapter 17 of the Municipal Code to Remove Planned Development Requirements for More than One Building in an Apartment Complex. Second by Maher. Motion carried unanimously [Item 8 to be heard at City Council Meeting on January 2, 2023]

ALDERMAN ITEMS

None.

ADJOURN

There being no further business to come before the Committee at this time, motion was made by Evans, second by Seachris and carried to adjourn the meeting at 12:46pm.