

PUBLIC WORKS COMMITTEE MINUTES  
Rapid City, South Dakota

A Public Works Committee meeting was held at the City Hall in Rapid City, South Dakota, on Tuesday, November 28, 2023 at 12:30p.m.

**A QUORUM WAS DETERMINED WITH THE FOLLOWING MEMBERS ANSWERING THE ROLL CALL:** Roberts, Pettigrew, Lehman, Ham, Roseland  
Absent: None

**CITY STAFF PRESENT:**

Dale Tech, Public Works Director  
Jason Culberson, Fire Chief  
Jim Gilbert, Information Technology Director  
Jeff Biegler, Parks and Rec Director  
Daniel Ainslie, Finance Director  
Kip Harrington, Long Range Planning Manager  
Shannon Truax, Public Works Executive Coordinator

*(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)*

**ROLL CALL AND DETERMINATION OF QUORUM**

**ADOPTION OF THE AGENDA**

Motion was made by Roberts, second by Ham. Motion carried to adopt the agenda

**GENERAL PUBLIC COMMENT**

No comments were made.

**CONSENT ITEMS** – Items 1 – 14

**CONSENT ITEM PUBLIC COMMENT**

No comments were made.

*An overview of all items was provided by the Department prior to any motion being made.*

MOTION WAS MADE BY ROBERTS, SECOND BY ROSELAND TO APPROVE ITEMS 1-14, AS THEY APPEAR ON THE CONSENT ITEMS. MOTION CARRIES UNANIMOUSLY

- 1) Approve minutes of November 14, 2023.

**Items From The Public Works Department**

- 2) PW112823-01: Authorize Staff to Advertise for Bids 2024 Roof Replacement Project 2770 / CIP 50098. Estimate Cost \$220,000.
- 3) PW112823-02: Authorize Staff to Advertise for Bids for The Rapid City Landfill GCCS Flare Replacement Project. Project Number, 24-2789 / CIP 51202.2. Estimated Cost \$1,300,000.00.
- 4) PW112823-03: Approve Change Order 5-Final for Project No. 2689 / CIP No. Block 75 Parking Structure Maintenance with SECO Construction, Inc. For an Increase Of \$3,246.00.

## PUBLIC WORKS COMMITTEE

- 5) PW112823-04: Authorize Mayor and Finance Director to Sign 2024-2026 Disadvantaged Business Enterprise (DBE) Program Plan as Required by Federal Transit Administration/U.S. Department of Transportation (FTA/DOT) To Receive Federal Transit Grant Funds
- 6) PW112823-05: Authorize Staff to Purchase BRINEX Infinity Brine Maker from Henderson Products, Inc. In the Amount Of \$102,683.70. Pricing from SourceWell, Contract# 031423-HPI.
- 7) PW112823-06: Authorize Staff to Purchase Kimco KC2480SSP Portable Conveyor from Kimco USA Inc. In the Amount Of \$99,920.53. Pricing Matched to State of Ohio Bid Procurement# 135-23.
- 8) PW112823-07: Authorize Staff to Purchase 2022 Schulte FX-212 12' Mower From Butler Machinery Company in The Amount \$28,724.98. Pricing from SourceWell, Contract #070821-SCI.
- 9) PW112823-08: Authorize Staff to Purchase John Deere 5120M Utility Tractor With 540M Loader from RDO Equipment Co. In the Amount Of \$100,605.24. Pricing from SourceWell, Contract# 110719-JDC.
- 10) PW112823-12: Authorize Staff to Purchase 2023 Ford F150 ½ Ton 4x4 from Lamb Motors in the amount \$43,921.00. Pricing from State of South Dakota, Contract #17619.

### **Items From Parks And Recreation**

- 11) PW112823-13: Approve Change Order #2F To Complete Concrete, Inc. For Sioux Park Tennis Courts Reconstruction, Project PR22-6186, For A Decrease Of \$53,929.50.

### **Items From Mayor's Office**

- 12) PW112823-14: Confirm the Reappointment Chris Zian To the Parks & Recreation Advisory Board
- 13) PW112823-15: Confirm the Reappointment of Karen Bulman To the Tax Increment Financing (TIF) District Project Review Committee.

### **Items From Community Development**

- 14) 23TP036: Authorize Staff to advertise the Request for Proposals for the Coordinated Public Transit – Human Services Transportation Plan

## **END OF CONSENT CALENDAR**

### **NON-CONSENT ITEMS** – Item 15 - 16

**Public Comment opened** – Item 15 - 16

**Public Comment closed**

### **Items From The Public Works Department**

#### **Roberts left prior to a vote on items 15 and 16.**

- 15) PW111423-11: Introduction and First Reading of Ordinance No. 6596 An Ordinance to Revise the Rates Charged by the City's Water Utility by Amending Section 13.08.400 of the Rapid City Municipal Code  
Questions were directed to Tech by Roberts, deferred to Boyda. Boyda advised that the City averages 10-12% loss in the water system. Comment was solicited by Roberts from Rusty Schmidt, representing RVSD, for information regarding the operation of their water system. Schmidt advised they are at about 11% water loss. Schmidt spoke to the operation of their system. Lehman ceded time to Bill Freytag for public comments. Freytag made comment related to the use of City water rights and a proposal to transfer rights to RVSD so they can

## PUBLIC WORKS COMMITTEE

sell water back to the City. He additionally made criticism of the management of the Water Enterprise Fund. Pettigrew made comments about the importance of acquiring water rights for the future of Rapid City. Ham asked questions of Tech regarding water rights and Ainslie regarding auditing of funds. Roseland asked for clarification on what is driving increases if it is not reserves. Tech advised it is providing for Capital Improvement in future years.

**Staff Recommendation: APPROVE**

*Referred back to Committee at 11/20/2023 City Council Meeting*

**Motion by Ham to send to Council without Recommendation, Second by Roseland.**

**Motion Carries, with Pettigrew dissenting.**

- 16) PW111423-12: Resolution No. 2023-093 - A Resolution to Amend Rates to Be Charged In 2024 Thru 2028 For Water and Water Reclamation Utilities.

**Staff Recommendation: APPROVE**

*Referred back to Committee at 11/20/2023 City Council Meeting*

**Motion to Approve by Pettigrew, Second by Roseland**

**Motion Carries with Ham dissenting.**

## ADJOURN

## ADJOURN

Motion to Adjourn by Ham, Second by Pettigrew, Motion Carried Unanimously.  
Meeting adjourned at 1:06pm.