

PUBLIC WORKS COMMITTEE MINUTES
Rapid City, South Dakota

A Public Works Committee meeting was held at the City Hall in Rapid City, South Dakota, on Tuesday, Month DD, 2023 at 12:30p.m.

A QUORUM WAS DETERMINED WITH THE FOLLOWING MEMBERS ANSWERING THE ROLL CALL: Roberts, Pettigrew, Lehman, Ham, Roseland
Absent: None

CITY STAFF PRESENT:

Dale Tech, Public Works Director
Jim Gilbert, Information Technology Director
Jeff Biegler, Parks and Rec Director
Kinsley Groote, Assistant City Attorney
Shannon Truax, Public Works Executive Coordinator
Stacey Titus, Assistant Public Works Director
Roger Hall, City Engineer

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ROLL CALL AND DETERMINATION OF QUORUM

ADOPTION OF THE AGENDA

Motion was made by Roberts, second by Ham. Motion carried to adopt the agenda

GENERAL PUBLIC COMMENT

No Comment

CONSENT ITEMS – Items 1 – 18

CONSENT ITEM PUBLIC COMMENT

Item 2: Daene Boomsma spoke on concerns he has related to item 2. Boomsma commented that he is an adjacent landowner and he was not contacted by staff prior to drafting preliminary plans. He also advised that there will be issues with obtaining construction easements from him because of other issues he is still working on with the City on Dyess Ave.

MOTION WAS MADE BY PETTIGREW, SECOND BY ROSELAND TO APPROVE ITEMS 1-18, WITH THE EXCEPTION OF ITEM 2, AS THEY APPEAR ON THE CONSENT ITEMS. MOTION CARRIES UNANIMOUSLY

- 1) Approve minutes of October 10, 2023.

ITEMS FROM THE PUBLIC WORKS DEPARTMENT

- 2) PW103123-01: Authorize Staff To Advertise For Bids For EAFB Meter Facility Reconstruction, Project No. 22-2733 / CIP No. 51384. Estimated Cost \$1,000,000.
Motion to Approve by Ham, Second by Roberts. Motion passes unanimously.
Titus spoke to the concerns raised by the Boomsma and advised that the design is preliminary and there will be additional coordination on other issues. Roberts asked for information on the Dyess Ave project. Hall advised that there were budgetary

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constraints that limited the installation of concrete. Roberts requested information on the cause of the failure at the metering facility. Titus advised that the analysis has been completed and the report is in draft form. He verified that the final report will be provided to Council. Robert asked why the project includes survey costs. Tech advised that the City Surveyor focuses primarily on construction projects, with support to design, but lacks the bandwidth to perform full site surveys for facilities. Tech confirmed that the project engineer will review the issues raised.

- 3) PW103123-02: Authorize Staff To Advertise For Bids For The 2023 Chip Seal, Project No. 23-2764 / CIP 50549.23B. Cost: \$370,000
- 4) PW103123-03: Approve Change Order3 To Layne Christensen Company For Well No. 12 2021 Improvements, Project No. 2684, CIP No. 51340, For A Project Completion Date Of December 1, 2023 And An Increase Of \$29,224.54.
- 5) PW103123-04: Authorize Mayor And Finance Director To Sign Construction Services Agreement Between Black Hills Power And City Of Rapid City For Utility Relocation At The Water Reclamation Facility, In The Amount Of \$45,424.82
- 6) PW103123-05: Authorize Mayor And Finance Director To Sign Technical Services Agreement Between Black Hills Power And City Of Rapid City For The Initial Installation And Construction For A Customer Owned And Operated Medium Voltage Primary Distribution System At The Water Reclamation Facility, In The Amount Of \$881,503.05.
- 7) PW103123-06: Authorize Mayor And Finance Director To Sign Technical Services Agreement Between Black Hills Power And City Of Rapid City To Provide Ongoing Monitoring And Emergency Subscription Service To The City Owned Medium Voltage Loop At The Water Reclamation Facility For A Period Of 1 Year, In The Amount Of \$50,004.00
- 8) PW103123-07: Authorize Mayor And Finance Director To Sign Agreement With Convergent For Access Control System Upgrades At Utility Maintenance, In An Amount Not To Exceed \$9,530.82
- 9) PW103123-08: Authorize Mayor And Finance Director To Sign Water Service Agreement Between The City Of Rapid City And Box Elder.
- 10) PW103123-09: Authorize Staff To Seek Proposals For Engineering Services For Sioux Ave, E Saint Charles St, And Riley Ave - Street And Utility Improvements, Project No. 24-2780 / CIP No. 51365.
- 11) PW103123-10: Authorize Staff To Seek Proposals For Engineering Services For Water Main Tunnel(S) Investigation And Remediation Project No. 24-2781 / CIP No. 51395
- 12) PW103123-11: Authorize Staff To Publish Notice Of Public Hearing For State Revolving Fund Application Pertaining To The Water Reclamation Facility South Plant Improvements, Project Number 23-2629.2/ CIP Number 51129.2 And Conduct Hearing At December 4, 2023 City Council Meeting.
- 13) PW103123-12: Request From Jeremy And Amanda Kahler For A Variance To Waive The Requirement To Install Sidewalk Along 4780 Cliff Drive, Rapid City, Per City Ordinance 12.08.060.
Staff Recommendation: APPROVE
- 14) PW103123-13: Request From Towey Design Group For A Variance To Waive The Requirement To Install Sidewalk Along 1720 Samco Rd. St A, Rapid City, Per City Ordinance 12.08.060.
Staff Recommendation: APPROVE

ITEMS FROM PARKS AND RECREATION

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- 15) PW103123-14: Approve Purchase From ClearSpan Fabric Structures International, Inc. For Greenhouse Benches In The Amount Of \$31,197.60 Under SourceWell Contract #071223-CSS, #110822-CSS.
- 16) PW103123-15: Authorize Staff To Advertise For Bids For Executive Golf And Star Of The West Irrigation, Project PR23-6190. Estimated Cost: \$2,100,000.

ITEMS FROM THE MAYOR'S OFFICE

- 17) PW103123-16: Confirm The Appointment Of John Roberts And Lindsey Seachris To The Tax Increment Financing (TIF) District Project Review Committee As Council Liaisons.
- 18) PW103123-17: Confirm Reappointments Of Doug Wilson, Doug McIntosh And Kristofer James To The Rapid City Trenching Board, Each To Serve An Additional Two-Year Term.

ADJOURN

Motion to Adjourn Roberts, Second by Pettigrew, Motion Carried Unanimously.
Meeting adjourned at 12:48pm.