

## EXHIBIT A

### Scope of Services

#### 2024 Update

Pursuant to the original contract Paragraph I.(b.), the parties hereby agree to the following update to Exhibit A, Scope of Services:

The City of Rapid City is contracting with Consultant to function as a partner in developing and delivering the CVIPI grant strategies and provide capacity building services for Journey On as the subcontracted partner.

The shared, 3-year goals of the CVIPI project will serve as a compass for process and capacity development:

- Goal 1: Build trust and earn legitimacy in community for public safety partnerships.
- Goal 2: Expand/Enhance CVIPI programming with at-risk youth.
- Goal 3: Expand/Enhance CVIPI programming for violence prevention and intervention.
- Goal 4: Invest and sustain Community CVIPI efforts.
- Goal 5: Develop a data driven and collaborative community violence intervention and trauma prevention strategic plan.

The following activities will be conducted by Consultant alongside **CVIPI Grant Coordinator** to support implementation of the grant expectations from February 2023 through December 2025.

- 1) Support CVIPI grant process development and progress towards project goals to include policies, communications, and reporting practices.
- 2) Support the development of a CVIPI Data Collection and Evaluation Plan in collaboration with operational and research partners.
- 3) Support the design and implementation of a co-response training program within the City of Rapid City for subcontractors working in related programs.
- 4) Support community outreach initiatives related to CVIPI through the design of marketing materials that can communicate and promote connectivity.
- 5) Support the formation of a strategic plan to guide the work involved in youth and violence intervention through the Youth Outreach Team.

The following activities will be conducted by Consultant alongside **Journey On leadership** to guide organizational capacity building and CVIPI program development.

- 1) Support the organization with board and strategic development to enable continuity and sustainability of programming.
- 2) Support the organization with creating written policy and procedure related to human resources and financial management.
- 3) Support the organization with program concept, structure, and development on an as needed basis for High-Risk Intervention services.
- 4) Support the organization with the professional development of their team of Directors through interactive workshops every other month.
- 5) Support the organization to develop an annual fundraising plan and related training to diversify income potential and promote sustainability.

Exhibit A shall be reviewed and updated on an ongoing basis, but not less than annually. Upon annual review, Consultant and City will revise the exhibit to reflect the services to be delivered in the following year.

Below are the hours Consultant will commit to the project. Service hours are based on minimum contract value at the onset and are subject to revision if additional funding is available and allocated to delivery of additional services by Consultant.

2023 Project and Sub-recipient Support		
530	Total hours USED (pending December 2023)	79,500

2024 Project and Sub-recipient Support		
510	Total hours (estimated)	76,500

2025 Project and Sub-recipient Support		
0	Total hours	0



