

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: _____
 III. Project/Item(s) Description: Request to purchase (1) one new Schulte FX-212 12' attachment
Request to purchase (1) one new Schulte FX-212 12' attachment utilizing the supporting dealer of the Sourcwell Cooperative contract #070821-SCI
Butler Cat in the amount of \$28,724.98.

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 28,724.98




VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$28,724.98				
Fund Name	General Fund				
Department	<u>301 40+</u>				
Line Item	436000				
Fund	1010				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Mandy Hanson Date 11/17/2023

 CIP MANAGER Signature Date 11-21-23
 DIVISION MANAGER Signature Date _____

 DEPARTMENT DIRECTOR Signature Date 11-21-23

 ATTORNEY Signature Date 11/17/23

FINANCE OFFICE USE ONLY			Approved		Carbon Copy	
	Date	Initial	Yes			
Appropriation	<u>11/21/23</u>	<u>MS</u>	<input checked="" type="checkbox"/>			Investment Desk
Cash Flow						Public Works
						Engineering
						Project Manager