

MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday July 12, 2016

ROLL CALL AND DETERMINATION OF QUORUM

MEMBERS PRESENT: Ron Johnsen, President; William Eldridge, Secretary; Vance Crocker, Member; and Michelle Thomson, Member

MEMBERS ABSENT: Shawn Gab, Vice President

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Wade Nyberg, City Attorney; Rod Senn, KLJ; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; Anna Raue, Mount Rushmore Society; Luigi Cunha, Enterprise RAC; JP Duniphan, Airport Services LLC; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA

Motion to add item 9) Executive Session made by Eldridge, second by Crocker, motion carried.

Motion to approve agenda as amended made by Eldridge, second by Thomson, motion carried.

APPROVE MINUTES

- 1) AP071216-01 June 14, 2016 – Motion to approve minutes as presented made by Eldridge, second by Thomson, motion carried.

GENERAL PUBLIC COMMENT

No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION

- 2) AP071216-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Eldridge, second by Crocker, motion carried.

PUBLIC HEARING

Johnsen opened the public hearing for the Commercial Lease and Use Agreement with Rapid Fuel, LLC, no comments presented, public hearing was closed.

ITEMS REQUIRING BOARD ACTION

- 3) AP071216-03 Commercial Lease and Use Agreement with Rapid Fuel, LLC – Motion to approve lease as presented made by Eldridge, second by Thomson, motion carried.
- 4) Wayfinding Signage Project – Motion to approve the contract with Berberich Design in the amount of \$5,890.00 made by Crocker, second by Eldridge, motion carried.
- 5) AP071216-05 2001 International Landside Sander/Plow/Sweeper Refurbishment – Motion to authorize staff to refurbish the 2001 International in the amount of \$34,768.00 made by Eldridge, second by Thomson, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

- 6) Working Session July 26, 2016 – Dame remind the Board of the upcoming working session. Due to the timelines on projects and funding, it is anticipated there will also be actions items on the agenda.
- 7) Director's Report – Dame stated he had a meeting with the Mayor and Fire Chief to discuss ARFF staffing and additional duties. He is to report back to the Mayor in two weeks on a potential solution. Dame also discussed the recent issue with a Delta Airlines jet landing at Ellsworth.

OTHER BUSINESS

- 9) Motion to enter into Executive Session at 9:38 am for the purposes permitted by SDCL 1-25-2, Subpart 1, 3 and 4 made by Eldridge, second by Thomson, motion carried.
Motion to come out of Executive Session at 10:13 am with no action taken made by Thomson, second by Eldridge, motion carried.
- 8) Direction to Staff
Motion to authorize Executive Director to re-advertise the position of Airport Deputy Director, to retain a consulting firm to assist in the process and utilize their expertise in setting a salary range made by Eldridge, second by Thomson, motion carried.

ADJOURNMENT

At 10:17 am Eldridge made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

William Eldridge
Secretary