1. CALL TO ORDER

   President Sandy Schwan called the meeting to order at 4:01 p.m.

2. ROLL CALL AND DETERMINATION OF QUORUM

   Members Present: President Sandy Schwan, Vice President Clancy Kingsbury, Secretary Erik Braun, Diane Alberts, Terry Nelson, Mike Brummer and Lary Blote.

   Guests present: Wade Nyberg, Rapid City Assistant Attorney, Dan Senftner, Destination Rapid City, Megan Whitman, Main Street Square, Pat Wyss, Wyss Associates and Karlee Moore, Downtown BID Board administrative secretary.

3. ADOPTION OF AGENDA

   Brummer moved to adopt the agenda. Second by Nelson. Motion carried.

   Additions to the agenda include: Police Bicycles and International Dark Sky Association. Nelson moved to approve additions. Second by Blote. Motion carried.

4. APPROVE MINUTES FROM Jan. 19, 2016 MEETING

   Braun moved to approve the Jan. 19, 2016 minutes. Second by Brummer. Motion carried.

5. TREE GRATE CONTRACT DISCUSSION – Pat Wyss, WYSS ASSOCIATES

   Wyss Associates received four bids for the tree grate project. Rangel Construction was the low bidder with $138,000. SECO Construction, and Mainline Contracting and Complete Concrete also submitted bids.

   Rangel Construction views the project as 54 different projects, making it labor intensive. Wyss has the tree grates, and has spent approximately $54,000 on the project thus far. He recommends reaching out to partners such as the Parks and Recreation Department to inquire about funds from their ADA Compliance budget.

6. CBD EXPANSION UPDATE

   Senftner reported that PUMA comes back in May, and the final Downtown Master Plan should go to council in June and final approval should be done in Aug. The last meeting produced two issues:

   1. How will the project be maintained?
2. Who will maintain the parking? PUMA suggested the BID Board takes the lead and sends out an RFP for a parking management company to take over the management of the parking. Revenue can be used to improve and create additional parking.

The BID Board will receive a copy of the draft plan.

7. INTERNATIONAL DARK SKY ASSOCIATION: Brummer met with Diane Knutson in regards to concerns about the lighting project. Brummer believes the lighting project is intended for public safety. Knutson would like to meet with the BID Board to discourage the lighting project.

8. POLICE DEPARTMENT BICYCLES: Brummer attended the April 7, RCPD Downtown Safety update. The Police Department will increase bicycle patrol this summer. Brummer recommends allocating funds in 2016 and 2017 to purchase 3-4 bicycles per year for the Police Department. Each bike is approximately $1,300 to $1,400 per bicycle. Brummer moved to spend enough money to purchase 4 bikes, not to exceed $6,000, in 2016. Nelson second. Motion carried.

9. MAIN STREET SQUARE FINANCIAL REPORT
Whitman presented Main Street Square’s financial report. Alberts requested a detailed report for the division of the company’s accounts.

10. BID FUND FINANCIAL REPORT
11. The board discussed the BID Fund Financial Report. Main Street Square will receive $120,000 from the BID Funds for Main Street Square general operations.

12. ADJOURNMENT
Blote moved to adjourn the meeting, second by Alberts. The meeting was adjourned at 5:02 p.m.

Respectfully submitted by Karlee Moore, Administrative Secretary

Erik Braun, Business Improvement District Board Secretary