



CITY OF RAPID CITY

Department of Parks and Recreation

515 West Boulevard
 Rapid City, SD 57701
 (605) 394-4175

August 9, 2023

Re: Item on CIP Committee’s August 18, 2023 Agenda

CIP Committee Members,

The Parks and Recreation Department entered into a contract earlier this year to purchase a new greenhouse. Before that greenhouse can be delivered and assembled, the project site in the Parks Maintenance Yard needs to be prepared by removing asphalt, extending or running new utilities, grading and pouring a building foundation. We received a cost estimate from our design consultant which indicates that we have insufficient funding remaining within our CIP budget to complete the needed work. Here is the summary:

	Credit	Debit	Balance
Parks Greenhouse (8912)	\$ 500,000.00		
Greenhouse Purchase and Installation		\$ 310,786.24	
			\$ 189,213.76
Design Consultant Fee		\$ 54,422.00	
			\$ 134,791.76
Site Work - Base Bid (estimate)		\$ 271,040.00	
			\$ (136,248.24)
Interior Floor Slab - Alt #1 (estimate)		\$ 79,990.00	
			\$ (216,238.24)
Gov’t Buildings Funds (8915) Reallocation	\$ 196,876.00		\$ (19,362.24)
Parks Parking Lot Maintenance/Repair	\$ 100,000.00		
Parks System Restrooms/Shelter Imp.	\$ 96,876.00		

We are requesting permission to reallocate Government Buildings money toward this project so we should have enough available to award the base bid and maybe Alternate #1. Parks and Recreation has \$96,876 in “Restrooms/Shelter Improvements” and \$100,000 in “Parking Lot Maintenance/Repair”. If bids are reasonably in line with the consultant’s estimate, about \$20,000 can be allocated from the Parks Operation budget to award Alternate #1.

While we dislike moving funding from highly needed improvement projects, the funding has neither been put under contract nor is it enough to achieve a meaningful “dent” in either problem area. We have several parking lots in need of repairs, but we do not have a project lined up to spend that money as of now. The Restrooms/Shelter Improvements is unlikely to be enough to fund even one new restroom building so that money would sit in this fund until we could allocate more to it anyway. Please do not hesitate to reach out regarding this request or Government Buildings projects.

Thank you,

Melissa Petersen
 Landscape Designer