

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids.

I. PROJECT NO.: 23-2753 CIP No. 51292.1  
 II. PROJECT NAME: Miscellaneous Improvements Projects, MRF HVAC  
 III. Project/Item(s) Description: The Solid Waste Division has budgeted for miscellaneous improvement projects. Advertising Authority is for procurement of two HVAC Units for the Material Recovery Facility to replace existing units that are inoperative and obsolete. A separate procurement was selected due to manufacturers lead time, installation will be in a separate contract.

IV. BID LETTING DATE: September, 2023

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 250,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

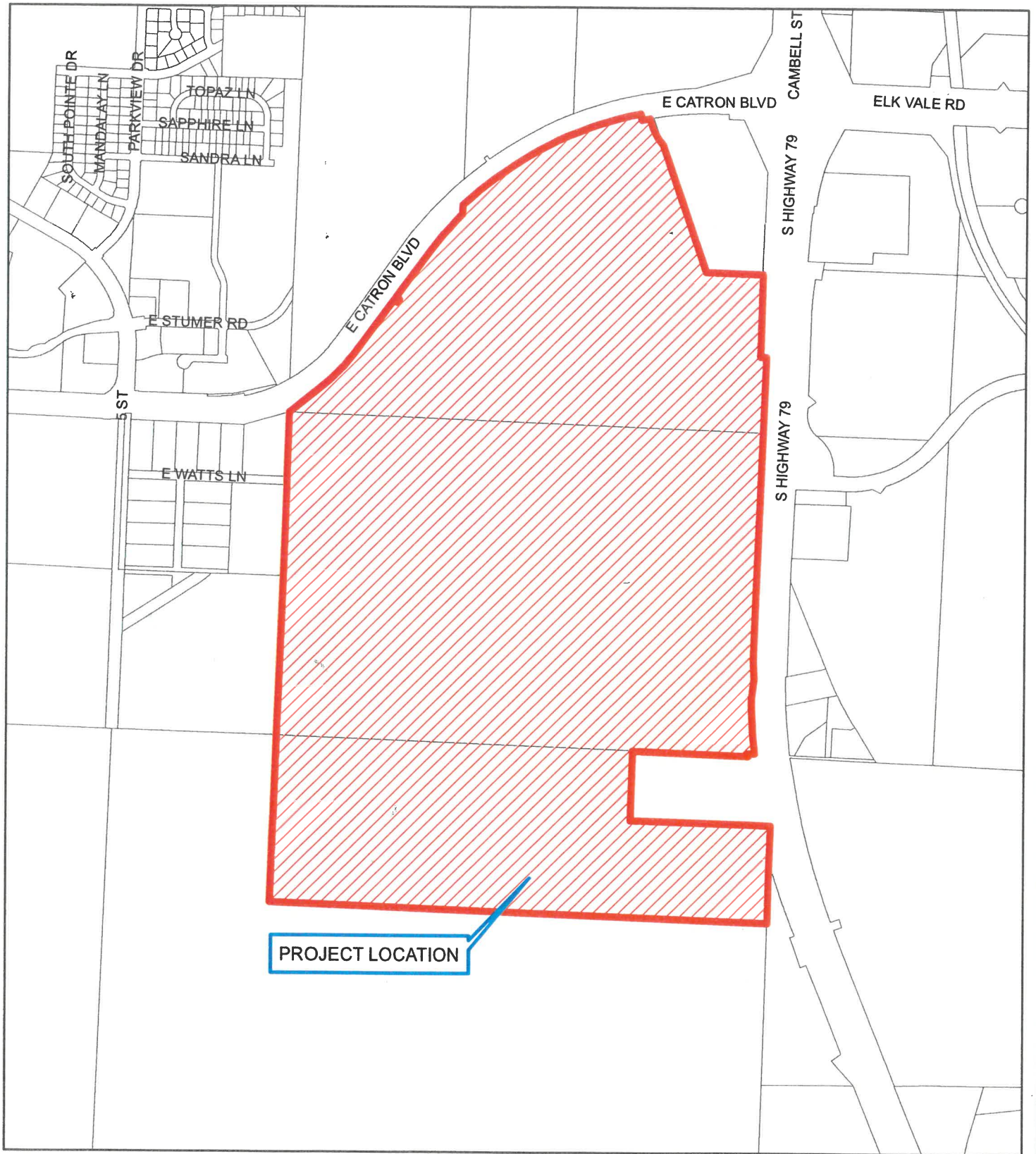
Amount	\$250,000				
Fund Name	Solid Waste				
Department	<u>7104</u>				
Line Item	<u>615</u>				
Fund	4320				
	<u>615</u>				
	<u>7104</u>				

VIII. (If applicable) Grant No. or special funding: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 8/14/23  
 CIP MANAGER Signature [Signature] Date 8/8/23  
 DIVISION MANAGER Signature [Signature] Date 8/8/2023  
 DEPARTMENT DIRECTOR Signature [Signature] Date 8/8/2023

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	<u>8/14/23</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager



MISCELLANEOUS IMPROVEMENTS PROJECT, MRF HVAC  
PROJECT NO. 23-2753 CIP NO. 51292.1



# CITY of RAPID CITY

## Agenda Item Summary

<b>Public Works Committee Meeting Date:</b> 08/15/2023	<b>City Council Meeting Date:</b> 08/21/2023
<b>Staff Contact:</b> John Leahy, P.E.	<b>Petitioner:</b>
<b>Location:</b> Solid Waste MRF	

**Agenda Title:**

Authorize Staff to Advertise Bids for 2023 Miscellaneous Improvements Projects, Procurement of MRF HVAC Units. Project Number: 23 – 2753 / CIP #51292.1. Estimated Cost \$250,000.

The Solid Waste Division has budgeted for miscellaneous improvement projects for facility upgrades and maintenance needs. Project is to procure two HVAC Units for the Material Recovery Facility to replace existing inoperative and obsolete units. A separate procurement was selected due to manufacturer lead times.

**Funding Source & Fiscal Impact (if applicable):**

Fund	Cost Center	Fund	Cost Center
615 (Solid Waste)	7104		

Budgeted       Not Budgeted

**Recommendation:**

Action: Approve  
Notes:

**City Council Options:**

Approve

**Attachments & Links:**

Vicinity Map		
Advertising Authority		