

Outdoor - Most Common Encountered Concerns:

07/15/05

- Pages 21 and 22 of the “Regulations for Indoor/Outdoor Public Assembly Functions” shall be filled out and submitted to the Fire Prevention Division 14 days prior to the event setup.
- A layout of the area shall be submitted for review 14 days prior to **each** show’s set-up date. Detailed layout showing the minimum 10’ aisles throughout the event. **No deviation** to the layout once it has been approved.
- Structural stability of all temporary membrane structures shall be properly constructed to prevent collapse.
- Upon completion of the placement or construction of permanent or temporary structures, the Building Inspection and Fire Department must be called to inspect the structure. Please call 394-4157 and 394-5233.
- All canopies & sidewalls shall be that of a flameproof material or treated. Copy of the “Fire Retardant Self-Application” form, Appendix III, page 22 of the “Regulations for Indoor/Outdoor Public Assembly Functions” and the product used shall be on hand and kept in the booth for verification. Sample burn test may be required.
- No storage of excess product allowed in booth.
- **Fire Lane to be maintained throughout the show. Barricade of some means shall be used to help define the Fire Lane access points if required.**
- Loading and unloading will be allowed in the Fire Lane as long as a licensed driver with the vehicle’s keys remains with the vehicle.
- No setup or tear down during the show hours.
- All pressurized tanks shall be secured to prevent tip over.
- Maximum size LP-gas cylinder shall be one 100-pound DOT cylinder.
- Cooking devices that produce grease laden vapors shall be required to have a Class “K” extinguisher with a current service tag per cooking device and the proper tight fitting lids for that device within their booth. A 2A:B:C extinguisher shall be required in all other food booths.
- Number of Fire Extinguishers required as per Fire Prevention Division:

200 to 500 square feet	One 2-A:10-B:C
501 to 1000 square feet	Two 2-A:10-B:C
Each additional 2000 square feet	One 2-A:10-B:C
Each kitchen and mess hall	Class K
Power generator and transformer	One 40-B:C
Flammable or combustible liquids area	One 40-B:C
Others as required by the chief	

- Number of Exits:

TABLE 3211-A – MINIMUM NUMBER OF MEANS OF EGRESS AND MEANS OF EGRESS WIDTHS FROM TEMPORARY MEMBRANE STRUCTURES, TENTS AND CANOPIES

Occupant Load	Minimum Number Of Means of Egress	Minimum Width of Each Means of Egress (inches)	
		X 25.4 for mm	
		Tent or Canopy	Membrane Structure
10 to 199	2	72	36
200 to 499	3	72	72
500 to 999	4	96	72
1,000 to 1,999	5	120	96
2,000 to 2,999	6	120	96
Over 3,000	7	120	96

Additional information is available in the “Regulations for Indoor/Outdoor Public Assembly Functions” which can be found at: www.rcgov.org/firedept/prevention_division/prevention_division.htm.