

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota
Second Floor – Council Chambers
8:30 A.M., May 19, 2023

A Capital Improvements Program Committee meeting was held at City Hall, 300 Sixth Street, in Rapid City, South Dakota, on Friday, May 19, 2023, at 8:30 a.m.

The meeting was called to order and the following members were present: Laura Armstrong, Ritchie Nordstrom, Pat Roseland, and Greg Strommen; the following members arrived during the course of the meeting: None; the following were present by telephone: None; and the following were absent: Ham

Others present included Deputy Finance Director Tracy Davis, Parks & Recreation Director Jeff Biegler, Capital Improvements Program Manager Lindsey Martin, Public Works Director Dale Tech, Finance Director Daniel Ainslie, Fire Chief Jason Culberson, City Engineer Roger Hall and Administrative Assistant Angie Boeve, IT Director Jim Gilbert was present by telephone

ADOPTION OF THE AGENDA

Motion was made by Armstrong, second by Roseland and carried 4-0 to adopt the agenda.

CONSENT ITEMS -- Items 3 – 7

The following items were removed from the Consent Items:

5. No. CIP051923-04 – Approve Capital Plan for Fire Vehicles
6. No. CIP051923-05 – Approve Capital Plan for Parks & Recreation

Motion was made by Strommen, second by Roseland and carried 4-0 to approve Consent Items 3-7 with the exception of items 5 and 6.

3. Approve Minutes for March 17, 2023
4. No. CIP051923-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)
7. No. CIP051923-06 – Approve Capital Plan for Information Technology

Chairman Nordstrom read in item (CIP051923-04) Approve Capital Plan for Fire Vehicles. Armstrong addressed Chief Culberson for a summary. Culberson said that currently there is a revolving CIP fund for fire vehicles that continues to grow every year and allows the department to purchase their fire apparatus. This allows them to purchase engines every 10 years and ladder trucks every 15 years. The last ladder truck purchased was about \$1,000,000.00, the next one will be about \$2,000,000.00; this is a significant increase over the last two-three years. There is typically \$500,000.00 annually in this fund and that has been enough in the past, but will now have to be re-evaluated. They buy an engine one year and then wait a couple years for the fund to grow and purchase a ladder truck, the NFTA life span for an engine is 10 years and for a ladder truck is 15, the new ladder truck was slated to be replaced within the next three years. Motion was made by Armstrong, second by Roseland and carried 4-0 to approve.

Chairman Nordstrom read in item (CIP051923-05) Approve Capital Plan for Parks & Recreation. Armstrong requested a summary from Director Biegler. Biegler said most projects on the list are in progress or near starting and are ongoing. Armstrong inquired about the Sioux Park Tennis Courts and Dinosaur Park in particular. Biegler said both are on schedule and working through the rain. The tennis courts are on schedule to be completed this fall and they should be pouring concrete for the courts next week. The four separate pods will be poured over the next four-six weeks the light pole bases are in and the lights will be erected shortly. Dinosaur Park is scheduled for completion in November 2023. There will be a lot of work done over the summer, they will keep one route open throughout the project so guests will have access. Strommen asked about the cemetery repairs. Biegler said it is almost complete,

the contractor surveyed, built the panels in their shop and are now installing them. Due to the rain, the anticipated completion is next week instead of this week. Nordstrom asked about rain delays and Biegler said that other than a couple of days when it was downpouring they worked through the rain for the most part and the rain has actually helped the Dinosaur Park project as it is very dry there. Roseland asked Biegler about Wilson Park, they are converting the tennis courts to six pickleball courts, this will start next week. This will be the first dedicated outdoor pickleball courts in the city parks. The West Boulevard Association will be planting flowers in the flower beds this weekend. Motion was made by Roseland, second by Armstrong and carried 4-0 to approve.

NON-CONSENT ITEMS – Items 8 – 11

8. No. CIP051923-01 – Acknowledge Financial Report (Summary, DCA Charges and Debt Service) Davis said this is through the end of March and she expects more payments coming in that over the next few months so the amounts will be significantly different for the current year paid-to-date amount. Everything seems to be moving along nicely for the year. Motion was made by Armstrong, second by Strommen and carried 4-0 to acknowledge.
9. No. CIP051923-02 – Approve Capital Plan for PW Infrastructure. Tech spoke on Martin's behalf, this is the final report for 2022 and is through March 31, 2023. The new year will be brought onboard at the next meeting. There are not a lot of changes and they are looking forward to addition discussion at the next meeting. Motion was made by Armstrong, second by Strommen and carried 4-0 to approve.
10. No. CIP051923-07 – Approve permission to transfer the balance of \$1876.00 from the Parks Maintenance Security Cameras to the Parks System Restrooms / Shelter Improvements. Biegler said they had a project earlier in the year installing security cameras at the Parks Maintenance facility as well as the club houses at both Meadowbrook and Executive golf courses. This is the balance left over and they would like it transferred to the other line item they have within the CIP Government Buildings budget for Parks System Restrooms / Shelter Improvements. Had this been funding in the regular Parks and Recreation CIP, they could have moved it administratively, but because it is part of the Government Facilities CIP, the CIP Committee is required to authorize the transfer. Motion was made by Armstrong, second by Roseland and carried 4-0 to approve the transfer.
11. No. CIP051923-08 – Approve 2024-2028 Five Year Government Facilities Plan. Davis confirmed that \$1,776,741.00 needs to be cut from the plan. Attached to the agenda are explanations from the Parks Department and Fire Department in regards to their 2028 requests. She referred to Tech for the two Public Works items and Gilbert for any questions on the city owned fiber build out. Nordstrom added that they already moved the fire station upgrade and the Westside precinct from 2027 to 2028 last year. Biegler said his list is in order of priority and includes an explanation for each with an understanding that the other requests for 2028 are good and should be funded in 2028, but their priorities would be the Auto Irrigation and Cemetery Roads and Irrigation which are ongoing annual requests that help in ongoing expansion and the third item, Leased Facility Improvements. Nordstrom said there were three options, they could send the plan to full council without recommendation and move undesignated cash to cover the parks items, wait until the budgets come out in the fall and move undesignated cash or get at least the top three items addressed and cut the other items. Nordstrom asked Tech about \$150,000.00 allocated for roof replacements. Tech said Rod Johnson has been tracking the roof age and condition of all city facilities for many years and has a plan to reroof them as needed, a hail storm can rearrange the priorities in a hurry. This funding is necessary to keep the facilities dry, Tech does not recommend any decreases to this line item or the air handling unit replacement line item. This is not just for Public Works facilities, but for all city facilities. He recommended that the departments

get together to discuss the priorities and come back to the committee with some solid recommendations to get the fund in balance. Davis said by removing the other Parks projects and leaving the \$200,000.00 that were the priorities from Biegler, the remaining is \$73,259.00 that can be put back in. Gilbert proposed using some of their already scheduled CIP funds to work with a vendor out of Sioux Falls that specializes in this sort of build-out the entire fiber infrastructure for the city so they can move from a leased line infrastructure that costs the city about \$12,000.00 a month to meet data needs across the city to moving towards system that could initially cost the city about one to one point five million dollars but then there would be no monthly cost. The total ROI on the probably 8-10-year plan would be an 8-10-year return on your investment at the current rates. IT keeps getting asked for more and more connections, rather it be for traffic signals, new precincts, new fire stations, new buildings or cameras in parks and things like that. All of these need to be connected to the city data infrastructure. They feel it is time to own what is going to be used for that data movement. Ainslie heard from the police chief, there will be a new line item coming up for the 2024 and 2025 budgets. It is to fund the move and remodel of the police department headquarters; these substantial funds will more than likely come from undesignated cash and general fund; they are already working on the preliminary budget for 2024. The chief is willing to propose moving the \$500,000 for the precinct remodel from 2028 to 2029 because the police will be having a substantial influx in funding in 2024 and 2025. Strommen hopes the directors will get together and bring a plan to the next meeting. Directors agreed to meet and bring a plan to the next meeting. Motion by Armstrong, second by Strommen and carried 4-0 to continue this item to next month's CIP meeting.

DISCUSSION ITEMS – Items 12 - 13

12. Items from Council Members – Per Ritchie Nordstrom's Request. Nordstrom thought this would be his last meeting, but is happy to come back again in June for one more. The committee will lose three members after next month.
13. Next Meeting: Friday, June 16, 2023 @ 8:30 a.m. / 2nd Floor Council Chambers

Tech requested a moment of privilege. Tech thanked Nordstrom for taking a great interest in the capital improvements in Rapid City for many years and stated that he had been a tireless advocate for the work that all departments do.

ADJOURN

There being no further business to come before the committee motion was made by Armstrong, second by Strommen and carried to adjourn the meeting at 9:08 a.m.