



**DOWNTOWN LIBRARY**  
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

[RAPIDCITYLIBRARY.ORG](http://RAPIDCITYLIBRARY.ORG)



Date: June 12, 2023  
To: RCPL Board of Trustees  
From: Sean Minkel, Assistant Library Director  
Re: Donation Policy

**Motion:** Move to approve changes to the Donation Policy as presented.

**Background:** The Donation Policy identifies the various types of donations accepted by the library as well as criteria surrounding their selection and dispensation.

The first change to the policy removes language limiting the use of donations given to the Friends of the Library or other community non-profit agencies. In practice, these donations are often sold or disposed of, but they may also be used in various other ways. For example, they may be given to local Little Free Libraries or donated to the jail.

The second change clarifies that any format the library has discontinued will not be accepted as a donation since there would be no place for such items in the collection.