



**DOWNTOWN LIBRARY**  
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

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Date: June 12, 2023  
To: RCPL Board of Trustees  
From: Sean Minkel, Assistant Library Director  
Re: Rules of Conduct

**Motion:** Move to approve changes to the Rules of Conduct as presented.

**Background:** The Rules of Conduct define the standards of behavior expected on library property, how failing to abide by those expectations will result in loss of library services through suspensions, and how to appeal those suspensions.

The first change adds a subsection under disruption indicating that attire that is unsafe or disruptive in the library environment is not allowed. For example, a patron without a shirt or shoes could be potentially disruptive and dangerous; this update would remove the need for a judgment call in such situations and lead to more consistent rule application.

Secondly, a new section has been added that is intended to prevent loitering in areas not intended for public pedestrian use such as the covered parking garage. People loiter in this area for several reasons – to avoid bad weather, to gather in groups, and unfortunately to avoid scrutiny while breaking other rules of conduct or city laws. In addition, they put themselves into danger by stepping off of the sidewalk in front of the drive-thru with little to no warning or sight lines. It is hoped that this change will reduce the occurrence of negative or dangerous behaviors while giving staff a tool to encourage more appropriate inside use of library resources. If approved, signage will be posted. A safety rail on the sidewalk in front of the drive-thru will be investigated in either case.