



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

RAPIDCITYLIBRARY.ORG



Date: May 8, 2023
To: Rapid City Public Library Board
From: Timmi Bubac, Policy Committee Chair
Re: Policy Review – Local History Room Policy

Date: May 2, 2023
To: Timmi Bubac, Policy Committee Chair
From: Sean Minkel, Assistant Library Director
Re: Policy Review – Local History Room Policy

Per the South Dakota Public Library Standards for accreditation, all policies must be reviewed at least every three years. Our standard practice has been to review policies at least every two years to maintain currency.

The last formal review of the [Local History Room Policy](#) occurred on May 10, 2021. Library staff have reviewed this policy, and have determined that no update is required.