

DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

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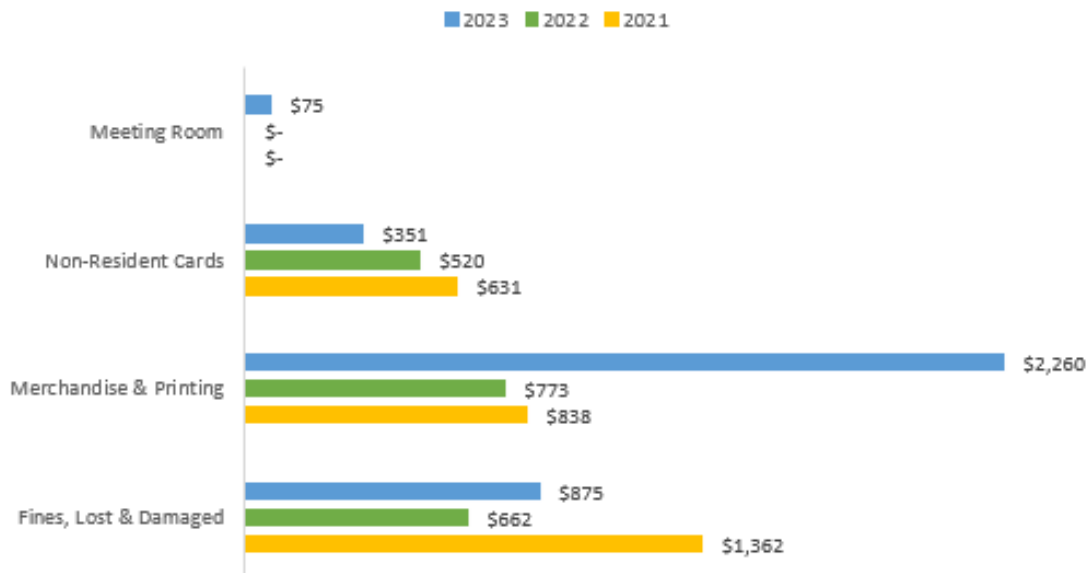


Date: February 13, 2023
To: Rapid City Public Library Board of Trustees
From: Terri Davis, Director
Re: Financial Summary Ending January 31, 2023

2023 Revenue

Total annual revenue is \$3,560, an increase of 82% or \$1,605 compared to 2022.

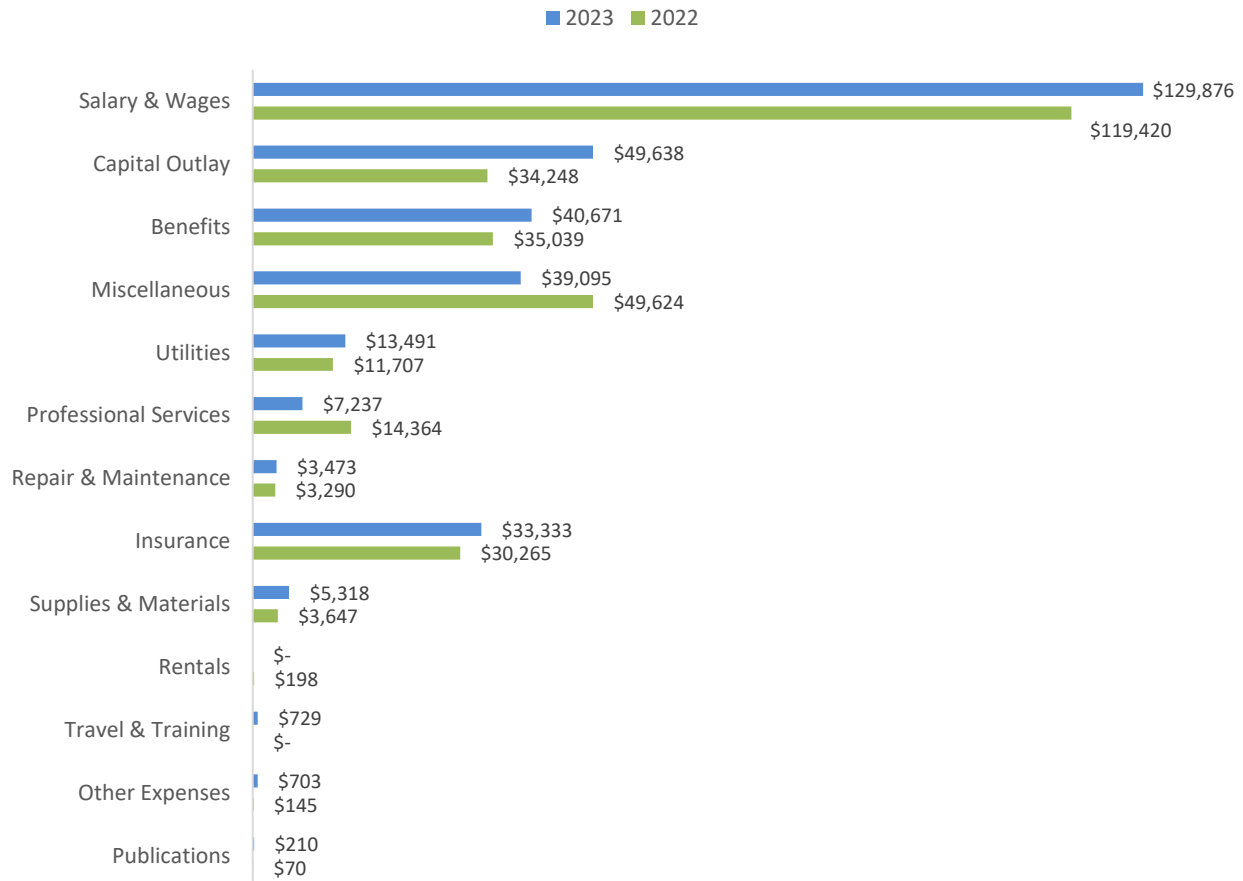
Board Funds Revenue - YTD Comparison



1. Non-resident card revenue decreased by 33%, or \$351. There are currently 1,024 non-resident registrations.
2. Merchandise (makerspace builds, ear buds, book bags, etc.) and printing increased by 192%, or \$1,487. This reflects the popularity of the merchandise we offer.
3. Fines, lost and damaged revenue increased by \$213 or 32%. There has now been a full year of tracking revenue loss due to the elimination of fines in January 2022.

2023 Expenditures	
YTD Benchmark	YTD Actual Remaining
91.7%	91%

City/County/Board Funds Expense - YTD Comparison



1. Salaries, wages, and benefits increased by 10% or \$16,088; this is due to a contracted adjustment of the union pay scale.
2. Capital outlay increased by \$15,390, or 45%. This reflects continued patron demand for materials, especially in electronic formats, as well as some annual digital subscription renewals.
3. Utility costs increased by 15%, or \$1,784. We are changing to LED lighting as feasible, but apart from that there is little we can do to offset current utility costs.
4. Supplies and materials increased by 46%, or \$1,671. This appears to be due to market cost increases; we will need to continue to monitor this in the coming months.

Year to Date Expense Report				
as of 2/1/2023				
	Current Year Working Budget	Total Year To Date Encumbrance and Expense	Remaining Budget Balance	Percent Budget Remaining
4110 Salary & Wages	\$ 1,832,571.00	\$ 129,088.45	\$ 1,703,482.55	93%
4111 Overtime Wages	50.00	-	50.00	100%
4118 Temporary Wages	25,095.00	787.51	24,307.49	97%
4100 Salary & Wages	1,857,716.00	129,875.96	1,727,840.04	93%
4120 Social Security	115,178.00	7,640.84	107,537.16	93%
4121 Medicare	26,958.00	1,787.00	25,171.00	93%
4130 Retirement	109,957.00	7,739.61	102,217.39	93%
4131 Section 125 Administration	684.00	38.00	646.00	94%
4140 Workmens Comp	1,596.00	1,529.00	67.00	4%
4150 Group Health Insurance	250,698.00	21,806.00	228,892.00	91%
4155 Group Life Insurance	1,684.00	130.73	1,553.27	92%
4170 Unemployment Insurance	2,850.00	-	2,850.00	100%
4110 Benefits	509,605.00	40,671.18	468,933.82	92%
4211 General & Auto Liability	7,705.00	7,228.69	476.31	6%
4214 Other Insurance	26,191.00	26,104.44	86.56	0%
4210 Insurance	33,896.00	33,333.13	562.87	2%
4223 Consultant Services	4,500.00	-	4,500.00	100%
4225 Other Professional Services	137,947.00	5,366.86	132,580.14	96%
4226 Interdepartmental Charges	22,440.00	1,870.00	20,570.00	92%
4229 Marketing	8,000.00	-	8,000.00	100%
4220 Professional Services	172,887.00	7,236.86	165,650.14	96%
4230 Publishing	650.00	209.64	440.36	68%
4230 Publications	650.00	209.64	440.36	68%
4244 Lease/Purchases	-	-	-	0%
4246 Other Rentals	2,000.00	-	2,000.00	100%
4240 Rentals	2,000.00	-	2,000.00	100%
4251 Repair - Roll Stock	250.00	4.23	245.77	98%
4252 Repair - Structures	61,000.00	3,469.22	57,530.78	94%
4253 Repair - Equipment	18,493.00	-	18,493.00	100%
4250 Repair & Maintenance	79,743.00	3,473.45	76,269.55	96%
4261 Office Supplies	56,878.00	2,829.37	54,048.63	95%
426101 Event Supplies	40,000.00	1,685.78	38,314.22	96%
4262 Gasoline, Oil, Fuel	7,500.00	58.49	7,441.51	99%
4263 Clothing, Food	2,250.00	-	2,250.00	100%
4264 Janitor & Chemical Supplies	12,000.00	725.00	11,275.00	94%
4265 Minor Tools	500.00	19.66	480.34	96%
4267 Tires	-	-	-	0%
4269 Misc Supplies & Materials	950.00	-	950.00	100%
4260 Supplies & Materials	120,078.00	5,318.30	114,759.70	96%
4270 Travel & Training	16,850.00	729.00	16,121.00	96%
4270 Travel & Training	16,850.00	729.00	16,121.00	96%
4281 Telephone - Local	24,235.00	2,590.48	21,644.52	89%
4282 Natural Gas	16,300.00	5,191.49	11,108.51	68%
4283 Electricity	74,102.00	5,708.60	68,393.40	92%
4287 Drainage Fees	421.00	-	421.00	100%
4280 Utilities	115,058.00	13,490.57	101,567.43	88%
4292 Dues	2,200.00	25.00	2,175.00	99%
4293 Subscriptions	110,000.00	24,859.02	85,140.98	77%
4294 Other Miscellaneous Expenses	520.00	-	520.00	100%
4295 Computers	4,000.00	3,075.00	925.00	23%
429501 Software	5,100.00	-	5,100.00	100%
429502 Software Maintenance Contracts	120,476.00	6,452.96	114,023.04	95%
4296 Office Equipment	34,000.00	4,683.10	29,316.90	86%
4290 Miscellaneous	276,296.00	39,095.08	237,200.92	86%
4320 Buildings & Structures	20,000.00	-	20,000.00	100%
4341 General Materials	185,000.00	19,631.96	165,368.04	89%
4342 Books/AV Processing	-	-	-	0%
4345 Electronic Resources	175,000.00	27,660.68	147,339.32	84%
4346 DVDs	37,000.00	2,285.59	34,714.41	94%
4348 Interactive Materials	8,500.00	59.71	8,440.29	99%
4350 Furniture & Minor Equipment	82,300.00	-	82,300.00	100%
4360 Library Machinery	-	-	-	0%
4390 Library Other Capital	-	-	-	0%
4300 Capital Outlay	507,800.00	49,637.94	458,162.06	90%
4520 Merchandise for Resale	2,000.00	400.84	1,599.16	80%
4530 Refund or Reimbursement	13,500.00	155.95	13,344.05	99%
4540 Collection from Other Agencies	1,200.00	146.06	1,053.94	88%
4500 Other Expenses	36,700.00	702.85	35,997.15	98%
**Total LIBRARY	\$ 3,729,279.00	\$ 323,773.96	\$ 3,405,505.04	91%

Vendor Name	Line Item Description	Line Item Amount
ALL SEASONS PEST CONTROL	SUPPORT SERVICES-STRUCTURE	160.00
AMAZON CAPITAL SERVICES	EQUIPMENT-LIBRARY	99.99
AMAZON CAPITAL SERVICES	FURNITURE-LIBRARY	84.99
AMAZON CAPITAL SERVICES	GM-BOOKS/AUDIO BOOKS	1581.78
AMAZON CAPITAL SERVICES	GM-DVD/BLU RAY	719.43
AMAZON CAPITAL SERVICES	JANITORIAL	137.27
AMAZON CAPITAL SERVICES	MERCHANDISE	251.56
AMAZON CAPITAL SERVICES	PROGRAMMING	548.42
AMAZON CAPITAL SERVICES	SUPPLIES-OFFICE	1574.64
AMAZON.COM CREDIT	GM-BOOKS/AUDIO BOOKS	189.62
AMAZON.COM CREDIT	GM-DVD/BLU RAY	207.59
AMAZON.COM CREDIT	PROGRAMMING	220.00
AMAZON.COM CREDIT	SUPPLIES-OFFICE	59.96
BAKER & TAYLOR BOOKS	GM-BOOKS/AUDIO BOOKS	14001.87
BLACK HILLS CHEMICAL AND JANITORIAL CO INC	JANITORIAL	579.50
BLACK HILLS RAPTOR CENTER INC	PROGRAMMING	100.00
CAPITAL ONE NA	PROGRAMMING	30.60
CAPITAL ONE NA	MERCHANDISE	128.41
CHRIS SUPPLY COMPANY INC	SUPPLIES-OFFICE	216.28
CITY OF RAPID CITY	STRUCTURE-MAINTENANCE	105.00
CONVERGINT TECHNOLOGIES LLC	SUPPORT SERVICES-STRUCTURE	9,503.25
DEMCO INC	SUPPLIES-LIBRARY	50.98
FARONICS TECHNOLOGIES USA INC	SUPPORT SERVICES-SOFTWARE MAIN	1,260.00
FLOORING AMERICA	STRUCTURE-MAINTENANCE	17,592.38
FRIENDS OF THE LIBRARY	REFUND-FOL BOOK SALES	1,213.95
GALE/CENGAGE LEARNING	SERVICES-SUBSCRIPTIONS	3,445.96
KANOPY LLC	GM-EVIDEO	197.00

MARCO TECHNOLOGIES INC	SERVICES-COPIES	563.41
MENARDS	JANITORIAL	25.96
MENARDS	MAINTENANCE/FACILITIES	30.59
MENARDS	SUPPLIES-LIBRARY	70.81
MIDCONTINENT COMMUNICATIONS	SERVICES-WIFI	745.39
MIDWEST TAPE EXCHANGE	GM-BOOKS/AUDIO BOOKS	1757.28
MIDWEST WOODWORKING SOLUTIONS INC	EQUIPMENT-LIBRARY	18,240.00
MUTH ELECTRIC INC.	STRUCTURE-MAINTENANCE	377.00
OCLC INC	SUPPORT SERVICES-SOFTWARE MAIN	3,795.96
OVERDRIVE INC	GM-BOOKS/AUDIO BOOKS	21451.79
PASTPERFECT SOFTWARE INC	SUPPORT SERVICES-SOFTWARE MAIN	1,245.00
PRAIRIE EDGE ART GALLERY	GM-BOOKS/AUDIO BOOKS	195.89
RAPID CITY JOURNAL - ADVERTISING	PUBLISHING	115.96
RAPID CITY JOURNAL - ADVERTISING	GM-PERIODICALS	39.34
RICHARD A (DICK) TERMES	PROGRAMMING-LUNCH AND LEARN	150.00
SECURITAS SECURITY SERVICES USA, INC	SUPPORT SERVICES-SECURITY	4,172.91
SERVALL UNIFORM/LINEN CO INC	JANITORIAL	264.74
SHOWCASES	GM-PROCESSING	977.40
SOL YOGA COLLECTIVE	PROGRAMMING-ADULT	120.00
SWANK MOVIE LICENSING USA	PROGRAMMING-MOVIES	118.00
THE MOTHERSHIP LLC	SUPPORT SERVICES-STORAGE	140.00
TROPICAL CREATIONS INC	SUPPORT SERVICES- AVIARY&AQUARI	540.50
UNIQUE MANAGEMENT SERVICES, INC.	SUPPORT SERVICES-RECOVERY	309.00
WESTERN STATIONERS	SUPPLIES-OFFICE	230.90
WESTERN STATIONERS	EQUIPMENT-OFFICE	858.26
WESTERN STATIONERS	JANITORIAL	177.97
ZOOBEAN INC	SUPPORT SERVICES- SUBSCRIPTIONS	2,911.00
	Grand Total:	113,885.49