

PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: 2023 Police Patrol Fleet Vehicles – Lamb Motors

III. Project/Item(s) Description: Four 2023 Ford Police Interceptor Utilities (Explorers)

IV. BID LETTING DATE: _____

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$190,348.00								
VII. BASIS OF PAYMENT	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Assessed</td> <td style="width: 30%;"></td> <td style="width: 30%;">Non-Assessed</td> <td style="width: 10%;"></td> </tr> <tr> <td>Single Payment</td> <td></td> <td>Partial Payment</td> <td style="text-align: center;">X</td> </tr> </table>	Assessed		Non-Assessed		Single Payment		Partial Payment	X
Assessed		Non-Assessed							
Single Payment		Partial Payment	X						

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	0101				
Department	0201				
Line Item	4360				

X. DEPARTMENT/DIVISION: _____

Project Manager: Wayne Asscherick Date _____

_____ Date _____

DEPARTMENT/DIVISION MANAGER Signature

Don Hecker

Date 1-20-23

DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	1/24/23	WA	✓		Investment Desk
					Public Works
					Engineering
					Project Manager