PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over $15,000 (except emergency repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: Gray WPLS wireless lift systems

III. Project/Item(s) Description: The Rapid City Fire Department is requesting to purchase 6 Gray Wireless Portable Lift System-140s, through Houston-Galveston Area Council (HGAC) to add the capability to lift our aerial and other large apparatus in order to preform maintenance.

IV. BID LETTING DATE: _____

V. *(IF APPLICABLE)* Grant No.:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S) $62,764.88

VII. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	X	Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
Total	**$**	**$**	**$**	**$**	**$**

IX. APPROPRIATION DATA

Fund	0104				
Department	0112				
Line Item	4350				

X. DEPARTMENT/DIVISION: Fire Department

Project Manager: _____ Date _____

_____ Date _____

DEPARTMENT/DIVISION MANAGER Signature

_____ Date 1/13/2023

DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	Investment Desk
Appropriation	1/13/23	SW	✓		Public Works
Cash Flow					Engineering
					Project Manager